

**Bismarck-Mandan Mayors' Committee for
People with Disabilities**

Minutes for January 8, 2019

Members Present: Chair- Desa Rae Berreth, Vice Chair- Josh Villbrandt, Secretary- Mary Robinson, Treasurer- Jim Neubauer, Alyssa Caya, Laura Mildenberger, Laverne Stoltze, Shawn Oban and Tom Schiwal

DesaRae Berreth called the meeting to order at 4:04 pm on January 8, 2019.

1. Secretary's Report

- Minutes were reviewed and one correction was made regarding the barrier free door. The correction is as follows; Shawn made a motion to accept and ensure the funding should not exceed \$1,500 and Tom second the motion. Vote passed 3-2, with Jim Neubauer and DesaRae Berreth against. Jim made a motion that the Bismarck Library must complete work first and then send us a bill for installation of an automatic door at Bismarck Library for the Gifted Bean (funding must not exceed \$1,500)
 - Jim made a motion to approve the minutes with the correction, and Tom second the motion. Vote passed unanimously.

2. Treasurer report handed out with the complete financial totals for the year of 2018.

Revenue for this quarter (Oct, Nov and December 2018)

\$17.00 for Snow/Lawn services

\$200.00 Fees shared with City of Mandan

\$1,075.00 Fees shared with City of Bismarck

Total revenue for the quarter-\$1,292.00

Expenditures for the quarter:

\$180.00 to Pride

Total Expenditures for the quarter-\$180.00

End of the year balance is \$12,207.22

Certificate of deposit is \$5,040.08

Shawn made a motion to accept the treasure report, Laura second the motion. Vote passed unanimously

3. Planning for 2019 budget. Committee members discussed the number of scholarships we can offer this year. Jim made a motion to offer (5) \$1000.00 scholarships. Tom second the motion. Vote passed unanimously.

4. Follow-up on motion for Bismarck Library-This correction has been included in the review of the minutes.

5. Scholarships

- DesaRae will make the following changes to the scholarship application. The deadline for the application will be April 26, 2019. The awards announcement will be no later than May 31, 2019 and the number of scholarships to be handed out this year will go from four to five. Scholarships will not exceed \$5000.00. The application will be sent out to the committee members.

6. Barrier Free

- Mary requested \$750.00 to be used for a one month of a radio spot with KYYY 92.9 FM to promote, educate and bring awareness regarding Brain Injury Awareness Month in March. Jim made a motion to approve the request and Josh second it. Vote passed unanimously.

7. Financial Request

- No requests at this time

8. Review financial request for to update

- Financial request was reviewed by committee. One change will be made regarding the title of the application. DesaRae will make this change and will send it out to the committee members.

9. Next meeting is scheduled for May 14th at 4:00pm.

10. LaVern made a motion to adjourn the meeting, Tom second it. Vote passed unanimously. Meeting adjourned at 5:02 pm on January 9, 2019.

Respectfully submitted by;

Mary Robinson
Secretary