
The Mandan City Commission met in regular session at 5:30 p.m. on December 3, 2019 in the Ed “Bosh” Froehlich Room at City Hall, Mandan, North Dakota. Mayor Helbling called the meeting to order.

A. ROLL CALL:

1. *Roll Call of All City Commissioners.* Present were Mayor Helbling, Commissioners Braun, Davis, Larson and Rohr. Department Heads present were, Finance Director Welch, Fire Chief Nardello, Planning & Engineering Director Froseth, Principal Planner Van Dyke, Business Development and Communications Director Huber, Police Chief Ziegler, City Administrator Neubauer, Assessor Markley, Human Resource Director Cullen, Building Official Ouradnik, Director of Public Works Bitz and Attorney Brown.

B. APPROVAL OF AGENDA:

C. MINUTES:

1. *Consider approval of the minutes from the November 19, 2019 Board of City Commission regular meeting.* Commissioner Larson moved to approve the minutes as presented. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

D. PUBLIC HEARING:

E. BIDS:

F. CONSENT AGENDA

1. *Consider approval of changing the 90 minute parking zone on the west side of the 100blk of 2nd Avenue NE from the alley, south to East Main St. to a no timed parking zone.*
2. *Consider approval of the final plat for Evergreen Heights 3rd Addition*
3. *Consider formally declaring Lonesome Dove painted sign grandfathered upon adoption of Ordinance 1326 related to murals*
4. *Consider personnel actions related to the Program Coordinator*
5. *Consider approval of a charity raffle permit for Mandan Kachina Dance Parent Club at Mandan High School on 12-7-2019.*

Commissioner Braun moved to approve the Consent Agenda items No. 1 through 5 as presented. Commissioner Davis seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

G. OLD BUSINESS:

H. NEW BUSINESS

1. *Consider the creation of street improvement district, approval of the engineer’s report, approval of feasibility report and resolution of necessity for Street Improvement District No. 215, Project No. 2019-05 (Mid-Town East).* Planning and Engineering Director Froseth

presented a request to move forward with the resolutions necessary to approve the Mid-Town East Street Improvement District No. 215. He stated that city engineering staff has been working with Moore Engineering on a project feasibility report since September. Some of the notable tasks that have been done include survey and assessment of the street's current conditions including soil boring geotechnical analysis. In addition to assessing the conditions that can be seen from the surface, staff reports that they have a good understanding of what is underneath in order to best assess the right scope of work for each block. Based on the scopes of work that will provide a long-term life of the road, cost estimates were produced. Property owners within the district were invited to a public input meeting at Mandan City Hall held November 6, 2019 that drew 50 attendees. A 2-week open comment period following the public meeting was also provided. The meeting started with about a 30-40 minute presentation followed by questions and answers. City staff have been looking at all properties within the district for fairness in assessment via the city's Assessment Policy to guide in this and pending the results of the meeting tonight, letters will be sent to each property with their estimated assessment amount.

Director Froseth said that if the necessary resolutions are approved at this meeting, a 30-day protest period will start during in which the City will accept letters of protest. In addition to the state requirement of posting the notice in the Mandan News, it will be posted on the City of Mandan website as well as social media and a second notification via letters will be sent to homeowners with their individual estimate of assessment. The results of the protest period will be brought back before the City Commission to a January 2020 meeting to determine sufficiency. If there are insufficient protests, the City staff will work on final drawings and advertise the project for bid in the spring for 2020 construction. Along with the steps to initiate the project, staff also recommended a commitment to buying-down the assessment portion of the costs by 20% with the use of Municipal Infrastructure Funds (aka, Prairie Dog Funds). A map depicting the street area was projected for viewers by Director Froseth. The street light project was also projected on the screen and that project will replace the old wooden poles. The biggest concern with the street lights will be to replace all the wiring in the poles. The storm sewer area project was presented with a proposal to upgrade the storm sewer system. The proposal is to take pressure off First Street and add pipe on Second Street parallel to it. Additional storm pipe will be upsized in the future that will not be included with this project. New water mains are being proposed for better water redundancy in this area. There will not be any widening of roads at this time, due to leaving the curb, gutter and sidewalks intact because they are generally in good shape. There is one section in the roadway wherein he stated he will look at that area and determine if now would be a good time to correct that one area.

