



Engineering

MEMORANDUM

TO: Contractors performing work with the City's Right-of-Way

FROM: City of Mandan's Engineering Department

EFFECTIVE DATE: January 2nd, 2025

SUBJECT: Update to ROW Permit and Fee

The Board of City Commissioners on December 17th, 2024 approved an update to the ROW permit and an update to the current fee schedule. Below are a short list of changes contractors need to be aware of:

- Utility Permits and Concrete Permits are now separate forms. Both will still be managed by the Engineering department.
- A new fee of \$25 has been established for concrete work. This fee is for work that completes repair without removal of concrete. Examples include; foam/slab jacking, grinding and other work as determined by the Engineering department.
- Other Concrete fees will remain the same.
 - New Sidewalk/Apron: \$150
 - Remove & Replace Existing Sidewalk/Apron: \$75
- The required bond for concrete work within the ROW will be increasing from \$5,000 to \$10,000.
- The utility permit fee for additional openings will be increasing from \$25 to \$65 to account for cost of compaction testing fees.
 - The initial utility permit fee of \$150 will remain the same.
- The required bond for utility work within the ROW will be increasing from \$5,000 to \$25,000.
- The Checklist for inspections is now on the permit. Contractor **must** complete everything included on the checklist **prior** to calling for inspection. If an item cannot be completed, a variance may be granted at discretion of the Engineering Department.
- If an inspection is not called for and the work is completed, the contractor will be required to remove a **minimum** of one panel. If work is found to be insufficient the contractor may be required to remove all work that was not inspected by order of the Engineer. If a contractor fails to do this legal action may be taken.

If there are any questions or concern please do not hesitate to contact the Engineering department,
Phone Number: 701-667-3225

Email: Engineering@cityofmandan.com