
The Mandan City Commission met in regular session at 5:30 p.m. on September 17, 2019 in the Ed “Bosh” Froehlich Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL:

1. *Roll Call of All City Commissioners.* Present were Mayor Helbling, Commissioners Braun and Rohr. Department Heads present were, Finance Director Welch, Fire Chief Nardello, Planning & Engineering Director Froeth, Principal Planner Van Dyke, Business Development and Communications Director Huber, Police Chief Ziegler, City Administrator Neubauer, Director of Public Works Bitz, Assessor Markley, Building Official Ouradnik and Attorney Brown. Absent: Commissioners Davis and Larson and Human Resource Director Cullen.

B. APPROVAL OF AGENDA:

C. MINUTES:

1. *Consider approval of the minutes from the September 3, 2019 Board of City Commission regular meeting.* Commissioner Rohr moved to approve the minutes as presented. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

D. PUBLIC HEARING:

1. *Public budget hearing scheduled at 6:00 p.m. to review and discuss the final 2020 Budget* At 6:01 p.m. Mayor Helbling announced that this is the time and place set for the public hearing to discuss the final 2020 City of Mandan Budget. He invited anyone to come forward to speak for or against the 2020 Budget. A second announcement was made inviting anyone to come forward to speak for or against the 2020 Budget. A third and final announcement was made inviting anyone to come forward to speak for or against the 2020 Budget. Hearing none and noting that no one came forward, this portion of the Public Hearing was closed.

Finance Director Welch indicated that on September 9, 2019, the Budget and Finance Committee made the following changes to the preliminary 2020 Budget:

- General Fund
 - Police Department
 - Central Dakota Communications Center = \$49,000 decrease
 - Per CenCom Communications Director on July 31, 2019
 - Attorney Department
 - Prosecutor Fees = \$18,000 increase
 - Per Kelsch Kelsch Ruff & Kranda on August 2, 2019
 - Auditor Department
 - Contingencies = \$31,000 increase
 - To be used for potential cost increase (amount to be determined) in operations at the Morton County Law Enforcement Center.
 - Total General Fund impact resulting from the budget changes above = \$0

It was recommended to approve the second and final consideration of Ordinance No. 1316 making the annual appropriations for expenditures or expenses of the City of Mandan, North Dakota, for the fiscal year commencing January 1, 2020, and ending December 31, 2020, and making the annual tax levy for the year 2019.

2. *First consideration of Ordinance 1326 related to murals.*

City Planner Van Dyke presented a request for the approval of the first consideration of Ordinance 1326 related to murals. He explained the draft mural ordinance presented in Exhibit 1 is an agreement by City Commission and legal counsel that fulfills the interest of the City in preserving public safety, traffic and pedestrian safety, property values. The mural ordinance doesn't regulate in residential districts, rather leaving neighborhood homeowner associations to address this issue internally. He explained the permitting process required to ensure that a mural not painted directly onto a building is affixed safely and meets building codes. Murals painted directly onto buildings require a permit to ensure that the materials used to paint onto the structure are adequate to withstand North Dakota weather and to document the original condition of the mural. If a mural painted directly to a building fades, chips, or peels, and adequate upkeep is not conducted, the aesthetics of the building degrade and the building risks becoming an eyesore. A lack of maintenance blights an area and negatively affects property values.

Summary of Standards

The standards for murals ensure that they are not applied directly to significant architectural elements. Murals are limited to two per structure, as non-residential districts are afforded additional means to convey messages through the sign ordinance. This standard addresses concerns with traffic safety and is added to ensure that messaging is not a distraction to passing motorists. This is the reasoning behind the 25% limitation on murals applied to the front of buildings.

Existing Murals

Existing murals, including Lonesome Dove's painted sign, will be grandfathered in if this ordinance is adopted by City Commission. This ordinance will only apply to new murals following its adoption and release of the temporary restraining order that is currently in-place.

The Planning and Zoning Commission recommended approval of this Ordinance, with 7 in favor and 1 in opposition at their meeting held on August 26, 2019. A minor change to the allowable materials for murals was part of the motion and is incorporated into (the correction version) Exhibit 1. This has been reviewed and approved by legal counsel. Engineering and Planning recommend approval of the mural ordinance as presented.

