

The Mandan City Commission met in regular session at 4:00 p.m. on November 17, 2015 in the Ed “Bosh” Froehlich Room at City Hall, Mandan, North Dakota. Commissioners present were Van Beek, Tibke, Rohr, Braun and Laber. Department Heads present were Finance Director Welch, Police Chief Bullinger, City Attorney Brown, Director of Public Works Wright, Fire Chief Nardello, Business Development & Communications Director Huber, Planning & Engineering Director Froseth, Planner Decker, Assessor Shaw, and Building Official Lalim. Absent: City Administrator Neubauer. Also in attendance for the Mandan Park Board were Commissioners Knoll, McPherson, and Hatzenbuhler. Also in attendance: Parks and Rec Director Higlin.

2. *Presentation of Employee Service Awards:* Mayor Van Beek extended a thank you to the following employees for their years of service to the City of Mandan:

35 YEARS OF SERVICE:

Paul Leingang	Deputy Chief of Police	06/30/80
Richard Schaaf	Police Lieutenant	12/08/80
Dave Auch	Utility Maintenance Superintendent	04/07/80

30 YEARS OF SERVICE:

Larry Dale	Firefighter/EMT	09/01/85
Duane Friesz	Water Treatment Plant Superintendent	04/08/85

25 YEARS OF SERVICE:

Francis Hopfauf	Firefighter	08/27/90
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15 YEARS OF SERVICE:

Jim Neubauer	City Administrator	02/01/00
Daryn Gullickson	Assistant Wastewater Treatment Plant Superintendent	03/13/00
Jamie Rath	Assistant Water Treatment Plant Superintendent	12/18/00
Kenneth Albrecht	Water Treatment Plant Operator III	03/27/00

10 YEARS OF SERVICE:

Kim Fettig	Engineering Project Manager	02/14/05
Brian Dirk	Assistant Street Maintenance Superintendent	03/28/05
Terry Walch	Firefighter	04/28/05
Jamie Scott	Utility Operator II	03/14/05
David Gross	Water Treatment Plant Operator I	04/18/05

5 YEARS OF SERVICE:

Dennis Rohr	City Commissioner	06/22/10
Julie Frye	Records Management Specialist	07/06/10
Chad Nichlos	Firefighter	09/07/10
Curtis Tveito	Firefighter	03/23/10
Candy Fleck	Clerk of Court	01/25/10

B. APPROVAL OF AGENDA: Commissioner Tibke moved to approve the Agenda. Commissioner Laber seconded the motion. The motion received unanimous approval of the members present. The motion passed.

C. PUBLIC COMMUNICATIONS: Mayor Van Beek invited anyone interested to speak for or against any items on the Agenda to come forward. A second announcement was made for anyone to come forward to speak on the Agenda. Hearing none, this portion of the Public Communications was closed.

D. MINUTES:

1. *Consider approval of the following minutes from the Board of City Commission of November 3, 2015 Special Meeting Working Session and the November 3, 2015 regular board meeting.* Commissioner Laber moved to approve the minutes as presented. Commissioner Tibke seconded the motion. The motion received unanimous approval of the members present. The motion passed.

