

Parking Authority Members:

Chairman,

- Edgar Oliveira, Business Owner
Term: 2017 – 2019

Vice Chairman,

- Julie Haibeck, Business Owner
Term: 2017 – 2019
- Larry Goetzfridt, Business Owner
Term: 2019 – 2020
- Albert Kuntz, Business Owner
Term: 2019 – 2020
- Crystal Tretbar, Business Owner
Term: 2019 – 2020
- Dennis Rohr, City Commissioner

Liaisons:

- Jason Ziegler, Police Chief
- Cheryl Kroh, Records Secretary
- Allan Decker, Parking Enforcement

**Mandan Parking Authority
November 5, 2019 7:45 am
Veterans' Conference Room
Mandan City Hall
205 2nd Ave NW**

AGENDA

1. Introductions
2. Minutes
 - a. Review and consider for approval the minutes from July 30, 2019 meeting.
3. Old Business
 - a. None
4. New Business
 - a. Consider re-appointments of members to the Parking Board. Two terms will expire in December 2019 – Edgar Oliveira and Julie Haibeck. Terms are for 3 years.
 - b. Consider letters of interest of parties wanting to serve on the Parking Board.
 - c. Dan Anderson from Legacy Law Firm is requesting to reconsider Second Ave NE parking to have unrestricted instead of 90 minutes
5. Other Business
6. Next Meeting Date
7. Adjourn

Mandan Parking Authority:
Mandan code of Ordinances, Section 2-3-2(5) Parking Authority

1. The Mandan Municipal Parking Authority shall consist of five members and a city commissioner, all of whom shall be appointed by the Board of Commissioners in accordance with provisions of statute. In addition, the chief of police shall be a member, and the authority shall have a records clerk.
2. The Mandan Municipal Parking Authority is authorized to exercise all the powers and to assume all the duties and responsibilities as provided by state statute and shall have jurisdiction over the acquisition, financing and operation of all municipal parking facilities and projects within any commercial or industrial zoning district of the City and such other areas within any residential zoning district as may hereafter be specifically designated by the resolution of the City Commissioners.
Source: MCC § 05-03-01 §05-03-02 (1979)

PARKING BOARD AUTHORITY MEETING
JULY 30, 2019

A meeting of the Mandan Parking Authority was held in the Verterans' Room at City Hall at 7:45 a.m.

Members attending: Edgar Oliveira, Julie Haibeck, Larry Goetzfridt, Al Kuntz and Crstal Tretbar. Others in attendance: City Administrator Jim Neubauer, Business Development Director Ellen Huber, Planning and Engineering Director Justin Froseth, Commissioner Dennis Rohr, Police Chief Jason Ziegler, Fire Chief Steve Nardello, Parking Enforcement Allan Decker and Records Technician Cheryl Kroh

Guests in attendance: Jerry Meidinger – Napa Auto Parts, Dr. Eve Kostelecky – Every Eye, Dan Anderson – Legacy Law Firm, Dot Frank – Cappucino on Collins and Lee Pierce – Icon Architects

Meeting Agenda:

1. INTRODUCTIONS

- a. Board members, city personnel and others in attendance introduce themselves.

2. MINUTES

- a. Review and consider for approval the minutes from the March 22, 2019 meeting. Motion made by Julie Haibeck to approve the minutes and seconded by Al Kuntz. Motion carried.

3. OLD BUSINESS

- a. None

4. NEW BUSINESS

- a. Napa wants to request time parking along Main Street in front of their business (400 E Main) Wants enforcement done also
1. Jerry Meidinger from Napa Auto Parts would like consideration of 90 minute restricted parking along the business at 400 E Main on Main Street. Since his business has grown and there are large delivery trucks, it makes it difficult to get to his business as well as a traffic hazard. Other businesses in the area park all day in front of his business. Allan Decker who is Parking Enforcement was asked to speak to the other businesses about the 90 minute restricted signs. Motion made to make the block 90 minute parking contingent upon other businesses not objecting by Al Kuntz and seconded by Crystal Tretbar. Motion carried.
- b. Request by Every eye to have a handicap parking space on the west side of 2nd Avenue NW. Currently only a handicap sign on east side. (316 W Main) Also Kids in Motion (306 W Main) is requesting a handicap sign on that block
1. Dr Eve Kostelecky requested a handicap space on the west side of street by her business. She also spoke for another company, Kids in Motion, who was not present at the meeting. Due to mobility issues of the clients, a handicap space would be helpful. If handicap space is implemented it would take 2 to 3 regular parking spaces and the street is usually full already. It was decided to wait until the 2020 Main Street improvement is done before proceeding with the request.

