

**Morton Mandan Public Library – Board of Trustees  
Meeting Minutes – July 22, 2019**

	A meeting of the Morton Mandan Public Library Board of Trustees was held on this date at the library. President Ashley Kelsch called the meeting to order at 5:35 p.m.
<b>PRESENT</b>	Director J. Hawes, Pres. A. Kelsch, Trustee J. Beckman, Trustee L. Ehreth, Trustee M. Anderson, Trustee R. Donovan
<b>ABSENT</b>	Trustee M. Braun, Trustee J. Buckley
<b>APPROVAL OF AGENDA</b>	A motion to approve the agenda was made by Trustee L. Ehreth; second by Trustee M. Anderson. Motion carried.
<b>APPROVAL OF MEETING MINUTES FOR June 26, 2019</b>	A motion to approve the minutes as corrected to change Trustee Ehreth from present to absent in the June 26, 2019 meeting minutes was made by Trustee J. Beckman. Second by Trustee M. Anderson. Motion carried.
<b>OLD BUSINESS Approval of Dress Code</b>	Feedback from staff was received and addressed by Director Hawes. Trustee Beckman made a motion to approve the Dress Code policy. Second by Trustee Ehreth. Motion carried.
<b>NEW BUSINESS</b>	
<b>Appoint New Officers</b>	Trustee Beckman made a motion to appoint Trustee Donovan as President, Trustee Ehreth as Vice President and Trustee Kelsch as Secretary/Treasurer. Trustee Anderson seconded. Motion carried.
<b>Appoint 2 Check Signers in addition to Mayor &amp; City Administrator</b>	Trustee Anderson made a motion to re-appoint Trustee Kelsch and Trustee Donovan as the other two check signers besides the Mayor and City Administrator. Trustee Beckman seconded. Motion carried.
<b>Approve Schedule of Bills for June 2019</b>	Trustee Ehreth moved to approve the schedule of bills for June 2019 as presented; second by Trustee Anderson. Motion carried.
<b>Financial Report</b>	Director Hawes provided the financial report as an FYI unless there were any questions. In regard to expenditures, we are on track according to our budget. There were no questions.
<b>Consider Approval of New Organizational Chart for Library</b>	Trustee Beckman made a motion to approve the new organizational chart for the library. Second by Trustee Ehreth. Motion carried.

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<p><b>New NDLC Standards for Public Libraries</b></p> <p><b>Consider accepting donation of Riedinger Motors painting from Dorothy Geiger</b></p>	<p>Director Hawes will determine which standards we are not in compliance with, and she will report back at the August meeting.</p> <p>Trustee Ehreth made a motion to accept the donation. Director Hawes will go over the donation policy with Mrs. Geiger. Trustee Beckman seconded. Motion carried.</p>
<p><b>OTHER BUSINESS</b></p> <p><b>Director’s Report</b></p> <p><b>Future Meeting Dates for Board of Trustees</b></p>	<p>Personnel is an issue at this time. The library is down two full time staff presently. Possible candidates are being considered. The summer reading program is winding down. Looking forward to final numbers. Assistant Director position has been posted with limited response. An RFQ for the Library &amp; Parks Improvement project has been issued and a committee will be meeting to review and make recommendations to the city commission. The Director and one other person will be representing the library. Trustee L Ehreth has been nominated by Trustee Donovan. Second by Trustee Beckman. Motion carried. Director Hawes will be presenting the budget to the City on August 6, 2019.</p> <p>Next meeting is August 26, 2019.</p> <p>Meeting adjourned at 6:32 PM.</p>

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*Ashley Kelsch, President*

*Rebecca Donovan, Secretary*