
The Mandan City Commission met in regular session at 5:30 p.m. on January 2, 2024 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Mayor Helbling and Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Human Resource Director Cullen, Engineering Director Wigness, Police Chief Ziegler, Fire Chief/Public Works Director Bitz, Building Official Singer, Business Development & Communications Director Cermak, Planner Stromme, and Assistant City Attorney Sand.

B. PLEDGE OF ALLEGIANCE

C. ANNOUNCEMENTS

1. *Recognition of Community Beautification Recognition Program, 104 1st St NE* Business Development & Communications Director Cermak stated that commercial property owned by The Curvy Flamingo Boutique was nominated by Layn Mudder for appealing, attention-getting seasonal or holiday displays. The Community Beautification Committee also recognized the artist, Kora McArthur, of the holiday displays. Both the property owner and artist were in attendance to accept the certificates.

D. ARRROVAL OF AGENDA

E. MINUTES

1. *Consider approval of the minutes from the December 19, 2023 Board of City Commission Regular Meeting.* Commissioner Camisa moved and Commissioner Braun seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

F. PUBLIC HEARING

G. BIDS

H. CONSENT AGENDA

1. *Consider Abatement Applications*
 - i. *Thomas & Marlene Janzer Abatement*
 - ii. *Justin Sauers Veterans Credit*
2. *Consider designation of financial institutions as depositories for City's funds*
3. *Consider Amendment No. 1 for Agreement for Application Hosting and Technology Support Services from Avenu Enterprise Solutions, LLC*
4. *Consider City's 2025 budget calendar*
5. *Consider Final Plat for Meadow Ridge 5th Addition*
6. *Consider approval to utilize 2023 Capital Improvement Fund for updating the Law Enforcement Center Fitness Room*

Commissioner Braun moved and Commissioner Rohr seconded to approve the consent agenda item 1 through 5 including all sub items as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed. Mayor Helbling pulled consent item 6 for discussion. Police Chief Ziegler talked about the need for using the Law Enforcement Center (LEC) Capital Improvement Fund for updating the LEC Fitness Room. Commissioner Camisa moved and Commissioner Rohr seconded to approve consent agenda item 6 as presented. Roll Call vote: Aye 3, No 2 (Mayor Helbling and Commissioner Braun), Absent 0. The motion passed.

I. OLD BUSINESS

J. NEW BUSINESS

1. *Consider entering into the Law Enforcement Center Operating Agreement between Morton County and the City of Mandan.* Administrator Neubauer presented the agreement. Commissioner Camisa moved and Commissioner Olson seconded to approve entering into the Law Enforcement Center Operating Agreement between Morton County and the City of Mandan. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

K. RESOLUTIONS AND ORDINANCES

1. *Second consideration of Ordinance 1440 related to a Zone Change from MC – Industrial to CB – Commercial with restrictions for Auditor’s Lot 1 of F in the NW ¼ Section 22, Township 139N, Range 81W.* Planner Stromme presented the second consideration of the ordinance. Commissioner Camisa moved and Commissioner Rohr seconded to approve the second consideration of Ordinance 1440 related to a Zone Change from MC to CB. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *First Consideration of Ordinance 1442 related to a moratorium on self-storage.* Planner Stromme presented the first consideration of the ordinance. Commissioner Braun moved and Commissioner Olson seconded to approve Draft B. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

3. *Second consideration of Ordinance 1441, and ordinance to enact new Section 2-1-2 of the Mandan Code or Ordinances relating to Governing Body and Elections.* Commissioner Camisa suggested a correction to the Section number rather than Section 2-1-2 it should be Section 2-1-3. Commission directed staff to bring back an ordinance that would also move the required number of signatures for the Municipal Judge petitions to one hundred twenty-five. Commissioner Camisa moved and Commissioner Braun seconded to approve. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

4. *Resolution establishing rates and charges for water meters.* Fire Chief/Public Works Director Bitz presented the resolution. Commissioner Camisa moved and Commissioner Rohr seconded to approve a resolution establishing rates and charges for water meters. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

L. OTHER BUSINESS

Administrator Neubauer extended a thank you to Human Resource Director Cullen as her last day with the City of Mandan will be January 10.

N. ADJOURNMENT

There being no other business to come before the Board, Commissioner Camisa motioned and Commissioner Braun seconded to adjourn the meeting at 6:28 p.m. The motion received unanimous approval of the members present.

/s/James Neubauer
James Neubauer
City Administrator

/s/Timothy Helbling
Timothy Helbling
Board of City Commissioners