City Planner Van Dyke recommended approval of the mural ordinance as presented in the corrected version of Exhibit 1 that includes clarifying language.

Mayor Helbling announced this is a public hearing and invited anyone to come forward to speak for or against the First consideration of Ordinance 1326 related to murals. Second and third announcements were made to come forward to speak for or against the First consideration of Ordinance 1326 related to murals. Hearing none, this portion of the public hearing was closed.

Commissioner Braun moved to approve the First consideration of Ordinance 1326 related to murals as presented in Exhibit 1. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

3. *Consider approval of an amendment to the Mandan Land Use and Transportation Plan.* City Planner Van Dyke presented a request for approval of an amendment to the Mandan Land Use and Transportation Plan. He reviewed an application submitted by Jon McCreary for an amendment to the comprehensive plan for approximately 1,000 acres west of Boundary Road Northwest. City staff from multiple departments met with the applicant or the applicant's representative Scott Harmstead on a number of occasions to address concerns or issues that needed to be addressed in order to provide a recommendation of approval to the City Commission. The current land use designations for this area call for low density residential throughout the majority of the land south of I-94. An open space buffer separates a mix of medium and high-density residential and commercial from the Interstate. The proposed plan adjusts the location of roads, provides a mix of industrial, neighborhood commercial and commercial closer to the interstate and delineates open space on those areas of steep terrain and which provide natural conveyance of water. If approved, this amendment to the comprehensive plan would replace the future land uses and preliminary road layout presently planned for the area.

The Planning and Zoning Commission reviewed this in June and July and in August they voted unanimously to approve the amendment at the August 26, 2019 meeting. The Engineering and Planning Department recommend approval of amendment to the Mandan Land Use and Transportation Plan as presented. This has been reviewed by legal counsel.

Mayor Helbling announced this is a public hearing for the approval of an amendment to the Mandan Land Use and Transportation Plan and invited anyone to come forward to speak for or against the matter. Second and third announcements were made to come forward to speak for or against the approval of an amendment to the Mandan Land Use and Transportation Plan. Hearing none, this portion of the public hearing was closed.

Commissioner Rohr moved to approve the amendment to the Mandan Land Use and Transportation Plan as presented in Exhibit 1. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

E. BIDS:

F. CONSENT AGENDA

1. *Consider approval of monthly bills.* AQUA-PURE INC. - 19,470.00; ARMSTRONG SANIT & ROLL O - 49,372.76; AVI SYSTEMS, INC - 431.37; BANK OF NORTH DAKOTA - 238,685.52; BIS-MAN CONVTN & VISITOR - 6,977.78; BIS-MDN TRANSIT BOARD - 5,463.30; BRADY, MARTZ & ASSOCIATE - 4,000.00; BROOKE/PATRICK - 50.00; C & H GLASS COMPANY - 150.00; CENTURYLINK - 1,622.68; CHRISTIAN/HARVEY - 448.90; CITY AIR MECHANICAL INC - 383.25; CRISAFULLI SLUDGE REMOVA - 1,138.02; DAHME/CURTIS & LUELLA - 300.00; DAKOTA CHILDREN'S ADVOCA - 2,700.96; DOMINGUEZ/ROSAURA - 52.50; EARTH