E. PUBLIC HEARING:

F. BIDS:

G. CONSENT AGENDA

1. *Consider approval of monthly bills.* POST BOARD - 45.00; ADVANCED ENGINEERING SVC - 19,531.75; BIS-MAN CONVTN & VISITOR - 4,976.51; BOERGER, LLC - 4,198.00; DAKOTA'S BEST COFFEE - 59.00; EVOQUA WATER TECHNOLOGIE - 3,376.76; HANNA-KEELAN & ASSOCIATE - 3,105.00; HAWKINS INC - 880.00; MANDAN PARK BOARD - 150,423.46; MARINER CONSTRUCTION INC - 65,854.67; MONTEITH/LUKE - 37.20; MORTON COUNTY SHERIFF - 20.73; NORTH DAKOTA WATER USERS - 15.00; NORTHERN IMPROVEMENT CO - 19,006.01; ROE/STEVE - 13.80; STARION BOND SERVICES - 20,483.34; STRAABE/KAIDEN - 75.00; MONTANA-DAKOTA UTILITIES - 31,400.03; ADVANCED ENGINEERING SVC - 32,560.64; AT & T - 809.87; BALABAN LAW OFFICE - 1,500.00; CAMISA/JOSEPH - 174.99; CENTRAL MECHANICAL INC - 18,852.30; COMPANION LIFE - 10.00; DAKOTA MEDIA ACCESS - 8,055.00; DENNY'S ELECTRIC & MOTOR - 10,639.71; FORT DEARBORN LIFE - 1,722.91; GLASS/THOMAS J. - 1,500.00; GUARDIAN LOCK & SAFE - 62.00; HIRSCH FLORAL - 120.00; HUBER/ELLEN - 248.13; KELSCH KELSCH RUFF & KRA - 4,000.00; NARUM/MARCI - 500.00; ND PERS - 109,350.45; NORTHERN IMPROVEMENT CO - 109,454.64; WALKER/RENAE - 500.00; POST BOARD - 250.00; WELLS FARGO COMMERCIAL C - 219,982.32; ADVANCED ENGINEERING SVC - 10,750.95; ATLANTIC SIGNAL - 13,603.95; AVENET WEB SOLUTIONS - 100.00; BIS-MDN TRANSIT BOARD - 1,361.22; BLH, INC - 1,625.00; BOB'S CUSTOM SERVICES - 90.00; BRAUN INTERTEC ENGINEERI - 1,369.00; CBI BUSINESS SERVICES - 7,254.37; COMPUTER PROFESS UNLIMIT - 89.00; CROWLEY FLECK PLLP - 4,500.00; CUSTER DISTRICT HEALTH U - 1,075.00; D & F TELEPHONE - 1,950.00; EDLING ELECTRIC INC - 50,964.74; ETHANOL PRODUCTS - 875.77; FETZER ELECTRIC, LLC - 1,288.07; FLECK & SONS CONCRETE IN - 5,343.78; GEFFRE/RON - 131.00; HARTZE CONSTRUCTION INC. - 10,140.00; HDR ENGINEERING, INC - 566.91; HIT, INC. - 159.50; HOUSTON ENGINEERING, INC -

64,808.58; HUB INTERNATIONAL OF ND - 115.00; INFORMATION TECHNOLOGY D - 2,503.26; INTERGOVERNMENTAL SHOP - 7,653.79; KADRMAS, LEE & JACKSON, - 14,101.39; KAPPELLA/LUKE - 111.40; MANDAN AIRPORT AUTHORITY - 2,722.54; MANDAN MUNICIPAL COURT - 3,385.00; MANDAN PARK BOARD - 2,500.00; MARINER CONSTRUCTION INC - 744,927.42; MERCHANTS CAPITAL RESOUR - 25,105.44; MILLER/CASEY - 2,834.91; MJM ENTERPRISES - 3,466.80; MORTON COUNTY RECORDER - 49.00; MORTON MANDAN PUBLIC LIB - 19,764.39; MUNICIPAL CODE CORPORATI - 3,836.00; MY GOV, LLC - 1,050.00; ND LEAGUE OF CITIES - 120.00; ND STATE DEPT OF HEALTH - 320.00; ND WATER & POLLTN CONTRO - 65.00; ONE CALL CONCEPT INC - 245.30; PRESORT PLUS - 3,072.61; RAILROAD MANAGEMENT CO I - 814.47; RAZOR TRACKING - 100.00; RENNER'S LAWN SPRINKLING - 1,958.00; SCHLOSSER EXCAVATING INC - 14,283.25; SENSUS METERING SYSTEMS - 57,680.00; SEVERIN, RINGSAK & MORRO - 400.00; STANTEC CONSULTING SERVI - 23,948.95; THIRKETTLE CORPORATION - 195,146.02; TOMAN ENGINEERING CO - 15,236.85; VAULT1440, LLC - 1,875.00; WEHRI/RADEANNA - 650.00.

2. *Consider approval of games of chance at Kist Livestock for “For His Glory-Fellowship of Christian Cowboy” from Nov. 23, 2015 to April 17, 2016.*

3. *Consider the Acceptance of a BVP Grant from the US Department of Justice (DOJ), for Ballistic Vests.*

Commissioner Laber moved to approve the Consent Agenda as presented. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

H. OLD BUSINESS:

I. NEW BUSINESS:

1. *Consider allowing road closures for Slide the City event.* Kelly Churchill, Mandan Parks and Recreation District recommended bringing Slide the City event back to Mandan on August 27, 2016 from 9 am to 7 pm. She said that the event would be organized the same as the one held in 2015 and that there were over 3,000 participants with about 2,000 spectators for a total of 5,000 people at the event. She said that the event raised approximately \$9,500 that will go to the Mandan Universal Playground Fund. For the 2016 event the street would have to be closed from 4:00 a.m. until 11:00 p.m. on August 27th on Sunset Drive, South of Division Street to 6th Street Northwest with water access from a fire hydrant.

