

The Mandan City Commission met in regular session at 5:30 p.m. on February 7, 2023 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Mayor Helbling and Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were City Administrator Neubauer, Principal Planner Stromme, Finance Director Welch, Assessor Markley, Building Official Singer, Public Works Director Bitz, Planning and Engineering Director Froseth, Human Resource Director Cullen, Police Chief Ziegler, Business Development & Communications Director Cermak, Fire Chief Nardello and City Attorney Oster.

B. ARRROVAL OF AGENDA

C. MINUTES

1. *Consider approval of the minutes from the January 17, 2023 Board of City Commission Regular Meeting.* Commissioner Camisa moved and Commissioner Rohr seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

D. PUBLIC HEARING

E. BIDS

F. CONSENT AGENDA

1. *Consider Abatements*

i. *Veterans Credit Abatement Meg Vanderlaan*

ii. *Veterans Credit Abatement Noribelle Starck*

2. *Consider approval of using unspent 2022 Street Department Capital Outlay Funds to amend the 2022 Snow Removal Budget as well as to amend the 2023 Capital Outlay Budget to allow for the purchase of a Hydraulic Snow blower*

3. *Consider approval of participation in nationwide settlements that were recently reached in lawsuits relating to the opioid epidemic*

4. *Consider approval of a Local Gaming Permit for Ternes and Bullinger Benefit for a raffle on March 25, 2023*

5. *Consider contract with Stantec Consulting Services for Mandan High School Placemaking Study*

6. *Consider approval of a budget amendment for the Police Department*

Commissioner Rohr moved and Commissioner Camisa seconded to approve the Consent Agenda item 1 through 6 including all sub items as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

G. OLD BUSINESS

H. NEW BUSINESS

1. *Consider appointment to the Mandan Visitors Committee.* Administrator Neubauer presented the recommendation of the appointment to the committee. Commissioner Braun moved and Commissioner Camisa seconded to approve the re-appointment of Maria Walen to the Mandan Visitors Committee for a three-year term ending Dec. 31, 2025. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Consider approval of resolutions necessary to set up the 2023 Street Improvement District, #232 and approve funding assistance towards the reconstruction scope segments.* Planning and Engineering Director Froseth gave a brief explanation of the resolutions and funding assistance for Street Improvement District #232. Commissioner Camisa moved and Commissioner Rohr seconded to approve the engineer's report, the feasibility report, and the resolution of necessity for the 2023 Street Improvement Project, SID 232. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed. Commissioner Camisa moved and Commissioner Rohr seconded to approve commitment of Municipal Infrastructure Funds to go toward the reconstruction portion of the project. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed. Commissioner Camisa moved and Commissioner Rohr seconded to support to hold assessments in abeyance for benefitting properties currently outside of city limits. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

3. *Legislative Update* Administrator Neubauer gave an update on the legislative bills. No motion required.

I. RESOLUTIONS AND ORDINANCES

1. *Consider approval of a resolution establishing rates and charges for water meters.* Public Works Director Bitz presented the changes in the rates and charges for water meters. Commissioner Camisa moved and Commissioner Braun seconded to approve the Resolution establishing rates and charges for water meters from the Utility Maintenance department. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Second and Final consideration of Ordinance 1420 related to Article 2 Building Code.* Building Official Singer presented Ordinance 1420 and stated there had been no changes since the first reading. Commissioner Braun moved and Commissioner Camisa seconded to approve the second and final consideration of Ordinance 1420 to amend Article 2 Section 111-2-1 of the Mandan Municipal code as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

3. *Second and Final consideration of Ordinance 1421 related adoption of the 2021 International Fire Code (IFC) with proposed amendments.* Fire Chief Nardello presented Ordinance 1421 and stated there had been no changes since the first reading. Commissioner Camisa moved and Commissioner Rohr seconded to approve the second and final consideration of Ordinance 1421 related to amend and re-enact Chapter 10 of the Mandan Code of Ordinances Relating to the Fire Code and adopting the 2021 International Fire Code including appendixes A, B, C, & D with recommended amendments as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

4. *Consider approval of a resolution establishing the fee for Mobile Cigar Sale permits and removal of Garbage Hauler fees.* Administrator Neubauer explained the establishment and removal of the fees. Commissioner Camisa moved and Commissioner Rohr seconded to approve the resolution establishing the fee for Mobile Cigar Sale permits and removal of the Garbage Hauler license fees. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

5. *Consider Resolution establishing Beer, Liquor or Alcoholic Beverage License & Permit Fees.* Finance Director Welch gave a brief explanation of the added fees. Commissioner Camisa moved and Commissioner Rohr seconded to approve the Resolution establishing beer, liquor or

alcoholic beverage license & permit fees. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

J. OTHER BUSINESS

K. ADJOURNMENT

There being no other business to come before the Board, Commissioner Camisa motioned and Commissioner Rohr seconded to adjourn the meeting at 6:10 p.m. The motion received unanimous approval of the members present.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ Joseph A. Camisa Jr.

Joseph A. Camisa Jr.
Board of City Commissioners