Commissioner Larson stated that she has been confronted about the storm water, in particular, the area outside the specific street improvement district area, being told that the special assessment district is part of the storm water assessment. She inquired about that area and specifically if there have been any other instances where the city has had special assessment districts that had similar circumstances in adjacent areas for storm water assessments. Director Froseth pointed out the water shed, the storm water in this area goes through the storm pipes that are proposed for installation or replacement. The streets scheduled for improvements will follow the storm water policy and the assessments will pertain to properties in that area. The biggest concern heard of the district is from the residents outlined in yellow on the map. An average assessment is about \$.15 per square foot, so a 10,000 square lot will be about \$1,300-\$1,400

assessment in that district. Moore Engineering was present to answer questions. Mayor Helbling commented that he was under the assumption when the storm water was replaced on First Street that it was upsized and paying to upsize the storm water heading from east to west. Director Froseth stated the existing plan was modeled compared to what it would like in a storm event. He provided a 2-year event vs. 10-year event vs. 100-year storm and pointed out the recommendation (Option 4). An inundation map was provided for viewing.

Jerod Klabunde, Moore Engineering came forward and stated that to determine the basis for storm water, Houston Engineering did a model of the entire area and then recommended improvements within the district. They are limited to the project area that is being worked on stating that there are concerns downstream that are necessary, in particular, a major railroad crossing being needed in the future to make this plan work. When doing a 30-block project you need to stay within that area to do the improvements for that area at the time to make the whole thing work. The storm sewer to the west of this there is a high point and the storm water goes west and then south across the railroad track with Collins Avenue being the natural split. The big storm sewer improvements could be along First or along Second and because First is not in very good shape, he recommended putting it on Second utilizing a dual line running the storm sewer parallel to each other on each block which is a pretty big cost savings if done that way. He commented that they spent a lot of time on the storm water in this area.

Director Froseth stated that the estimated total project cost that would be divided among district participants if no other funding support would be estimated at \$5,547,800 without any buy down. If applying the Municipal Infrastructure Funds (formerly Prairie Dog Funds) at a buy down rate of 20%, that amount would be reduced by \$1,109,560 and the cost would be \$4,438,239. He said that the water and sewer improvements would not be part of the assessment costs as per the traditional funding formula. The amount of needs identified in the water and sewer system through the preliminary design far exceeds the estimated amount of \$800,000 thought to be needed before preliminary design, however, there is quite a bit more needed for improvements estimated at \$2,540,102.50 as compared to the \$800,000 (in April 2019). He provided a revised table of costs of how to pay for the project including the water and sewer needs and that would be the \$1,109,560 in addition to the \$800,000 out of the Municipal Infrastructure Fund (formerly Prairie Dog Funds) for the water and sewer needs and the already budgeted \$800,000 from the Water and Sewer Utility fund and an additional \$743,000 from the Water Sewer fund. Mayor Helbling clarified that about \$3.6 million would not be assessed and would come from other funds and not be passed on to the property owners.

Commissioner Larson inquired if this is approved, what is the next step? Director Froseth replied that if the recommended motions are approved, that will approve the necessary formalities, the necessary steps through state law at NDCC 40-22 requires these steps to declare an assessment district, resolution of necessity are the highlights of those. The City will publish the necessary information as required by state law in Friday's Mandan News and that will start the 30-day protest period. Every property owner within this district will have 30-days to protest. A step above the state law that the City does is sends out letters to every property owner within the district with the estimate of what their portion of the assessment would be. The plan would be to do that next week so the property owners would have 3 weeks ahead of when the deadline to submit letters of protest are due on Monday, January 6, 2020, at 4:30 p.m. The results of the

protests would be presented at the January 7, 2020 meeting. The next step would be to determine sufficiency of protest. If there are more than 50% of the properties in the district that submit letters of protest that would automatically kill the project. If not, then the City Commission has the option to go forward with the project and then we would launch into final design with a bid ready by March 2020. The average homeowner assessment would be approximately \$12,000-\$15,000. This is generally in the same range as the assessments in the South Side project.

