

The Mandan City Commission met in regular session at 5:30 p.m. on May 2, 2023 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Mayor Helbling and Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were Planner Stromme, Finance Director Welch, Assessor Markley, Building Official Singer, Public Works Director Bitz, Engineering Director Froseth, Police Chief Zeigler, Business Development & Communications Director Cermak, Fire Chief Nardello and City Attorney Oster. Absent: Administrator Neubauer and Human Resource Director Cullen.

B. ARRROVAL OF AGENDA

C. MINUTES

1. *Consider approval of the minutes from the April 18, 2023 Board of City Commission Regular Meeting.* Commissioner Camisa moved and Commissioner Braun seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

2. *Consider approval of the minutes from the April 25, 2023 Budget Working Session.* Commissioner Camisa moved and Commissioner Braun seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

3. *Consider approval of the minutes from the April 4, 2023 Board of Equalization.* Commissioner Camisa moved and Commissioner Braun seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

4. *Consider approval of the minutes from the April 18, 2023 Board of Equalization.* Commissioner Camisa moved and Commissioner Braun seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

D. PUBLIC HEARING

E. BIDS

F. CONSENT AGENDA

1. *Consider Abatements*

i. *Woodlands Mobile Park LLC*

ii. *Edward & Janice Zachmeier*

2. *Consider approval of the following Special Event Permits:*

i. *Mandan High School All Class Reunion of July 3, 2023*

ii. *Touch a Truck on May 20, 2023*

3. *Consider approval of a funds transfer from Salaries budget to Capital Overlay for the Police Department Motorola Radio Upgrades*

4. *Consider Proclamation of Building Safety Month May 2023*

5. *Consider Final Plat for Rafter's at Hach Creek Addition*

6. *Consider Special Use Permit for Childcare at 702 10th Avenue SW*

7. *Consider Special Use Permit for Multi-use Shops at 201 Riverwood Avenue SE*

8. *Consider Minor Plat for Northern Pacific Third Addition*

Commissioner Rohr moved and Commissioner Camisa seconded to approve the Consent Agenda item 1 through 8 including all sub items as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

G. OLD BUSINESS

H. NEW BUSINESS

1. *Consider a variance request for a third driveway apron at 1800 East Main Street.*

Engineering Director Froseth presented the variance request. Commissioner Camisa moved and Commissioner Rohr seconded to approve the variance request from 1800 East Main Street based on all evaluation criteria (1-3) found within 105-1-12 being met and allow the driveway to be constructed as shown on the “Site Layout” attachment. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Consider Neighborhood Revitalization Program.* Planner Stromme gave a brief explanation of the Neighborhood Revitalization Program. Informational only. No action taken.

3. *Consider of City funding requests from the Mandan Progress Organization.* Matt Schanandore, Mandan Progress Organization Executive Director, presented the funding request. Commissioner Braun moved and Commissioner Camisa seconded to approve the following organizations amounts approved by the events grant review committee. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

I. RESOLUTIONS AND ORDINANCES

J. OTHER BUSINESS

1. *Thank you to route clean-up volunteers.* Business Development & Communications Director Cermak extended a thank you to the 165 volunteers who picked up trash around the city.

K. ADJOURNMENT

There being no other business to come before the Board, Commissioner Camisa motioned and Commissioner Braun seconded to adjourn the meeting at 6:12 p.m. The motion received unanimous approval of the members present.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ Timothy Helbling

Timothy Helbling
Board of City Commissioners