

The Mandan City Commission met in regular session at 5:30 p.m. on April 4, 2023 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Mayor Helbling and Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were City Administrator Neubauer, Principal Planner Stromme, Finance Director Welch, Assessor Markley, Building Official Singer, Public Works Director Bitz, Planning and Engineering Director Froseth, Human Resource Director Cullen, Police Chief Ziegler, Business Development & Communications Director Cermak, Fire Chief Nardello and Assistant City Attorney Sand.

2. *Introduction of new Police Department employees.* Police Chief Ziegler introduced the police department’s new hires: Angela Black, Kyle Cysewski, Matteo Didonna, Mason Fode, Sara Materi, Justus Sayler, and Tasha Scott.

B. ARRROVAL OF AGENDA

C. MINUTES

1. *Consider approval of the minutes from the March 21, 2023 Board of City Commission Regular Meeting.* Commissioner Camisa moved and Commissioner Rohr seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

D. PUBLIC HEARING

1. *Consider Right-of-Way Vacation Request for Mandan Industrial Park 13th Addition.* Planner Stromme present the request. Mayor Helbling opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing was closed. Commissioner Braun moved and Commissioner Camisa seconded to approve the vacation request contingent upon a final plat. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Consider Final Plat for Rock Prairie Estates Addition.* Planner Stromme present the final plat. Mayor Helbling opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing was closed. Commissioner Braun moved and Commissioner Camisa seconded to postpone this request until the April 18<sup>th</sup> meeting. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

3. *Consider Final Plat for Arlene’s Subdivision.* Planner Stromme presented the final plat. Mayor Helbling opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing was closed. Commissioner Camisa moved and Commissioner Braun seconded to approve the Final Plat for Arlenes Subdivision. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

E. BIDS

F. CONSENT AGENDA

1. *Consider approval of the following Local Gaming Permits:*

i. *Jimi Faris Medical Benefit for a raffle on April 27, 2023*

ii. *Mandan High School Girls Golf Booster for a calendar raffle in June 2023*

2. *Consider Abatements*

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- i. Morton County Water Resource District*
  - ii. Leray & Angie Paulson*
  - 3. *Consider approval of the Public Works Forestry Department to apply for the North Dakota Forestry Service America the Beautiful Grant*
  - 4. *Consider approval of the Police Department applying for the Community Oriented Policing Services grant*
  - 5. *Consider proclaiming April 17th through 22nd, 2023 Spring Clean Up Week*
  - 6. *Consider an Engineering Service Agreement with HDR for final design of phase III of Memorial Highway water and sanitary sewer utilities.*
  - 7. *Consider an ad for bid for a roof replacement at the Water Treatment Facility.*
  - 8. *Consider approval to use General Reserve Fund to pay installation fees for In Car Camera Systems and License Plate Reader System that were not covered under the budgeted purchase*

Item 5 was removed for discussion. Commissioner Camisa moved and Commissioner Rohr seconded to approve the Consent Agenda item 1 through 4 and 6 through 8 including all sub items as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed. Public Works Director Bitz provided a brief explanation of 2023 Spring Clean Up Week. No action was taken on this item.

G. OLD BUSINESS

H. NEW BUSINESS

1. *Consider recommending approval to the Morton County Commission for 2021 & 2022 Abatement Applications for Brandon Zinne.* Assessor Markley gave a brief explanation of the abatement applications. Commissioner Braun moved and Commissioner Camisa seconded to recommend approval to the Morton County Commission of the 2021 & 2022 Abatement Applications as presented for Brandon Zinne at 2509 10th Avenue SE as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Legislative Update.* Administrator Neubauer gave an update on the state legislative session. No action required.

I. RESOLUTIONS AND ORDINANCES

1. *Second consideration of Ordinance 1423, an Annexation and Zone Change from A – Agriculture to R7 – Residential and CA – Commercial for Evergreen Height’s 4th Addition.* Planner Stromme gave a brief explanation of Ordinance 1423. Commissioner Camisa moved and Commissioner Olson seconded to approve the second consideration of Ordinance 1423, a Zone Change from A – Agriculture to CA – Commercial and R7 – Residential and Annexation to City of Mandan for Evergreen Heights 4th Addition. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Second consideration of Ordinance 1424, a PUD Amendment for Cove at Lakewood Addition.* Planner Stromme gave a brief explanation of Ordinance 1424. Commissioner Camisa moved and Commissioner Rohr seconded to approve the preliminary plat and amendment of Ordinance 1424, a PUD Amendment for Cove at Lakewood Addition. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

J. OTHER BUSINESS

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I. Commissioner Olson mentioned a Dakota Media Access survey for the public to take and is open until midnight April 7

K. ADJOURNMENT

There being no other business to come before the Board, Commissioner Rohr motioned and Commissioner Braun seconded to adjourn the meeting at 6:00 p.m. The motion received unanimous approval of the members present.

/s/ James Neubauer

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James Neubauer  
City Administrator

/s/ Timothy Helbling

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Timothy Helbling  
Board of City Commissioners