



Advisory Committee:

- Sharon Huettl, Chair
- Marsha Boehm, Citizen
- Erica Bertman, Citizen
- Victoria Vayda, Citizen
- Susan Kuntz, Citizen
- Mike Braun, City Commissioner
- Mitch Bitz, Public Works
- Chad Boehm, Grounds Maintenance
- Jason Herman, Grounds Maintenance
- Nancy Moser, Secretary

**AGENDA**  
**MANDAN UNION CEMETERY ADVISORY COMMITTEE**  
**CEMETERY GROUNDS BUILDING**  
**MONDAY, JUNE 3, 2019 – 6:30 P.M.**

1. Roll call.
2. Approval of the April 1, 2019 minutes.  

*Marsha motions to approve the minutes of the April 1, 2019 meeting. Victoria seconds. Upon vote, motion passes unanimously.*
3. Updates from Chad and Jason on cemetery happenings.
  - a. Winter graves – Packing and filling winter graves were finished in May.
  - b. Rent hydro seeder- works much better that what we have.
  - c. Lot posts-installed
  - d. Trees- have not done anything yet. No trees have been marked at this time. Trimming is on Jason’s list.
  - e. Columbarium- a base has to be put under the pad. Sharon brought a leaflet from the Veteran’s Cemetery about their columbarium plans.
  - f. Scattering garden/Weigel memorial – Chad will have to contact Weigel about a memorial. Jim mentioned wanting a bench.
4. Brochure updates – Nancy brought a draft with the columbarium, scattering garden and memorial fund added to the brochure. Sharon suggests the revision date be added as well. Do we want the size of the niches on the brochure? The columbarium resident/non-resident should be centered. It is further reviewed and suggestions on centering, lettering, etc.
5. Memorial fund – did funeral directors get the info
6. Website: looks great and informative -
  - a. Any problems with funeral home directives – minor corrections to website.
  - b. Rates: updated? Yes
  - c. Ground mount memorial vase holders are allowed to be placed on the SW corner of a flat marker, please explain.

*Marsha motions to remove item c. from the website and the brochure: “Ground mount memorial vase holders are allowed to be placed on the SW corner of a flat marker.” Erica seconds. Upon vote, the motion passes unanimously.*

d. Location: explanation is stated as such on the website: The Mandan Union Cemetery is located at 1600 Mandan Avenue NE. Take Exit 153 going west on Interstate 94. (its Exit 153 going east also). Revisions are made.

There is discussion regarding Weigel Funeral Home's request to be more flexible on the 48 hour rule. It depends on the circumstances.

7. Applications for grant money – no matching funds. Mitch asked for \$10,000 into special project funds for 2020.

United Way is going to help again with some painting and install lot markers. YCC may be more help as well. The Young Professionals Network will also be volunteering and fixing up the entrance with planters.

8. Other Business

- a. Sept. 9 meeting change time of day 7:30 a.m. or schedule for Sept. 16?

*Sharon motions to change the next meeting date to Monday, September 9, 2019, at 7:30 a.m. Marsha seconds. Upon vote, motion passes unanimously.*

We were not successful with the kiosk grant application. Try again next year.

*Marsha motions to adjourn. Susan seconds. Upon vote, the motion passes unanimously.*

Meeting adjourns at 7:40 p.m.