

PARKING BOARD AUTHORITY MEETING
March 22, 2019

A meeting of the Mandan Parking Authority was held in the Veterans' Room at City Hall at 7:45 a.m.

Members attending: Edgar Oliveira, Julie Haibeck and Crystal Tretbar. Others in attendance: City Administrator Jim Neubauer, Business Development Director Ellen Huber, Police Chief Jason Ziegler, Public Works Director Mitch Bitz, Deputy Chief Lori Flaten, Commissioner Dennis Rohr, Parking Enforcement Allan Decker and Records Technician Cheryl Kroh

Guests in attendance: Mary Ann Preble – Preble Medical Services and Bill Sidor – Puff and Stuff Shop and Dot Frank – Cappicunno on Collins

Members absent: Al Kuntz and Larry Goetzfridt

Meeting Agenda:

1. INTRODUCTIONS

- a. Board members, city personnel and others in attendance introduced themselves.

2. MINUTES

- a. Review and consider for approval the minutes from the December 4, 2018 meeting. Motion made by Julie Haibeck to approve the minutes and seconded by Crystal Tretbar. Motion carried.

3. OLD BUSINESS

- a. Re-visit the consideration of a parking tag/sticker for businesses/employees in downtown area (100 blk of Collins) to avoid parking tickets
1. Dennis Rohr said that when he was enforcing parking issues that there were the same issues then. Employees parking in front of other businesses all day long instead of moving their vehicles. Dot Frank brought up the fact of re-striping from parallel to diagonal to gain a few more parking spaces on the street. This would help with getting customers in and out of her shop as well as other shops in the area more quickly. She also stated that the parking lot to the north of her place of business which is a public parking lot, needs to be better signed so the public is aware that it is a public parking area. Bill Sidor stated that the sidewalk from the parking lot by the alley to his place of business needs to be plowed and shoveled better on a more regular basis. City Shop will look at the signage in the parking lot for public use. After the remediation is done, unknown time frame, possibly 2 more parking spaces may be available. Mary Ann from Preble Medical would like to rent the last parking space available which is located in Lot F. Cheryl will contact her on this issue. After a lengthy discussion it was decided to place better signage in the lot for public use and not give out any special tags to be placed in vehicles on the streets to avoid parking tickets.

4. NEW BUSINESS

- a. Status of lot rental and waiting list. Also payments received.
 - 1. Cheryl gave a report on the status of the parking lots and payments that were received in 2017 and 2018. Also available spaces to rent for 2018. One space was available; however, that space is now rented. A waiting list will start again.
- b. Status on parking tickets issued. Number of tickets and payments received.
 - 1. Allan Decker gave a report on the status of parking tickets issued for 2017 and 2018. It was explained that the total number of tickets issued were not just issued by Allan but that all personnel that wrote tickets were included in the total amount. The system does not allow us to separate the offenses. Also there was a time frame when the department did not have a parking enforcement personnel on duty. Also there are no more courtesy tickets written.

5. OTHER BUSINESS

- a. Protocol on service vehicles when on duty.
 - 1. Allan Decker stated that when he is performing his parking rounds and comes upon a sign in the window of a service vehicle that says they are working, he does not give them a parking citation but tries to find the people and make sure they are on duty. Chief Ziegler did say that Allan gives issues like this one a personal touch and does a very good job with public relations. Julie Haibeck also mentioned that the Fire Department is opposed to diagonal parking as it makes it difficult for the trucks to get out and back in the station.

6. NEXT MEETING

- a. No date is set for next meeting but will be held in 3 months unless needed sooner.

Meeting adjourned at 8:40 a.m. Motion to adjourn meeting by Julie Haibeck and seconded by Crystal Tretbar.