

The Mandan City Commission met in regular session at 5:30 p.m. on July 11, 2023 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Mayor Helbling and Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were City Administrator Neubauer, Finance Director Welch, Assessor Markley, Building Official Singer, Public Works Director Bitz, Engineering Director Froseth, Human Resource Director Cullen, Police Chief Zeigler, Business Development & Communications Director Cermak, Fire Chief Nardello and City Attorney Oster. Absent: Planner Stromme.

Mayor Helbling extended his condolences to long time City employee Calvin Bullinger’s family, friends, and coworkers.

Mayor Helbling gave a thank you to all the volunteers, sponsors, and City employees that helped with the 4th of July festivities this year.

2. *Recognition of 2023 Mandan Flowers Sponsor*

Communication Specialist Schmidt gave a brief overview of the Mandan Flower Program and presented the 2023 sponsor, BEK Communications, with a plaque.

3. *Recognition of Sgt. Breid for the Officer of the Year Award*

Police Chief Zeigler gave a brief overview of the Office of the Year Award and presented Sergeant Breid to the Board.

B. ARRROVAL OF AGENDA

C. MINUTES

1. *Consider approval of the minutes from the June 20, 2023 Board of City Commission Regular Meeting.* Commissioner Braun moved and Commissioner Camisa seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

D. PUBLIC HEARING

E. BIDS

F. CONSENT AGENDA

1. *Consider minor plat approval of Storsved Addition*

2. *Consider Agreement with Stantec for Zoning Code Rewrite Study*

3. *Consider approval of loan commitment letters from the Bank of ND to provide infrastructure financing for the following special assessment projects:*

i. *Street Improvement District #223 (38th Avenue SE)*

ii. *Street Improvement District #225 (Plainview)*

iii. *Street Improvement District #227 (Heck Addition)*

4. *Consider approval of change order #1 for Street Improvement District #224, Sunrise View Estates and Rockwood.*

5. *Consider approval of change order for Street Improvement District #229, Shores at Lakewood.*

6. *Consider appointment of Jason Arenz to Dakota Media Access Board of Directors.*

7. *Consider amendments to the East Main Investments LLC liquor license for Silver Dollar Bar*

8. *Consider approval of applying for the Back the Blue Grant*
9. *Consider approval of an amendment to the 2023 Grounds Maintenance Budget*
10. *Consider approval of changing the non-sworn Youth Services Specialist position to a sworn Detective position*
11. *Consider approval of a seasonal part time Code Enforcement Officer for summer 2023*

Item 6 was removed for discussion.

Commissioner Camisa moved and Commissioner Braun seconded to approve the Consent Agenda item 1 through 5 and 7 through 11 including all sub items as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

Commissioner Camisa moved and Commissioner Olsen seconded to approve the Consent Agenda item 6 as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

G. OLD BUSINESS

1. *Update on the subject of the MDU agreement to move Memorial Highway power lines from overhead to underground.*

Director Froseth stated that the City and MDU are still working on coming to an agreement regarding the power lines on Memorial Highway. No action was needed at this time.

H. NEW BUSINESS

1. *Discussion, Nikki Senger regarding School Resource Officers.*

Nikki Senger presented her request a tax increase to fund School Resource Officers in Mandan Schools. No action needed on this item.

2. *Discussion, Josette Dupree regarding allowing cigar lounges in Mandan.*

Josette Dupree presented her request to allow for cigar bars in the city limits of Mandan. City Commission directed City staff to draft an ordinance to allow cigar bars.

3. *Legislative updates for Homestead and Veterans Credits*

Assessor Markley gave a brief overview of the changes to the Homestead and Veterans Credits. No action needed on this item.

4. *200 East Main Sidewalk Variances*

Assistant City Engineer Wigness presented the variance requests they have received. City Commission provided their thoughts and feedback. No action needed at this time.

I. RESOLUTIONS AND ORDINANCES

1. *Second and final consideration of Ordinance 1427, a zone change from RM – Residential to CB - Commercial for Hoovestols 4th Addition.*

Commissioner Rohr moved and Commissioner Camisa seconded to approve the second and final consideration of Ordinance 1427. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

J. OTHER BUSINESS

K. ADJOURNMENT

There being no other business to come before the Board, Commissioner Camisa motioned and Commissioner Braun seconded to adjourn the meeting at 6:26 p.m. The motion received unanimous approval of the members present.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ Timothy Helbling

Timothy Helbling
Board of City Commissioners