PLANTER - 11,105.00; ELECTRIC PUMP INC - 1,441.35; FETZER ELECTRIC, LLC - 269.77; GENERAL TRAFFIC CONTROLS - 92.96; GOLD STAR MGNT - 64.07; GREAT PLAINS RENTAL - 63.00; GROWING BISMAN - 1,321.66; HIT, INC. - 558.00; HOLTER/DEBORAH - 35.00; JACOBSEN/CARL - 35.00; KEY'S CRANE SERVICE - 360.00; KRONOS SAASHR, INC - 2,221.57; MAIN STREET INITIATIVE - 500.00; MANDAN AIRPORT AUTHORITY - 10,883.15; MARINER CONSTRUCTION INC - 850,111.08; MORTON MANDAN PUBLIC LIB - 33,477.20; MUNICIPAL CODE CORPORATI - 576.00; ND BUILDING OFFICIALS AS - 215.00; ND HEALTH DEPT CHEMISTRY - 911.00; ND YOUTH CORRECTIONAL CE - 377.31; NDAREC - 25.00; NELSON/LAUREN - 59.47; NISC - 225.00; NORTHERN IMPROVEMENT CO - 24,867.68; PRESORT PLUS - 4,703.90; RENNER'S LAWN SPRINKLING - 140.00; SPERLE/KRISTEN - 66.73; STRATA CORPORATION - 1,301.67; TERRACON CONSULTANTS, IN - 3,061.50; TRAFFIC CONTROL CORPORAT - 625.00; VALLRATH/KARA - 50.00; VERITY HOMES OF BISMARCK - 116.15; VINNY'S PROPERTY MANGT L - 5,087.13; WEST RIVER PROPERTIES LL - 30,000.00; WINKS/LOREN K - 35.00; ZIEGLER/JASON - 33.50; 218 WEST MAIN LLC - 5,000.00; MONTANA-DAKOTA UTILITIES - 33,570.48; ND PERS - 165,116.88; AT & T - 1,028.81; BALABAN LAW OFFICE - 1,500.00; CENEX- FUOC BISMARCK-MAN - 8,888.00; CENTURYLINK - 4,357.89; DAKOTA MEDIA ACCESS - 10,998.00; DEARBORN LIFE INSURANCE - 2,390.46; GLASS/THOMAS J. - 1,500.00; KELSCH KELSCH RUFF & KRA - 4,000.00; T & R CONTRACTING, INC - 3,610.00; WELLS FARGO COMMERCIAL C - 220,475.41; MONTANA-DAKOTA UTILITIES - 21,792.64; ABUSED ADULT RESOURCE CE - 3,923.77; ADVANCED CONCRETE CUTTIN - 476.00; ADVANCED ENGINEERING SVC - 211,297.29; ARMSTRONG SANIT & ROLL O - 56,818.16; BANK OF NORTH DAKOTA TRU - 13,399.11; BDTAID, INC - 541.72; BELTRAN/ANGEL - 500.00; BILL BARTH FORD INC - 23,700.00; BROOKE/PATRICK - 150.00; BURLEIGH-MORTON DETENTIO - 8,680.13; CELLEBRITE USA, CORP - 3,700.00; CENTRAL DAKOTA FRONTIER - 299.25; CENTURYLINK - 1,620.57; CITY OF BISMARCK - 158,918.41; COMPANION LIFE - 10.00; CROWLEY FLECK PLLP - 5,000.00; CURTIS/JEREMY - 1,732.30; CUSTER DISTRICT HEALTH U - 0.00; ELECTRIC PUMP INC - 3,325.12; FETZER ELECTRIC, LLC - 300.00; GRAYMONT CAPITAL INC - 0.00; HAUG/KIANA - 500.00; HDR ENGINEERING, INC - 19,262.43; HOLTER/DEBORAH - 35.00; HOVEY/BRANDI - 9.13; HUBER/ELLEN - 158.92; ICON ARCHITECTURAL GROUP - 8,000.00; INFORMATION TECHNOLOGY D - 2,752.06; INTERGOVERNMENTAL SHOP - 0.00; KADRMAS, LEE & JACKSON, - 2,074.75; KRONOS SAASHR, INC - 2,251.74; MANDAN MUNICIPAL COURT - 0.00; MANDAN PARK BOARD - 5,500.00; MANN SIGNS, INC - 0.00; MARINER CONSTRUCTION INC - 0.00; MISSOURI WEST WATER SYST - 0.00; MOORE ENGINEERING, INC - 0.00; MORTON COUNTY RECORDER - 20.00; MVTL LABORATORIES, INC - 0.00; MY GOV, LLC - 960.00; ND ASSOC OF COUNTIES - 0.00; ND DEPT OF TRANSPORTATIO - 69,094.16; ND HEALTH DEPT CHEMISTRY - 18.54; ND HEALTH DEPT MICRO DIV - 400.00; NORTHERN IMPROVEMENT CO - 0.00; ONE CALL CONCEPT INC - 407.65; RAILROAD MANAGEMENT CO I - 1,640.04; RAZOR TRACKING INC. - 0.00; RENNER'S LAWN SPRINKLING - 0.00; RUNNING'S SUPPLY INC - 60,000.00; SCHANTZ/ERICK - 10.00; SCHMIDT/COLETON - 10.00; SKEELS ELECTRIC CO - 1,950.50; STANTEC CONSULTING SERVI - 0.00; T & R CONTRACTING, INC - 0.00; T-MOBILE USA, INC - 0.00; TERRACON CONSULTANTS, IN - 12,543.00; TWIN CITY ROOFING INC - 0.00; VAULT1440, LLC - 2,925.00; VERIZON WIRELESS - VSAT - 782.00; VINNY'S PROPERTY MANGT L - 0.00; WINKS/LOREN K - 35.00;

