

**Mandan Union Cemetery Advisory Committee
Cemetery Grounds Building
Minutes – Monday, June 3, 2019
6:30 p.m.**

Advisory Committee:

- Sharon Huettl, Chair
- Marsha Boehm, Citizen
- Victoria Vayda, Citizen
- Erica Bertman, Citizen
- Susan Kuntz, Citizen
- Mike Braun, City Commissioner
- Mitch Bitz, Public Works
- Chad Boehm, Grounds Maintenance
- Nancy Moser, Secretary
- Jason Herman, Grounds Maintenance

1. Roll Call.

2. Approval of the December 3, 2018 minutes.

Marsha motions to approve the April 1, 2019 minutes. Victoria seconds. Upon vote, the motion passes unanimously.

3. Updates from Chad and Jason on cemetery happenings.

- a. *Winter graves – these are done.*
- b. *Rent hydro seeder – they rented a hydro seeder. Areas they did this spring are doing well. Area they did last fall, not so well.*
- c. *Lot posts – installed. There are about 6 of them that need finishing.*
- d. *Trees – have not done anything here. A couple have to come out. None have been marked for removal yet.*
- e. *Columbarium – Jason suggested installing a base under the pad. Sharon brought a leaflet from the Veterans Cemetery about their plans for a columbarium.*
- f. *Scattering garden and Weigel memorial – Chad will have to contact*

Weigel to find out if they are donating a memorial. We will have to know before we decide to add anything to the scattering garden. Jim Neubauer, City Administrator, suggested a bench.

4. Brochure updates

Nancy brought a draft revision of the brochure. Columbarium, Scattering Garden and Memorial Fund information was added. The board reviews the brochure and makes some changes and corrections.

5. Memorial fund

6. Website: looks great and informative

- a. *Any problems with funeral home directives*
- b. *Rates: updated?*
- c. *Ground mount memorial vase holders are allowed to be placed on the SW corner of a flat marker, please explain.*
- d. *Location: explanation is stated as such on the website: The Mandan Union Cemetery is located at 1600 Mandan Avenue NE. Take Exit 153 on Interstate 94.*

Erica found a spelling error in the address for American Stone Craft.

7. Applications for grant money

No grant money this year. Most of them require matching funds, which we do not have. Mitch has put some matching funds in the budget requested for next year.

- a. Trees*
- b. Spraying*

8. Other business

- a. Sept. 9th meeting change time of day to 7:30 a.m. or schedule for Sept. 16. – The board discusses changing the time or date of the next meeting.*

Sharon motions to change the time of the September 9th, 2019 meeting to 7:30 a.m. The meeting will be held at the Cemetery Grounds Building. Marsha seconds. Upon vote, the motion passes unanimously.

- b. Mitch says we were not successful with the kiosk grant application.*

11. Adjourn.

Marsha motions to adjourn. Susan seconds. Vote passes, meeting adjourns at 7:40 p.m.