Commissioner Davis stated he has received calls concerning the assessments. He encouraged the property owners who have any questions to schedule an appointment with City staff to review what the assessment entails. He commented that the breakdown of costs will be important to include in the letters that go out. Also, the buy down as alluded to by the Mayor with regard to how much the City is contributing are important facts to be relayed to the property owners. This is an older part of town that needs to be upgraded sooner than later. He stressed that proper messaging to the property owners is important.

Mayor Helbling stated that he has received positive comments on the street improvement project and negatives on the storm sewer as Commissioner Larson brought up earlier. Director Froseth stated that the total cost of the storm sewer (in the yellow area on the map) is \$764,000 in construction costs and \$230,000 in direct costs for engineering and administration for an estimated total of \$994,000 for the storm sewer portion. The area just getting storm sewer assessment has not been established in detail however it is estimated to be about 40% so that would be in the ballpark area of \$400,000. He reported that discussions have occurred with Administration, Finance and Public Works on funding this project and this also considers other projects that are tabbed for Municipal Infrastructure Fund uses that have yet to come before the board for a final decision. Mayor Helbling commented that it might be possible to come up with another solution for funding and to address that at a later date. He said that funding is a concern as all funds have been tapped into for past projects.

Commissioner Rohr commented that the City has been somewhat fortunate over time with some of its projects to access funding that helps out residents with their taxes and assessments, however that will not always be the case. In the alternative the areas would not be upgraded but that's not an option anymore. Commissioner Davis reiterated the importance that property owners are to be advised of why the streets and storm sewers are needed to be updated. Mayor Helbling suggested that a review of the design of that area should be done due to the problematic areas from heavy rains.

Commissioner Larson commented that she lived in this area and stated that it gets inundated with water and the homes at the bottom of the hill are the brunt of everything coming from the top of the hill. She pointed out that the homeowners in the yellow area were assessed a couple years ago and at that time the Commission was looking at the special assessment areas as to how to spread it around and they realized this was the street improvement district that was needed because they did not have improvements for a long time. Her concern is for the residents in the yellow area because they will have that special assessments come back to an area that was assessed not that long ago. She appreciates the frustration that everyone in the storm water sewer project is concerned about. She is in favor of using the municipal infrastructure funds for

these improvements and stated that she is against not addressing the storm water areas. She recommended that for those residents the commission should consider the impact being created on them since they were assessed not that long ago.

Mayor Helbling stated the assessment is fair in light of the problem. Everyone agrees that the project needs to go forward. The City administration and engineering staff have worked on this to buy down the project and they have over extended efforts to inform the residents of what's going on and what projected costs are expected to be.

Commissioner Davis moved to approve the engineer's report, approve the feasibility report and approve the resolution of necessity for Street Improvement District No. 215, Project No. 2019-05 (Mid-Town East). Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

Commissioner Larson moved to approve the dedication of Municipal Infrastructure funds towards the project at a rate of 20% of the amount to be assessed to the district and up to \$997,355 for the water and sewer needs. Commissioner Davis seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

Mayor Helbling invited any suggestions or recommendations from anyone as to where funds could be obtained for a buy down for the other portion stating that the City Commission will consider any reasonable recommendation.