2. *Consider approval of Public Works request to amend 2019 Public Works – utility budget.*

3. *Consider approval of Minor Plat for Replat of Lots 23 & 24, Block 3, and Developers West Acres.*
4. *Consider proclaiming October, 2019 as National Disability Employment Awareness Month in the City of Mandan.*
5. *Consider approval of Site Authorization for Mule Deer Foundation at Prairie Patriot Firearms & Training on October 10, 2019.*
6. *Consider providing a Flex PACE letter of support by Shawn's Repair, LLC.*
7. *Special Event Permit for MPO Oktoberfest beer garden on 9-28-19.*

Commissioner Braun moved to approve the Consent Agenda as presented. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

G. OLD BUSINESS:

H. NEW BUSINESS

1. *Consider entering into contract with Stantec surrounding procurement and implementation of Brownfield grants.* City Planner Van Dyke presented a request to approve the selection of Stantec for assistance of procurement and implementation of Brownfields grants. He said that the City recently selected Stantec to assist with procurement and implementation of Brownfield grants. Exhibit 1 summarizes an Environmental Protection Agency assessment grant that will be sought through this process. This grant will provide up to \$300,000 in grant monies toward creating an inventory of properties, planning, environmental assessment and funds for community outreach. He explained the purpose of the grant is to assist communities with redevelopment of sites that may have additional hurdles related to previous uses conducted on the land. Common higher-risk land uses include gas stations, laundromats and landfills. Stantec is willing to work on the grant application at no cost to the City. The grant application will be submitted yet in 2019. Applicants will be notified in the spring 2020, if selected. Funding would be awarded in fall 2020.

The Engineering and Planning Department recommended approval to enter into a contract with Stantec to assist with the procurement and implementation of Brownfield grants as presented. This has been reviewed and approved by the City Attorney.

Commissioner Rohr moved to approve entering into a contract with Stantec to assist with the procurement and implementation of Brownfield grants as outlined in Exhibit 2. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

2. *Consider increasing the public works facility expansion budget.*

Director of Public Works Bitz presented a request to approve of the change order prices to complete the Public Works Facility improvements. He stated that after years of planning and discussion, in February of 2018, the City of Mandan entered into agreement with Capital City Construction, Missouri River Contracting, Advanced Mechanical, and Fetzer Electric to

construct an 18,000 sq. ft. minimal heat equipment storage building that will include administration offices, locker areas and a salt sand storage structure for a cost in the amount of \$2,431,195. After reviewing the proposed plans and detailed specifications several deficiencies were noted and drove the need to terminate the agreement with the original architect and engineer in late spring or early summer of 2018. Since then staff has continued to work with Jiran Architects of Bismarck to draft a new set of plans and specifications. After completing these plans the Public Works Department is requesting change order prices from the currently contracted contractors to construct the facility in accordance with the new plans. On July 29, 2019, the City received the change order prices from the contractors with a grand total change order price in the amount of \$1,363,705. Some of the larger items identified that were not included in the original pricing include the following:

- Emergency Generator – Required to maintain Public Works Facility, this includes fuel depot for the city fleet fuels, including emergency services.
- Ventilation System – A proper ventilation system is required by code to be installed anytime vehicle or equipment are being worked on or stored in a building of this size.
- Fire Suppression – By connecting the existing shop to the 18,000 sq. ft. vehicle storage, a fire sprinkler system is now required throughout the facility, including the existing shop.
- Salt Sand Building Floor – Staff identified the need to put a solid surface floor in the salt sand building to allow for all seasons use.

