



Advisory Committee:

- Sharon Huettl, Chair
- Marsha Boehm, Citizen
- Erica Bertman, Citizen
- Victoria Vayda, Citizen
- Susan Kuntz, Citizen
- Mike Braun, City Commissioner
- Mitch Bitz, Public Works
- Jason Herman, Grounds Maintenance
- Nancy Moser, Secretary

AGENDA
MANDAN UNION CEMETERY ADVISORY COMMITTEE
CEMETERY GROUNDS BUILDING
MONDAY, SEPTEMBER 9, 2019 – 7:30 A.M.

1. Roll call.
2. Approval of the June 3, 2019 minutes.
3. Updates from Jason on cemetery happenings.
 - a. Lot posts-installed
 - b. Trees
 - c. Columbarium
 - d. Scattering garden-Weigel memorial
4. Review Brochure updates:
 - a. Are resident/nonresident fees necessary (checked with many other cemeteries and none use that option)
 - b. Fees aren't consistent
 - c. Memorial fund a separate account? Questions on taxable fund and guidelines.
 - d. Memorial fund Section 501©(3): is the portion of the US Internal Revenue Code that allows for federal tax exemption of nonprofit organizations, specifically those that are considered public charities, private foundations or private operating foundations.
 - e. Special Days under Fresh Cut/Artificial Flowers: The Mandan Union Cemetery is an all faith cemetery and respects all special days. What the the special days?
5. Memorial fund. Did funeral directors get the info?
6. Website: looks great and informative -
 - a. Any problems with funeral home directives – minor corrections to website.
 - b. Rates: updated? Yes
 - c. Ground mount memorial vase holders are allowed to be placed on the SW corner of a flat marker, please explain.
 - d. Location of cemetery updated.
7. Applications for grant money
 - a. Trees
 - b. Spraying
8. Other Business
9. Adjourn