

MANDAN WEED BOARD
MANDAN CITY HALL BUILDING
VETERANS CONFERENCE ROOM
February 17, 2016

The Mandan Weed Board met in the Veterans Conference Room on Wednesday, February 17, 2016, at 10:00 a.m. In attendance: Jeff Wright, Justin Froseth, Mike Zerr & Nancy Moser.

Absent: Fire Chief Nardello and Joe Camisa

Jeff Wright, Chairperson, calls the meeting to order at 10:16 a.m.

Justin motions to approve the January 13, 2016 minutes. Mike seconds. Motion passes unanimously.

1. Discuss the Advertisement of Bids for the 2016 Weed Spraying bid.

The Advertisement for Bids for the Lawn and Weed Spraying is reviewed. The dates for the advertisement are discussed. The ad for bids will be published twice in the Mandan News on February 26 and March 4. It will also be posted on the city's website and BisMan Online. Nancy will make phone calls to let sprayers in the area know there is a bid out. Nancy will check with Ellen to see if the ad for bid can make it into the Mandan Messenger.

Bids will be due by 10:00 a.m., Wednesday, March 23, 2016. This is also the date and time for the bid opening. The award of the bid will go to City Commission on Tuesday, April 5, 2016.

Mike motions to approve the Advertisement for Bids. Justin seconds. Motion passes unanimously.

2. Review of Specifications for Lawn and Weed Spraying.

Verbiage on the certification and penalties are discussed. The specifications ask for a \$50.00 bid bond and a copy of the bidders ND state certificate and license to perform such spraying. Where the ad and specs state "as directed by the Mandan Fire Chief" is changed to "as directed by the Mandan Weed Officer".

Justin wants to include a city estimate if we are asking for costs of per square foot and per acre in the bidding documents. His second suggestion would be to ask for acres only. Jeff will look into the quantity that was done previously to provide a city estimate.

The contract is reviewed. Where it asks for the amount per acre for each area sprayed, the following will be added: *in excess of one acre.*

The board will meet again at 10:00 a.m., Wednesday, February 24, 2016, to add the estimated quantities.

Mike motions to adjourn. Justin seconds. Motion passes unanimously.

Meeting adjourns at 11:30 p.m.