

The Mandan City Commission met in regular session at 5:00 p.m. on February 21, 2023 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Vice President Camisa called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were City Administrator Neubauer, Principal Planner Stromme, Finance Director Welch, Assessor Markley, Building Official Singer, Public Works Director Bitz, Planning and Engineering Director Froseth, Human Resource Director Cullen, Police Chief Ziegler, Business Development & Communications Director Cermak, Fire Chief Nardello and City Attorney Oster. Absent: Mayor Helbling.

2. *Winter Decorating Award Presentation.* Business Development & Communications Director Cermak presented the award.

B. ARRROVAL OF AGENDA

C. MINUTES

1. *Consider approval of the minutes from the February 7, 2023 Board of City Commission Regular Meeting.* Commissioner Rohr moved and Commissioner Braun seconded to approve the minutes as presented. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed.

2. *Consider approval of the minutes from the February 13, 2023 Board of City Commission Special Meeting.* Commissioner Braun moved and Commissioner Olson seconded to approve the minutes as presented. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed.

D. PUBLIC HEARING

1. *Consider Preliminary Plat and conducting a public hearing related to a Zone Change from A – Agriculture to R7 – Residential for Arlene’s Subdivision.* Planner Stromme gave a brief explanation of the requested zone change. Commissioner Camisa opened the public hearing and invited the public to come forward to comment. A second and third invitation for comment was given. Hearing none, the public hearing was closed. Commissioner Rohr moved and Commissioner Braun seconded to approve the Preliminary Plat for Arlene's Addition. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed.

E. BIDS

F. CONSENT AGENDA

1. *Consider approval of monthly bills*

2. *Consider approval of a Gaming Site Authorization for ABATE of North Dakota at Powerhouse Bar for a raffle on February 25, 2023*

3. *Consider approval of Raw Water Intake project change orders.*

4. *Consider approval of a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application.*

5. *Consider scheduling a Public Hearing for April 4, 2023 to consider the vacation of Rights-of-Way in Mandan Industrial Park*

6. *Consider a revision to the 2023 Police Department Budget Amendment Action take on February 7, 2023*

7. *Consider approval of a Class Special B Liquor License for Funatix Events from June 1, 2023 to June 30, 2023.*

Commissioner Braun moved and Commissioner Rohr seconded to approve the Consent Agenda item 1 through 7 as presented. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed.

G. OLD BUSINESS

H. NEW BUSINESS

1. *1. Consider approval of plans and specifications and ad for bid for Street Improvement District #232.* Director Froseth gave a brief overview of the project. Commissioner Braun moved and Commissioner Olson seconded to approve the resolutions for approving plans and specifications and directing ad for bids for Street Improvement District No. 232, Project No. 2022-16. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed.

2. *Consider approval of plans and specifications and ad for bid for the Annual Municipal Concrete project.* Director Froseth gave a brief overview of the project. Commissioner Rohr moved and Commissioner Olson seconded to the resolution approving plans and specifications, approve the resolution approving engineer's report and approve the resolution directing advertisement for bids for the 2023 Municipal Sidewalk Improvement Project 2023-01. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed.

3. *Consider approval of a Task Order with AE2S for the Wastewater Treatment Facility Masterplan Amendment.* Director Froseth gave a brief explanation of the amendment. Commissioner Braun moved and Commissioner Rohr seconded to waive our selection process by competitive proposals as outlined in Section 2-4-4 of our Code of Ordinances and enter into agreement of Task Order #4 with AE2S to provide engineering services related to our Wastewater Masterplan Amendment. Roll Call vote: Aye 4, No 0, Absent 1. The motion passed. Commissioner Braun moved and Commissioner Rohr seconded to approve Amendment #1 to our Owner-Engineer Agreement with AE2S. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed.

4. *Legislative update*

I. RESOLUTIONS AND ORDINANCES

1. *Consider Ordinance 1422, a Zone Change from A – Agriculture to R7 – Residential for Arlene's Subdivision.* Commissioner Rohr moved and Commissioner Braun seconded to approve the first consideration of Ord. 1422, a Zone Change from A – Agriculture to R7 – Residential for Arlene's Subdivision. Roll Call vote: Olson: Yes, Braun: Yes, Rohr: Yes, Camisa: Yes, Helbling: Absent. The motion passed..

J. OTHER BUSINESS

1. *For information, upcoming public input meetings for Sunset Drive Corridor Study and Mandan High School Placemaking Plan.* Planner Stromme reminded the public that the Sunset Corridor Study input meeting is on March 9th from 5 to 7 p.m. at the Mandan High School. He also reminded the public that the Mandan High School Placemaking Plan input meeting is on March 28th from 6 to 8 p.m. at the Mandan High School.

K. ADJOURNMENT

There being no other business to come before the Board, Commissioner Braun motioned and Commissioner Rohr seconded to adjourn the meeting at 6:04 p.m. The motion received unanimous approval of the members present.

/s/ James Neubauer

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James Neubauer  
City Administrator

/s/ Timothy Helbling

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Timothy Helbling  
Board of City Commissioners