Commissioner Rohr moved to approve the dedication of an estimated \$742,748 from the water and sewer fund for additional water sewer costs that exceed the 2020 budget and the Municipal Infrastructure Fund allocations. Commissioner Larson seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

2. *Consider conversion of the City Administrator contractual position to a regular full time employee position.* City Administrator Neubauer presented a request to consider making the position of City Administrator a regular position rather than a contractual one. He explained that the position of City Administrator was created in the late 1990's after the then city auditor left for another job and the auditor duties were melded into the administrator position. The position was advertised for on two separate occasions, the most recent in the fall/winter of 1999. There were only a few City Administrator positions in North Dakota at the time. The City Commission determined a one year contract would be appropriate in order for them to evaluate the effectiveness of the position. Following the one year contract, a series of three year contracts have been entered into since that time. In the past 19-20 years all major communities and several smaller ones in North Dakota have created the City Administrator position and view it as an effective use of personnel. He stated that he believes the worth of this position has been proven to be necessary since it evolved 19 years ago. He proposed that the position become a regular full time employee versus the only contractual position within the City. He provided a job description that is a combination of an earlier Condrey (salary and job description) study, the

existing contract and the Bismarck City Administrator Job Description along with a Grade 35. The minimum salary at this grade (after January 2020) would be \$103,846 with a maximum of \$159,587. The salary as of January 1, 2020 would be approximately 4.5% above the minimum; therefore, there would be no fiscal impact to the 2020 budget. The same benefits would apply as all other regular full time employees so that would be a non-issue.

Administrator Neubauer recommended converting the City Administrator position from a contractual position to a regular full time position with the attached job description effective January 1, 2020.

Mayor Helbling stated he requested Administrator Neubauer to put this on the Agenda since this position is the only contracted employee left in the City. He recommended the approval of this request. Commissioner Rohr stated he recalls the early days of the City Auditor position of which he did not know much about city governance so when the City Administrator position was created there was a big difference in organization within the city government. He believes the City Administrator position has proven to be equitable for the City of Mandan. Commissioner Davis commented he concurs with the statements of Mayor Helbling and Commissioner Rohr. He supports the request to move the position to a regular full time position.

Commissioner Larson moved to approve converting the City Administrator position from a contractual position to a regular full time position with the attached job description effective January 1, 2020. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

3. *Consider reappointing Amber Larson and the appointment of Chad Peterson to the Mandan Architectural Review Commission.* Building Official Ouradnik presented recommendations for appointments to the Mandan Architectural Review Commission (MARC). He stated that there are two positions up for consideration and the recommendation they are both full term positions beginning January 1, 2020 and expiring December 31, 2022. Letters of interest were sought and four letters were received. Members whose terms are expiring are: Amber Larson and Chris Redman and member Daniel Walter is voluntarily vacating his position.

The MARC met November 27, 2019 and considered recommendations for 2020 appointments. The individuals who submitted letters of interest were Amber Larson, Chad Peterson, Nicolas Cullen, and Robert Vayda. The committee considered all letters and approved the reappointment of Amber Larson and appointed Chad Peterson as a new member of MARC. The MARC recommended the re-appointment of Amber Larson for a three-year term from January 1, 2020 through December 31, 2022. The MARC recommends the appointment of Chad Peterson for a three-year term from January 1, 2020 through December 31, 2022.

Commissioner Davis moved to approve the recommendation reappointing Amber Larson and the appointment of Chad Peterson to the Mandan Architectural Review Commission for three-year terms from January 1, 2020 through December 31, 2022. Commissioner Braun seconded the motion.

Commissioner Larson commented that she typically does not like to see members repeat board terms in that it is typically good practice to have members replaced to allow other volunteers to serve. The biggest challenge with MARC was that Chris Redman and her terms both expired and if they went off, there would no longer be building or business owners strongly represented on the MARC. She feels it is important to have those areas present and represented.

Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Braun: Yes; Commissioner Larson: Yes; Mayor Helbling: Yes. The motion passed.

