

**Morton Mandan Public Library – Board of Trustees  
Meeting Minutes – Monday, Nov. 25, 2019**

	A meeting of the Morton Mandan Public Library Board of Trustees was held on this date at the library. Vice President Linda Ehreth called the meeting to order at 5:34 p.m.
<b>PRESENT</b>	Vice President Linda Ehreth, Secretary Ashley Kelsch, Trustee Joanne Beckman, Trustee Mary Anderson, Trustee Mike Braun and Director Jackie Hawes were present.
<b>ABSENT</b>	President Rebecca Donovan and Trustee Buckley were absent.
<b>APPROVAL OF AGENDA</b>	A motion to approve the agenda was made by Trustee Braun; second by Trustee Beckman. Motion carried.
<b>APPROVAL OF MEETING MINUTES FOR Oct. 28, 2019</b>	A motion to approve the minutes from the Oct. 28 meeting was made by Trustee Beckman; second by Trustee Braun. Motion carried.
<b>OLD BUSINESS</b>	
<b>Library &amp; Parks Improvement Committee Update</b>	Director Hawes reported that the Library has completed four pop-up events with the architecture firm, and there are three more planned. Trustee Beckman reported that she is impressed by the architects.
<b>NEW BUSINESS</b>	
<b>Consider Approval of Monthly Bills</b>	The Lillis Electric bill was a little higher this time around because there were several issues that needed to be addressed. A motion to approve the schedule of monthly bills was made by Trustee Braun; second by Trustee Anderson. Motion carried.
<b>Financial Report</b>	Director Hawes provided the financial report as an FYI. There were no questions.
<b>Consider Changing May &amp; Dec. 2020 Meeting Dates</b>	A motion to move the May meeting to May 26, 2020, and the Dec. meeting to Dec. 21, 2020, was made by Trustee Beckman; second by Trustee Braun. Motion carried.
<b>Consider Approval to Close Library for Professional Development Day on Jan. 20, 2020</b>	A motion to approve the closing of the Library on Jan. 20, 2020 for a Professional Development Day was made by Secretary Kelsch; second by Trustee Anderson. Motion carried.
<b>Consider Approval of 2020 Salaries</b>	Director Hawes recommends that all employees, aside from two that are on probation, receive the two percent increase that was budgeted. Motion to provide a raise of two percent to the recommended employees was made by Trustee Beckman; second by Trustee Braun. Motion carried.

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<p><b>Consider Joint Resolution Between Morton Mandan Public Library (MMPL) and City of Mandan Related to Improvements to the MMPL and Downtown Parks</b></p> <p><b>Discuss Director’s 2019 Evaluation</b></p>	<p>Because the monetary donation is held in the Library’s ND Community Foundation Building Fund this resolution was drafted so that the City would have access to the funds. Moving forward, everything related to the Library would still be brought before the Board. A motion to approve the joint resolution was made by Trustee Braun; second by Trustee Beckman. Motion carried.</p> <p>Secretary Kelsch, Vice President Ehreth and Trustee Beckman volunteered to work on the director’s evaluations. The results of the evaluations will be provided at the January 2020 meeting.</p>
<p><b>OTHER BUSINESS</b></p> <p><b>Director’s Report</b></p> <p><b>Outreach Report (Oct. &amp; Nov.)</b></p> <p><b>Conference Summaries (ARSL, NDLA &amp; ABOS)</b></p>	<p>Director Hawes reported that:</p> <ul style="list-style-type: none"> <li>• She is working on getting the Assistant Director position filled. There were 15 applicants during this round.</li> <li>• She is going on vacation Dec.17-Jan.6.</li> <li>• The Library is transitioning to new computers.</li> <li>• There have not been any applicants for the opening on the Board of Trustees.</li> <li>• There will be a holiday gathering for the MMPL staff and Board – possibly Jan. 20 at 5:30 p.m.</li> </ul> <p>Provided.</p> <p>Provided.</p> <p>Meeting adjourned at 6:06 p.m.</p>

*Rebecca Donovan, President*

*Ashley Kelsch, Secretary*