

The Mandan City Commission met in regular session at 5:30 p.m. on June 6, 2023 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Mayor Helbling and Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were City Administrator Neubauer, Planner Stromme, Finance Director Welch, Assessor Markley, Building Official Singer, Public Works Director Bitz, Engineering Director Froseth, Human Resource Director Cullen, Police Deputy Chief Bier, Business Development & Communications Director Cermak, Fire Chief Nardello and Assistant City Attorney Sand.

Mayor Helbling extended a thank you to all the volunteers that helped with the spring clean-up efforts and flower planting around town that make the city look great for all the events that happen over the summer. He also reminded the community about the Band Shell Concerts that happen in Dykshoorn Park Monday through Thursday every week through the middle of August.

B. ARRROVAL OF AGENDA

C. MINUTES

1. *Consider approval of the minutes from the May 16, 2023 Board of City Commission Regular Meeting.* Commissioner Camisa moved and Commissioner Rohr seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

D. PUBLIC HEARING

E. BIDS

F. CONSENT AGENDA

1. *Consider Veterans Credit Abatements for Justin Sauers*
2. *Consider approval of the following assessments:*
 - i. *Health & Safety of 2022B*
 - ii. *Snow Removal of 2023*
3. *Consider Final Plat for Mandan Industrial Park 13th Addition*
4. *Consider Final Plat for Big Sky Estates 7th Addition*
5. *Consider approval of a road closure request for 1st Avenue NE between Main Street and 1st Street.*
6. *Consider approval of acceptance of a State Water Commission grant for Memorial Highway water main engineering.*
7. *Consider approval of an amendment to our snow removal agreement with The Department of Corrections & Rehabilitation (DoCR), Youth Correctional Center (YCC), facility to extend it another two years.*
8. *Consider approval of the following Special Event Permits:*
 - i. *Summer Kick Off Event at Stage Stop from June 9, 2023 to June 10, 2023*
 - ii. *Farmers Union PBS Tournament at Midway Lanes from June 16, 2023 to June 18, 2023*
 - iii. *Independence Day Parade, Art in the Park, and 5K Race from July 3, 2023 to July 4, 2023*

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9. *Consider approval of the following Gaming Site Authorizations from July 1, 2023 to June 30, 2024:*
 - i. *Mandan Moose at Mandan Moose*
 - ii. *Furry Friends Rockin Recuse at Main Street Drive Thru Liquor*
 - iii. *Mandan Touchdown Club at Starion Sport Complex*
 - iv. *Fort Abraham Lincoln Foundation at Midway Lanes*
 - v. *Fort Abraham Lincoln Foundation at Lonesome Dove*
 - vi. *Fort Abraham Lincoln Foundation at Paddle Trap*
 - vii. *American Legion Post 91 at Send It 24/7*
 10. *Consider approval of the following Liquor License Issuances:*
 - i. *Whiskey Gypsi at 202 E Main St from June 7, 2023 to June 30, 2023*
 - ii. *LC Bar, Inc. at 118 W Main St from July 1, 2023 to June 30, 2024*
 11. *Consider approval of the transfer of \$10,000 from Wages & Salary to Testing and Inspections Fees for initial physicals for the Police Department*

Commissioner Camisa moved and Commissioner Rohr seconded to approve the Consent Agenda item 1 through 11 including all sub items as presented. Roll Call vote: Aye 5, No 0, Absent 0.

The motion passed.

G. OLD BUSINESS

H. NEW BUSINESS

1. *Bismarck Mandan Chamber EDC Update – Brian Ritter*

No action needed.

2. *Discussion regarding water issues in the Riverbend Addition.*

Roger Anderson (1509 River Dr NE), Marc Montplaisir (1609 River Dr NE), Jim Silrum (1701 River Dr NE), Jeremy Bohner (1705 River Dr NE) spoke regarding the water issues. Director Bitz responded to questions and concerns. No action needed.

3. *Consider Mandan Growth Fund Committee recommendations:*

- i. *Application for Fire Sprinkler Assistance by Shirleys Shinning Stars at 505 Collins Ave.*

Director Cermak presented the application. Commissioner Rohr moved and Commissioner Braun seconded to approve providing 50% matching funds not to exceed \$10,000 to be structured as a forgivable loan for installation of a fire sprinkler system at 505 Collins Ave. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

- ii. *Application for Fire Sprinkler Assistance by Little Flower Nido & Toddler Montessori Program at 1601 Hwy 1806 S.*

Director Cermak presented the application. Commissioner Camisa moved and Commissioner Rohr seconded to approve providing 50% matching funds not to exceed \$10,000 to be structured as a forgivable loan for installation of a fire sprinkler system at 1601 Hwy 1806 S. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

4. *Consider Purchase Agreement for City-owned lot 606 Collins Avenue (PIN: 65–3294000)*

Planner Stromme presented the agreement. Commissioner Camisa moved and Commissioner Olson seconded to approve the sale of 606 Collins Avenue contingent upon the conditions of the purchase agreement. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed

I. RESOLUTIONS AND ORDINANCES

1. *Second and final consideration of Ordinance No. 1425 relating to Alcoholic Beverages*
Director Cermak presented the final reading of the ordinance. Commissioner Camisa moved and Commissioner Rohr seconded to approve the second and final reading of Ordinance No. 1425 related to Alcoholic Beverages. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Consider Resolution establishing Beer, Liquor or Alcoholic Beverage License & Permit Fees.*

Director Cermak presented the resolution. Commissioner Camisa moved and Commissioner Rohr seconded to approve the resolution establishing Beer, Liquor, or Alcoholic Beverage License and Permit Fees. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

3. *First consideration of Ordinance No. 1426 related to Retirement Plan.*

Director Cullen present the first reading of the ordinance. Commissioner Camisa moved and Commissioner Olson seconded to approve the first consideration of Ordinance No. 1426 related to Retirement Plan. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

J. OTHER BUSINESS

K. ADJOURNMENT

There being no other business to come before the Board, Commissioner Camisa motioned and Commissioner Rohr seconded to adjourn the meeting at 6:35 p.m. The motion received unanimous approval of the members present.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ Timothy Helbling

Timothy Helbling
Board of City Commissioners