I. RESOLUTIONS AND ORDINANCES

1. *Consider approval of Resolution establishing revised fee schedule for Engineering and Planning-related applications beginning January 1, 2020.* Principal Planner Van Dyke presented the adjustments to the fee schedule for land use and other permits within the purview of the Planning and Engineering Department. He stated that a part of the annual budget review, the Planning and Engineering Department evaluates its fee structure to ensure the costs associated with each application are born by the applicant. Only minor adjustments are proposed for the 2020 fee schedule. Two application types are proposed to be removed. These “stacked” applications provide discounts for certain types of applications that are coupled with others. In this case, a minor plat would lead to a reduction in the fees collected. The amount of processing and review by staff, public noticing, public hearings and meetings remains the same and therefore staff is recommending these two fees be removed from the fee schedule beginning in 2020. Increases to fees related to the subdivision of land are being proposed to be increased slightly. These will bring them closer in line with Bismarck’s fees and are typically some of the more labor intensive applications. Three new application fees are being proposed this year. A land-use and transportation plan amendment, master-planned subdivision, and appeal to an administrative denial to a non-zoning/non/subdivision regulation have been added. For example, with the McCreary land use and transportation plan amendment the City did not collect fees. A significant amount of work went into meeting with the applicants and to hold public hearings. This fee would match Bismarck’s fee for the application type and help cover the cost of the work contributed by staff through the process. Master-planned subdivisions do not currently collect fees although they add work to preliminary plats which require them. In addition, an appeal to an administrative denial has been added. One example of this is when a property owner wishes to have a larger driveway apron than that allowed by code. This requires a hearing before City Commissioners. The work in preparing the appeals document, evaluating the site, and presenting information and recommendation to City Commissioners all requires work that is, as of now, borne by the general public. Fees collected in the right-of-way were adjusted upwards slightly to reflect labor costs for administration and inspection. Each of these new application types would help to ensure labor and noticing costs are borne by the applicant, rather than the general taxpayer. Planner Van Dyke recommended approval of Resolution Adjusting Planning and Engineering Fees as presented and outlined in Exhibit 1.

Commissioner Davis moved to approve the Resolution establishing revised fee schedule for Engineering and Planning-related applications beginning January 1, 2020. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

2. *Introduction and First Consideration of Ordinance 1330 which will amend and re-enact the penalty sections of 24-1-2, 24-10-1, 24-12-8, 24-15-19 and 24-16-1 of Mandan Code of Ordinances to double the fine amount for each section.* City Attorney Brown presented a request for consideration of the Introduction and First Consideration of Ordinance 1330 which will amend and re-enact the penalty sections of 24-1-2, 24-10-1, 24-12-8, 24-15-19, and 24-16-1 of Mandan Code of Ordinances to double the fine amount for each section. The 2019 North Dakota State Legislature voted to allow the doubling of certain fines by Municipalities. Ordinance 1330 would change the fines in those applicable sections to double the current fine amount as provided by NDCC. Several cities in the state have adopted these. Attorney Brown recommended approval of the Ordinance.

Commissioner Braun moved to approve the Introduction and First Consideration of Ordinance 1330 which will amend and re-enact the penalty sections of 24-1-2, 24-10-1, 24-12-8, 24-15-19, and 24-16-1 of Mandan Code of Ordinances to double the fine amount for each section. Commissioner Larson seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

3. *First Consideration of Ordinance 1331 to amend and reenact Article 2 Section 111-2-1 of the Mandan Code of Ordinances.* Building Official Ouradnik presented an update on the Mandan Building code to supplement the adoption of the State Building code on January 1, 2020. He explained that in the State Building code that will be adopted and implemented January 1, 2020, several modifications were made that the Building Inspections Department felt were vital to keep in our code. The modifications are as follows: (1) Removing the need for the self-closing self-latching door requirement between an attached garage and a dwelling. (2) Window sill height for an emergency escape and rescue opening in the basement of a dwelling from a maximum of 44” to a maximum of 48”. (The extra 4” can be a burdensome.) This is for new buildings more so than older buildings. (3) Eliminating the minimum slope requirements for drainage away from structures.

In addition to the modification on the State level the Building Inspections Department proposed changing the footing and foundation portion of Section 111-2-1 to adopt the State Building code requirements for footings and foundations and adding a requirement for footing on attached decks. The concerns of the department are also a concern voiced by the Mandan Fire Department. These code changes, at the state level were passed during the voting procedures for code adoption. All of the State Building code changes were contested by additional municipalities other than Mandan but did not receive the required votes to pass.

