

The Mandan City Commission met in regular session at 5:00 p.m. on January 3, 2023 in the Ed “Bosh” Froehlich Meeting Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL

1. *Roll Call of all City Commissioner.* Those present were Mayor Helbling and Commissioners Braun, Camisa, Olson, and Rohr. Department heads present were City Administrator Neubauer, Principal Planner Stromme, Finance Director Welch, Assessor Markley, Building Official Singer, Public Works Director Bitz, Planning and Engineering Director Froseth, Police Chief Ziegler, Business Development & Communications Director Huber, Fire Chief Nardello and City Attorney Oster. Absent: Human Resource Director Cullen.

B. ARRROVAL OF AGENDA

C. MINUTES

1. *Consider approval of the minutes from the December 20, 2022 Board of City Commission Regular Meeting.* Commissioner Camisa moved and Commissioner Rohr seconded to approve the minutes as presented. Roll Call vote: Aye 5, Nay 0, Absent 0. The motion passed.

D. PUBLIC HEARING

E. BIDS

F. CONSENT AGENDA

1. *Consider Abatements*

i. *The Servants of the Children of Light*

ii. *The City of Mandan*

iii. *Missouri Valley Development LLC*

2. *Consider Special Use Permit – Childcare Uses for Little Flower Nido & Toddler Montessori Program*

3. *Consider accepting the Transportation Alternatives Grants for the ND 6 and Old Red Trail Phase 1 Shared Use Trail projects*

4. *Consider approval of a correction for the 2023 Commission meeting dates*

Commissioner Rohr moved and Commissioner Camisa seconded to approve the Consent Agenda item 1 through 4 including all sub items as presented. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

5. *Moved to New Business 1*

G. OLD BUSINESS

H. NEW BUSINESS

1. *Consider approval of the Police Department accepting the Marathon Thriving Communities grant award*

Police Chief Ziegler gave a brief overview of the grant and award. Commissioner Rohr moved and Commissioner Camisa seconded to the Police Department’s grant application for the Marathon Thriving Communities grant to provide funding for a rescue side-by-side vehicle.. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

2. *Consider Purchase Agreement for City-Owned Parcel (410 3rd Avenue NE, Lots 11-12, Block 62, Northern Pacific First Addition, Parcel no. 65-3179000)*

Principal Planner Stromme gave a brief overview of the location and offer. Planning and Engineering Director Froseth explained the projects that lead to the special assessment amounts. Commissioner Braun moved and Commissioner Camisa seconded to deny the offer to purchase the lot described for \$10,000.00. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

3. *Consider approval of HDR submitting the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FEMA) grant for the Lower Heart River Flood Risk Reduction Project through the City of Mandan*

Bill Robinson, Lower Heart River Water Resource District, presented an explanation of the grant and process. Commissioner Braun moved and Commissioner Camisa seconded to approve HDR to submit the FEMA FMA application for the project through the City of Mandan. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

4. *Consider entering into a Development Agreement with Mitzel Builders for Lot 2, Block 3, Lakewood 6th Addition*

Principal Planner Stromme gave a brief overview of the property and development agreement. Commissioner Camisa moved and Commissioner Rohr seconded to enter into the attached Development Agreement with Mitzel Builders, LLC for Lot 2, Block 3, Lakewood 6th Addition (3215 Lakewood Drive SE). Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

I. RESOLUTIONS AND ORDINANCES

1. *Consider Financing Resolution for the following improvement districts and warrants:*
 - i. *Street Improvement District #214 (16th Street NE & 8th Avenue NE) \$2,450,000 Definitive Improvement Warrant, Series 2023A*
 - ii. *Street Improvement District #219 (ND Highway 1806) \$427,170 Definitive Improvement Warrant, Series 2023B*
 - iii. *Street Improvement District #221 (Cypress Grove Estates) \$280,274 Definitive Improvement Warrant, Series 2023C*
 - iv. *Street Improvement District #220 (Lakewood) \$1,686,411 Definitive Improvement Warrant, Series 2023D*

Finance Director Welch explained the street improvement districts and warrants. Commissioner Camisa moved and Commissioner Braun seconded to approve the Financing Resolution for the following improvement districts and warrants: Street Improvement District #214 (16th Street NE & 8th Avenue NE) \$2,450,000 Definitive Improvement Warrant, Series 2023A, Street Improvement District #219 (ND Highway 1806) \$427,170 Definitive Improvement Warrant, Series 2023B, Street Improvement District #221 (Cypress Grove Estates) \$280,274 Definitive Improvement Warrant, Series 2023C, Street Improvement District #220 (Lakewood) \$1,686,411 Definitive Improvement Warrant, Series 2023D.. Roll Call vote: Aye 5, No 0, Absent 0. The motion passed.

J. OTHER BUSINESS

K. ADJOURNMENT

There being no other business to come before the Board, Commissioner Rohr motioned and Commissioner Braun seconded to adjourn the meeting at 5:29 p.m. The motion received unanimous approval of the members present.

/s/ James Neubauer

James Neubauer
City Administrator

/s/ Timothy Helbling

Timothy Helbling
Board of City Commissioners