



Advisory Committee:

- Sharon Huettl, Chair
- Marsha Boehm, Citizen
- Erica Bertman, Citizen
- Victoria Vayda, Citizen
- Susan Kuntz, Citizen
- Mike Braun, City Commissioner
- Mitch Bitz, Public Works
- Jason Herman, Grounds Maintenance
- Nancy Moser, Secretary

AGENDA
MANDAN UNION CEMETERY ADVISORY COMMITTEE
CEMETERY GROUNDS BUILDING
MONDAY, DECEMBER 2, 2019 – 7:30 A.M.

Roll call.

1. Approval of the September 9, 2019 minutes.
2. Updates from Jason on cemetery happenings.
 - a. Trees
 - b. Columbarium
 - c. Scattering garden – Weigel memorial
3. Review Brochure updates:
 - a. Are resident/nonresident fees necessary (checked with many other cemeteries and none use that option)
 - b. Memorial fund Section **501(c)(3)**: *is the portion of the US Internal Revenue Code that allows for federal tax exemption of nonprofit organizations, specifically those that are considered public charities, private foundations or private operating foundations. Is this something we can check into further?*
 - c. Special Days under Fresh Cut/Artificial Flowers: *The Mandan Union Cemetery is an all faith cemetery and respects all special days. What are the special days?*
4. Memorial Fund
5. When will updated brochure be ready for distribution? Should new brochure be on a separate tab on the website?
6. Does the Mandan Messenger/ newspaper ads give the info for families about tree/shrubs that could possibly destroy their own gravestones and others alongside? The greenery should be removed by the staff?
7. Website
 - a. Email not on website
8. Applications for grant money (trees/spraying).
9. Other Business
 - a. Open seat
 - b. Appoint chairperson for 2020
 - c. Meeting dates for 2020
10. Adjourn