- c. Dan Anderson from Legacy Law Firm plans on constructing a two-story building at the corner of Main Street and 2nd Avenue NE. Requesting the boulevard to be turned into angle parking and having the area enforced
 - 1. Dan Anderson from Legacy Law Firm requested to have the grassy area removed and angle parking spaces put in place with 90 minute restricted parking. Justin Froseth recommended approval of the boulevard parking request only if an angle parking configuration. Engineering does not recommend approval of a perpendicular configuration in the requested location. Motion made by Al Kuntz to remove grassy area with perpendicular parking spaces and seconded by Julie Haibeck. Motion carried.
Also requested were 9 parking spaces to be placed where the grass will be removed. It will be 7 parking spaces and 1 handicapped space (this takes 2 regular parking spaces). Handicap space will be placed on the south side of the block and 7 parking spaces will start at the south side and go to the north side. Al Kuntz made the motion to have perpendicular parking spaces and 90 minute parking restriction on all parking spaces and seconded by Julie Haibeck. Motion carried.

- d. Dot Frank requested to have angle parking in front of her business Cappucino on Collins (100 blk of Collins)
 - 1. Dot Frank owner of Cappucino on Collins requested to have angle parking in front of her business instead of the parallel parking. Fire Chief Steve Nardello said that the fire trucks having to use Collins Avenue, it makes it difficult for them to make the turn. The Main Street improvement will start in 2020 and with the bulb-outs and not sure how they will impact the situation wait until the project is done. Justin Froseth also stated to wait until next year. No action taken on this request for now.

- e. Update on the Main Street improvement project slated for 2020
 - 1. Justin Froseth gave a short update on the Main Street improvement project which will begin next year. Main Street will only have 3 lanes instead of 4 lanes. Bulb-outs and decorations will be a part of the improvement. For now 10th Avenue NW has no traffic lights and this is on a trial basis. With the bulb-outs there will be a loss of 14 to 15 parking spaces on the north side of Main but will gain 50 parking spaces on the south side of Main.

5. OTHER BUSINESS

- a. None

6. NEXT MEETING

- a. Next meeting will be held in October and everyone will be notified of the date later

7. ADJOURN

- a. Motion by Julie Haibeck to adjourn the meeting and seconded by Al Kuntz. Adjourned at 9:06 a.m.

Cheryl Kroh

From: Edgar Oliveira
Sent: Monday, September 30, 2019 11:04 AM
To: Cheryl Kroh
Subject: Re: Term for Parking Board

Hi Cheryl,

Yes, I would like to continue as chair.

Edgar

On Mon, Sep 30, 2019 at 10:53 AM Cheryl Kroh <ckroh@mandanpd.com> wrote:

Your term will expire in 2019. Kari Moore from the City of Mandan is putting together a list of all board members that are presently serving and asking if they want to continue. Your term would be for 3 more years. Please let me know ASAP if you would like to continue on the Parking Board in your present capacity. THANKS CAK

Cheryl Kroh

From: julie haibeck
Sent: Monday, September 30, 2019 12:20 PM
To: Cheryl Kroh
Subject: Re: Term for Parking Board

I would continue if they want.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Cheryl Kroh <ckroh@mandanpd.com>
Date: 9/30/19 10:57 AM (GMT-06:00)
To: ""
Subject: Term for Parking Board

Your term will expire on 2019. Kari Moore from the City of Mandan is putting together a list of all board members that are presently serving and asking if they want to continue. Your term would be for 3 more years. Please let me know ASAP if you would like to continue on the Parking Board in your present capacity. THANKS CAK

Cheryl Kroh

From: Dan Anderson
Sent: Thursday, October 10, 2019 12:43 PM
To: Cheryl Kroh
Subject: Parking Board Authority.

Hi Cherly,

I have been speaking with Ellen about the parking next to my land at 218 W. Main St. It was voted to be all 90 minute parking.

I am **requesting a change on Second Avenue NE to unrestricted parking rather than 90-minute parking.**

I would like this to be taken under consideration at the next parking board authority meeting.

Please let me know if you need anything from me.

Thank you,

--

Dan Anderson, Attorney



Old Red Trail, Suite C
P.O. Box 835
Mandan ND, 58554
701-354-4004

The information transmitted in this e-mail and any attachment is intended only for the personal and confidential use of the intended recipients. This message may be or may contain privileged and confidential attorney-client communications. If you as the reader are not the intended recipient, you are hereby notified that you have received this communication in error and that any retention, review, use dissemination, distribution or copying of this communication or the information contained is strictly prohibited. If you have received this communication in error, please notify the sender immediately and delete the original message from your system