Commissioner Laber moved to approve the Slide the City event and the associated road closure as outlined. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Braun: Yes; Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Van Beek: Yes. The motion passed. The motion passed.

2. *Consider negotiating to hire Toman Engineering for design of Big Sky SID project.* Planning & Engineering Director Froseth explained this request is to start negotiations with Toman Engineering for the design and pre-bid services for a road improvement project at the Big Sky Subdivision. Only a portion of this area has been

developed with houses. The developed portion was originally built with gravel roads instead of paved roads. The gravel roads have become a challenge for the City to work with and many complaints have been received because of the graveled area. In order to resolve the problem, the Engineering and Public Works departments are proposing putting together a street improvement district project to get the roads paved. City Staff plans to notice residents and hold a public input meeting to provide direction towards a supported project. In 2013 Toman Engineering was working with the developer to come up with a plan for these streets and develop the undeveloped portions of the subdivision and get the gravel roads paved at the same time. The developer decided it was not feasible to move forward with the project at that time. The request now would be independent of that request. Since Toman Engineering did the initial work in 2013, it would be appropriate to ask them to assist the City with the project going forward. Director Froseth recommended creating an agreement to hire Toman Engineering for a street improvement district of the Big Sky SID project.

Commissioner Rohr moved to approve to negotiate with Toman Engineering for engineering services of Big Sky SID project. Commissioner Laber seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

3. *Consider monument regulations at the Mandan Union Cemetery as proposed by the Cemetery Advisory Committee.* Sharon Huettl, a representative of the Cemetery Advisory Committee presented for approval the Cemetery Rules and Regulations that will include monument regulations. Chad Boehm, Superintendent of the Cemetery, provided more detailed information about the monument and cross emblem regulations that have required more specific details due to location of these on the grave sites.

Commissioner Laber moved to approve the updated monument regulations for the Mandan Union Cemetery as proposed by the Cemetery Advisory Committee. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

Commissioner Tibke extended a thank you to the Cemetery Committee for their time and efforts put into this project.

4. *Consider Bank of ND Infrastructure Loan Fund Applications.* Finance Director Welch provided background information on this matter stating that during the 2016 Budget approval process, the City waited for a decision from the North Dakota State Water Commission for cost share grant funding towards the design and construction for three water supply infrastructure improvement projects submitted by the City to address the growth and increasing demand for quality water.

On September 16, 2015, the State Water Commission approved a cost share grant in an amount of \$2.3M to the City for the three Water System Improvement Projects totaling \$3.9M.

To pay for the City's share of \$1.6M for these Projects, the City originally planned to finance the High Service Pump Station Improvements (Phase I) Project from the State Revolving Fund Program and use the City's Capital Improvement Cash Reserve for the other two Projects, however the City became aware of a new Infrastructure Loan Program to political subdivisions through the Bank of ND (BND) that was established by House Bill 1443 during the last Legislative Assembly. The Loan Program is targeted at new construction for water or wastewater treatment plants, sewer, storm sewer and water lines, and transportation infrastructure including curb and gutter construction. The maximum loan amount is \$15M per applicant.

To leverage the City's financial resources and to maximize cash flow for meeting infrastructure needs, the BND's Infrastructure Loan Program offers certain advantages to the City in comparison with the State Revolving Fund Program such as; 1) no federal compliance requirements, 2) no annual administration fees, and 3) up to a 30 year loan term is available.

However, one of the stipulations with the BND is that the funds may only be accessed if other state and federal programs are not available to fully fund or provide any funding for the project(s). This was a question for City staff since Mandan's projects would have an alternative funding source through the State Revolving Fund Program. We did address this concern with two officials from the BND who still felt the City's projects would qualify for the Infrastructure Loan Fund program and they encouraged the City anyway to submit formal applications for all three Projects to finance the City's share. In the event the City would be denied approval from the BND due to an alternative funding source available to the City, the City would then submit a loan application to the State Revolving Fund Program for the City's share of the High Service Pump Station Improvements (Phase I) Project only.