Director Bitz stated that in addition to the above mentioned items city staff identified several miscellaneous items which were not accounted for in the building budget, including the vehicle parking lot and the lack of a construction contingency fund. He reported that the Public Works Department has adjusted the request to allow for an absolute minimum contingency fund of \$100,000. The plan will include constructing the parking area in 2020 as a separate project and special asses the improvements to ourselves. In discussions with the City’s Finance Department it was suggested to use the sales tax fund to allow for the overages. To construct the project and parking lot with the added required items and a minimal contingency fund, the total project cost is estimated at \$5.73 million with substantial completion anticipated in summer or fall of 2020. Currently the fund balance for the Public Works expansion is approximately \$3 million.

*Total Project:

Salt Sand Building	\$ 295,000
Equipment Storage	\$1,235,000
Office and Wash Bay	\$2,300,000
<u>Project contingency, vehicle parking, and civil site work</u>	<u>\$1,900,000</u>
PW Project Grand Total:	\$5,730,000

Based on the above presentation, Director Bitz requested additional funding to complete the Public Works Expansion project and to accept the bids from Jiran Architects and to augment the existing budget. He reported that the Public Works Department is comprised of the landfill department, the cemetery, grounds and maintenance, forestry, traffic signals, streetlights, water and sewer distribution and collection and the street department snow removal and street patching. The Public Works Department has approximately 30 fulltime employees and 10 part time seasonal employees.

Commissioner Rohr commented that these discussions go back decades; in particular, the city shop has been in need of updating for years. The last major construction was when the fire department moved down there and the building was assumed by the city shop but there was not much renovation put into it at that time. The expansion and needs for the next 25 years was not discussed. One of the issues that came up was staying in that particular location or move to another part of the city. If the move would have been to another part of the city, knowing the way the city is elongated, that could be problematic by having to purchase additional land and it would have been a lot more expensive than what we are looking at right now. It has come to fruition to where a plan is being presented now to accommodate the future with updated facilities that is needed. This has been long overdue.

Mayor Helbling stated that the original blue building was built in 1976 and it has served the city well. This request is a large monetary undertaking but it should serve the residents of Mandan for many years. Commissioner Braun commented this is a good example of utilizing the HUB fund. Mayor Helbling stated the HUB money was set aside 3 or 4 years ago for this project.

Commissioner Braun moved to approve amending the Public Works Expansion budget by utilizing the existing HUB City Fund balance of approximately \$3 million and to transfer \$1.5 million from sales tax fund in order to fund the original contract and the proposed change orders that Jiran Architects has compiled as summarized above to include completion of the parking lot improvements with a separate project in 2020 and special assessing the parking lot project costs to the Public Works Facility.

Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

I. RESOLUTIONS AND ORDINANCES

1. *Consider the second and final consideration of Ordinance No. 1316 making the annual appropriations for expenditures or expenses of the City of Mandan, North Dakota, for the fiscal year commencing January 1, 2020, and ending December 31, 2020, and making the annual tax levy for the year 2019.* Commissioner Braun moved to approve the second and final consideration of Ordinance No. 1316 making the annual appropriations for expenditures or expenses of the City of Mandan, North Dakota, for the fiscal year commencing January 1, 2020, and ending December 31, 2020, and making the annual tax levy for the year 2019.

Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

Mayor Helbling extended a thank you to Finance Director Welch and all the department heads who worked hard on the 2020 Budget. Finance Director Welch said the property tax increase for an existing \$275,000 residential property, with no valuation increase and excluding special assessments, would amount to \$12.00. The utility bill increase for a single family residential property would amount to \$1.75 per month which consists of a \$1.55 base charge increase for water and wastewater services and a \$.20 base charge increase for solid waste collection,

hauling, and recycling services. Mayor Helbling stated that the city's portion is about 24% of total tax bill. The City is growing at a nice pace that helps keep the tax base rate down.

2. *Consider Resolution establishing Rates and Charges for Services from the Water and Sewer Utility Fund.* Finance Director Welch indicated the \$1.55 base charge increase per month for water and wastewater services for a single family residential property is the result of the City of Mandan's (\$4.1M) cost share with the ND State Water Commission (\$12.6M) and Marathon Petroleum (\$4.1M) for the \$20.8M Raw Water Intake project.

Commissioner Rohr moved to approve the Resolution establishing Rates and Charges for Services from the Water and Sewer Utility Fund. Commissioner Braun seconded the motion.

Commissioner Rohr commented that it is important to have the water intake because of the need of water to service Mandan. This has been discussed for a number of years and it is anticipated this will serve the residents of Mandan for many years into the future. The State Water Commission has shared in the cost to bring down the city's portion.

Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

3. *Consider Resolution establishing Rates and Charges for Services from the Solid Waste Utility Fund.* Finance Director Welch indicated the \$.20 base charge increase per month for solid waste collection, hauling, and recycling services consisted of \$0.05 per month for solid waste collection and hauling services provided by Armstrong Sanitation & Roll-Off and \$0.15 per month for recycling collection, transportation and processing services provided by Waste Management.

Commissioner Braun moved to approve the Resolution establishing rates and charges for services from the Solid Waste Utility Fund. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

4. *Consider Resolution establishing Rates and Charges for Services from the Cemetery Fund.* Director of Public Works Bitz said there are two added rates to be established to this request and they pertain to the same service which is for services for the Scatter Gardens. This was brought forward by local funeral directors to provide patrons an economical and legal way to dispose of their loved ones who have been cremated. The request is to establish rates to allow for use of the Scatter Garden at the cemetery for various services and transactions within the cemetery operations. The changes allow for another option for patrons to use the Mandan Cemetery as a final resting place. This rate was established in consultations with staff as well as local funeral home directors. This is a new service offered at the Mandan Union Cemetery.

Director Bitz recommended approving the resolution establishing rates and charges for Mandan Union Cemetery effective January 1, 2020.

Commissioner Rohr moved to approve the Resolution establishing Rates and Charges for Services from the Cemetery Fund. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

5. *Consider Resolution establishing Rates and Charges for Services from the Building Inspections Department permit fees.* Building Official Ouradnik presented a request to consider the approval of the resolution amending the fees and charges by the Building Inspections Department. These are minor changes to permit fees charged by the Building Inspections Department.

Commissioner Rohr moved to approve the Resolution establishing rates and charges for Services from the Building Inspections Department permit fees. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Absent; Commissioner Larson: Absent; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

J. OTHER BUSINESS:

1. Mayor Helbling announced that Sept 23rd - Sept 28th is the free landfill week for the City of Mandan. This year the process has changed. Residents will have to prove identification they are residents when they take items to the landfill for free that week. Monday through Friday from 8 a.m. to 4:45 p.m. Monday through Friday and Saturday September 28th from 8 a.m. to 11:45 a.m. Items will not be collected curbside like they were in the past. The landfill will accept items including furniture and appliances free of charge. There will be a nominal charge for certain items such as tires. Director Bitz added that this free service does not include building or construction materials (sheetrock, shingles, roofing materials siding). Residents were informed to contact Public Works at 667-3240 for clarification or questions of certain items. Information is also posted on the City of Mandan website at cityofmandan.com.

K. ADJOURNMENT:

There was no other business to come before the Board of City Commissioners. Commissioner Rohr motioned adjourn the meeting at 6:15 pm. Commissioner Braun seconded the motion. The motion received unanimous approval of the members present.

James Neubauer
City Administrator

Tim Helbling
President, Board of City Commissioners