

City of Mandan Safety & Wellness Committee Charter

JULY 2016

The City of Mandan Safety Committee Charter is intended to set guidelines for operations.

Mission Statement

Recognize, eliminate or mitigate occupational health and safety risks. Educate and promote positive attitudes regarding safety and wellness. Develop and promote a healthy and safe environment for all employees and visitors through education, communication and safe practices.

Committee Responsibilities:

- Make Safety & Wellness policy recommendations to Department Heads and or City Commission.
- Implement, educate and communicate policies and procedures.
- Provide oversight for safety and health related investigations and recommend corrective actions.

Committee

1. Representatives shall be composed of a Department Head as permanent committee representative and Liaison employee from that department.
2. Liaison shall serve a continuous term of one year.
3. Meetings - The committee will meet monthly. In absence of the Department Head, Liaison will represent the Department Head.
4. Voting and motions made by a Liaison is assumed to in concurrence with Department Head.

DeNae Kautzmann

DeNae Kautzmann (Aug 9, 2016)

DeNae Kautzmann, Committee Chair

Jim Neubauer

Jim Neubauer (Aug 9, 2016)

Jim Neubauer, City Administrator