



Beer and Liquor License Application  
Class B (Lodge and Club)  
(Annual: July 1, \_\_\_\_\_ to June 30 \_\_\_\_\_)

1. Name of Lodge or Club: \_\_\_\_\_
2. Applicant E-mail Address: \_\_\_\_\_
3. Applicant Phone Number: \_\_\_\_\_
4. Date of Organization of Lodge or Club: \_\_\_\_\_
5. Number of members: \_\_\_\_\_
6. Purpose for which lodge or club was organized: \_\_\_\_\_
7. Distribution of Profits from beer and liquor sales: \_\_\_\_\_
8. Description of premises at which license will be used:  
Address: \_\_\_\_\_  
Legal description: \_\_\_\_\_  
**Also submit a diagram of the physical layout of the premises including, at a minimum, doors, storage areas and areas where beer/liquor is purchased and consumed. (On separate sheet)**
9. Name of Individual who is to be in Charge of the Day-to-Day Operations and management of the licensed premises and will be responsible for complying with the municipal ordinances and state laws covering the operation of the premises:  
  
Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_ Citizenship: \_\_\_\_\_
10. Has the person listed in question 9 ever engaged in the sale or distribution of alcoholic beverages at any location other than in the city of Mandan at any time prior to this application:  
Yes \_\_\_ No \_\_\_ If yes, explain in detail on a separate sheet giving the date, place and type of business.
11. Has the person listed in question 9 ever had a license of any kind revoked or cancelled by any municipal, state or federal authority including a license for the sale or distribution of beer, alcohol or alcoholic beverages:  
Yes \_\_\_ No \_\_\_ If yes, explain in detail on a separate sheet giving the time and place of such cancellation, the authority which cancelled the license, and the reason for the cancellation.

12. Has the person listed in question 9 been convicted of the violation of any law of the United States or of any state or municipality other than minor traffic violations: (but included any Reckless Driving & Driving Under the Influence)

Yes \_\_\_ No\_\_\_ If yes explain the violation in detail on a separate sheet giving the date, places, crimes for which convicted, and the amount and terms of sentence, and the courts in which convicted.

13. List the occupations and employers of the person listed in question 9 during the last ten (10) years (use separate sheet if necessary).

14. List the names and addresses of all officers of the lodge or club.

15. Does the building in which the business is to be conducted, meet local and state requirements regarding sanitation and safety. \_\_\_Yes \_\_\_ No (attach documentation)

16. Have all property taxes been paid to date on the premises at which license will be used? (Application will not be processed if there are delinquent taxes on the property) \_\_\_ Yes \_\_\_ No

17. List the names of all individuals who are authorized to make purchases for the operation of the lodge or club. (Note: These individuals must submit their names, current address and social security numbers on the forms which will protect their rights of privacy, but allow the appropriate police department background checks to be done. If not attached, the application will be deemed incomplete.)

18. List the names of all individuals who are authorized to sign checks drawn on the lodge's or club's checking accounts.

If the applicant desires to conduct business on Sundays, you must supply copies of the most recent six month's filings of the City Lodging and restaurant taxes and shall allow the city to verify with the state tax department that said tax payments have been and continue to be made throughout the term of the license.

I, \_\_\_\_\_, state that I am the \_\_\_\_\_  
(office held in the lodge or club) of the above named lodge or club which hereby applies for the above  
license and I do hereby certify that the above information is true and correct to the best of my beliefs  
and knowledge.

I do further certify that said lodge or club and its officers and employees will abide by the provisions of  
Chapters 4-1 and 4-2 of the Mandan City Code and any amendments thereto and all applicable laws of  
the state of North Dakota and of the United States and that they will not permit the violation of any laws  
on the premises at which the license is authorized and do hereby agree not to sell or permit the sale of  
beer of alcoholic beverages to a minor, incompetent person, or anyone who is an inebriate or habitual  
drunkard.

Applicant understands that any license granted upon this application will not be transferable except by  
specific authority of the board of City Commissioners of the city of Mandan, North Dakota and will only  
authorize the retail sale of beer or alcoholic beverages at the premises designated in this application.

Applicant hereby consents to allow any city official or police officer duly authorized by the board of City  
Commissioners to enter upon premises described in this application at any hour of the day or night and  
that they and anyone of them shall have free access to the described premises and every part thereof  
for the purpose of inspecting the premises and the records of this applicant relating to the purchase and  
sale of beer, and applicant does hereby waive any and all rights that they may have under the  
Constitution of the United States and the Constitution of the State of North Dakota relative to searches  
and seizures without issuance of a search warrant, and the applicant does hereby agree that such  
immunities shall never be claimed by them, and that such search, seizure, and inspection may be made  
at any time without a search warrant.

Dated at \_\_\_\_\_, North Dakota, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Applicant

State of North Dakota

ss

County of \_\_\_\_\_

\_\_\_\_\_, being duly sworn, deposes and says that he is the individual  
who executed the foregoing and above application, that he has read each question and statement  
therein contained and knows the contents thereof, and that he has furnished the answers set forth in  
said application, and that each one of said answers is true of his own knowledge.

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Seal)

\_\_\_\_\_  
Notary Public for \_\_\_\_\_  
County, North Dakota

My Commission expires: \_\_\_\_\_