

**Morton Mandan Public Library – Board of Trustees
Meeting Minutes – Monday, Feb. 24, 2020**

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| | A meeting of the Morton Mandan Public Library Board of Trustees was held on this date at the library. President Rebecca Donovan called the meeting to order at 5:41 p.m. |
| PRESENT | President Rebecca Donovan, Vice President Linda Ehreth, Secretary Ashley Kelsch, Trustee Mary Anderson, Trustee Jackie Buckley (via phone) and Director Jackie Hawes were present. |
| ABSENT | Trustees Joanne Beckman and Mike Braun was absent. |
| APPROVAL OF AGENDA | A motion to approve the agenda as amended was made by Vice President Ehreth; second by Trustee Anderson. Motion carried. |
| MINUTES Consider Approval of the Minutes from the Nov. 25 Meeting Consider Approval of the Minutes from the Feb. 17 Special Meeting | A motion to approve the minutes from the Nov. 25 and Feb. 17 meetings was made by Vice President Ehreth; second by Trustee Anderson. Motion carried. |
| OLD BUSINESS Director’s Evaluation | <p>Trustee Kelsch summarized the results of the Director’s evaluation stating that she was happy with the scoring and feedback. She feels that Director Hawes is doing an excellent job and has complete confidence in her. She hopes that Director Hawes will remember to take breaks for herself and take care of herself as well.</p> <p>Trustee Kelsch noted that the compiled results of the evaluation had not been sent to the entire Board for their review and she believed that needed to be done.</p> <p>Trustee Kelsch added that she is happy with the goals Director Hawes has set for herself for 2020. Because Director Hawes will have a lot on her plate with the renovation and construction project, Trustee Kelsch doesn’t feel it is necessary for the Board to set any additional goals for the Director. President Donovan and Vice President Ehreth echoed those sentiments.</p> <p>Trustee Anderson motioned to table the discussion of the Director’s evaluation until the Board had the chance to review the evaluation summary; second by Vice President Ehreth. Motion carried.</p> |
| NEW BUSINESS | There was a large charge for the CDLN to renew the integrated library system. |

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| <p>Consider Approval of Monthly Bills</p> | <p>Harlow’s performed maintenance on the ADA lift on the bookmobile. That will be annual maintenance moving forward.</p> <p>Sunshine and 79 was for professional development day.</p> <p>A motion to approve the bills was made by Trustee Anderson; second by Vice President Ehreth. Motion carried.</p> |
| <p>Financial Report</p> | <p>FYI. No questions were asked.</p> |
| <p>Public Services Report by Barb Sandstrom</p> | <p>Ms. Sandstrom was unable to attend the meeting, so her report was moved to the next meeting.</p> |
| <p>Discuss Renewal & Development Conference</p> | <p>Board members can attend this conference which will be held April 6-7. They should let Director Hawes know by Friday, Feb. 28, if they would like to attend.</p> |
| <p>OTHER BUSINESS</p> <p>Director’s Report</p> | <p>Library hosting a Census kick off. The bookmobile will be wrapped and individuals will be able to fill out the Census survey on the bookmobile. The Library is hoping to partner with Cloverdale and Walmart to assist their Spanish speaking employees fill out the Census. The Library will also be utilizing Mandan events like Buggies and Blues, 4th of July, etc., to assist individuals with filling out the Census. Director Hawes is also looking to do some events or activities in the County.</p> <p>Vice President Ehreth asked how the City Commission meeting last week went. Director Hawes said that it went very well, and the proposal was approved. So, we’re moving forward.</p> <p>The summer reading theme is “Imagine Your Story.”</p> <p>Vice President Ehreth saw a news story that the Rice Bowl is moving. Director Hawes confirmed that they said they plan to move this summer.</p> <p>Director Hawes has an interview scheduled with the Bismarck Tribune on Feb. 25, 2020.</p> |

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| Outreach Report | Report provided. Meeting adjourned at 6:08 p.m. |
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Rebecca Donovan, President

Ashley Kelsch, Secretary