The amendments to the footings and foundation section are being put in place because they are more consistent with other municipalities and are more in line with current building practices. By placing the requirements into the Mandan Municipal Code the City can avoid confusion and be more consistent during the three year cycle of State Building code adoption increasing safety for the public. He recommended approval of the amendments to Article 2 Section 111-2-1 of the Mandan Municipal code.

Commissioner Rohr moved to approve the First Consideration of Ordinance 1331 to amend and reenact Article 2 Section 111-2-1 of the Mandan Code of Ordinances. Commissioner Davis seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

4. *Second and final consideration of Ordinance 1326 related to murals.*

City Planner Van Dyke presented a request to approve the second and final consideration of Ordinance 1326 related to murals. He presented minor changes that were made from the first consideration (referring to blue text in the Exhibit 1 and Late Exhibit 2 of the staff report). These minor changes include clarifying language surrounding: (1) Revocation procedure related to degradation due to time, weather, lack of maintenance, and vandalism. (2) Standards for obscenity and excessive distractions. He explained that the additional changes provide clarification and are more measurable as far as the standards for excessive distraction (defining what qualifies as an excessive distraction and how that would be measured). The intent of the original version is that if there was degradation the owner would bring the mural back into conformity, to its original state or remove it. It was previously worded to imply that it would have to be removed. The standards for obscenity have further been defined. Ordinance 1326 has been reviewed and approved by legal counsel. Engineering and Planning recommend approval of the mural ordinance as presented. He reported that there were no comments received since the first consideration was presented.

Commissioner Davis moved to approve the second and final consideration of Ordinance 1326 as presented in Exhibit 1 with the additional changes to Standard (e) provided in Late Exhibit 2. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: Yes. The motion passed.

5. *Consider Springing Agreement between Uniti and the City of Mandan.*

City Administrator Neubauer presented a request to consider a right-of-way agreement with Uniti Fiber LLC. He explained that Uniti owns telecommunications lines that have already been installed in Mandan (Memorial Bridge to Expressway Bridge) along 46th Ave. These lines should be currently operated by a subsidiary of Windstream as the result of a leasing arrangement between Uniti and Windstream executed in 2015 when Uniti was subdivided from Windstream. Windstream entity is part of McLeod USA Telecommunications Services, Inc.

Windstream is currently in bankruptcy and Uniti may need to take over operations of these lines on sudden notice. Uniti is seeking an agreement with the City of Mandan in advance of that prospect. He reviewed the agreement between the City and McLeod that might serve as a model for an agreement with Uniti (Uniti Fiber LLC), though some other form, like a franchise or right-of-way agreement, might be the City's preference. He reported that he is not aware of any additional construction plans by Uniti rather this is about existing lines. City Attorney Brown reviewed the Springing Agreement and he recommended approval of the Springing Agreement between Uniti LLC and the City of Mandan. He commented there are no consumers attached to this cable in Mandan assuming it was a plan for expansion that never happened.

Mayor Helbling inquired if this goes into Bankruptcy is that the time to bring this up? Attorney Brown commented that his understanding of bankruptcy and when visiting with the attorney involved in this matter the goal is to just maintain the status quo if something happens. If nothing happens, then, nothing happens. He stated that he is not aware of any legal reason to not do this.

Commissioner Davis moved to approve the Springing Agreement between Uniti and the City of Mandan. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Davis: Yes; Commissioner Larson: Yes; Commissioner Braun: Yes; Mayor Helbling: No. The motion passed.

J. OTHER BUSINESS:

1. Mayor Helbling extended a thank you to the Public Works Department for the great job done on snow removal after the recent storm that went through the state.
2. Santa's Arrival was postponed due to the snow storm and is rescheduled for December 17, 2019 5:00 p.m at the Mandan Beanery.

K. ADJOURNMENT:

There being no other business to come before the Board, Commissioner Davis motioned to adjourn the meeting at 6:33 pm. Commissioner Rohr seconded the motion. The motion received unanimous approval of the members present.

James Neubauer
City Administrator

Tim Helbling, Mayor
Board of City Commissioners