If the Infrastructure Loan Fund Applications receive conditional approval from the BND by December 15, the City will need to provide financial and other supporting information to the BND to complete the Loan process. If the City receives final approval from the BND, the City will need to increase the Water and Sewer Base Rate at a future date based on the timing of the debt service payments on the Loan.

Since the BND deadline for these Applications is on November 30, we are submitting these to you for your consideration at this time. Ken Weber from Advanced Engineering who assisted the City in putting these applications together was present to answer any technical questions regarding the content of the projects.

Commissioner Laber questioned why if all the projects are water related, why would that affect the sewer rates? Director Welch explained that the water and sewer base rate is a combined base rate according to the Ordinance and there is no separate water or sewer base rate.

Commissioner Braun moved to approve the Bank of ND Infrastructure Loan Fund Applications for Water Treatment Facility and Distribution System Projects.

Commissioner Rohr seconded the motion.

Commissioner Laber commented that this is a loan, not a grant, so the water and sewer base rate is going to increase as a result of these projects. However, they are necessary projects for the City of Mandan.

Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

5. *Consider Hub City funds projects.* Finance Director Welch provided a background history of these projects. He said there was a Working Session held by the Board of City Commissioners on 11/3/15 to narrow down potential uses for Hub City Funds due to current need in population growth over the last several years in the communities. Mayor Van Beek, Commissioner Tibke, Administrator Neubauer and he met with Senator Cook to discuss potential uses of this funding source. It was decided that projects that would normally be assessed City wide, or have the mill levy implications, or have an increase in utility rates would be good candidates for the funds. The following projects would be considered:

Planning & Engineering Director Froseth reviewed the projects from the Engineering Department:

- (a) Water Treatment Plant for a Hydro Carbon Detector.
- (b) Bismarck Mandan Metropolitan Planning Organization Studies. The studies would include (i) Low cost improvements for local roadways; (ii) Mandan Downtown sub-area study (iii) School area safety study.
- (c) Land Purchase Future Water Reservoir. It is estimated that 5 acres of land may be needed to better serve the NW area of the City.
- (d) Expand ORT transmission water line from 6” to 12”. This was identified in 2013 to the water distribution master plan for upsizing of the existing 6” water main along the stretch of road that is scheduled to be reconstructed next year north of Old Red Trail.
- (e) Engineering fees to assess and plan sanitary sewer line improvements from master lift station to Waste Water Treatment Facility. The two existing force main lines from the master lift to the WWTF are in need of assessment to evaluate if a lining project is needed. The City is questioning if a lining project is needed and what kind of lining project that may be.
- (f) Storm water Masterplan: Already included the first one-half of the study \$100,000 in 2016 budget; 2/2 would be \$100,000 in 2017. This study would be conducted in 2016 or 2017.

Public Works Director Jeff Wright reviewed the projects for the Public Works Department:

- (a) Clear Span Structure for Salt Sand Storage.
- (b) Office and Cold Storage Expansion at the existing site for private offices, a conference area and a reception area. Also they need storage for equipment and vehicles that sit out outside rather than in buildings.

Fire Chief Nardello reviewed a project recommendation for a North Fire Station. This would be in NW Mandan because it is a growing area of Mandan and at times response time exceeds 10 minutes.

Mayor Van Beek stated that all these projects are important for the City of Mandan in moving forward in the years to come.

Commissioner Tibke moved to authorize staff to move forward on the projects outlined above. Commissioner Laber seconded the motion.

Commissioner Laber stated that there are many buildings in the City of Mandan that need attention, the Library building is one of them, thus these projects are not the only City buildings that are in need of infrastructure updates. She noted that due diligence was given for consideration of all City buildings and that these projects are the best compromise at this time.

Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

6. *Consider Memorandum of Understanding between City of Mandan and Morton County as it relates to separation and dissolution of the Morton County Communications Center.* Fire Chief Nardello presented for consideration a Memorandum of Understanding (MOU) for the dissolution of the current Morton County Communications Center in preparation for the combining of the Mandan and the Burleigh Communications Center. The new name is going to be the Central Dakota Communications Center. The Morton County Commission approved this action on 11/12/15. The 9-1-1 money that is collected by Morton County, after the 15% mandatory payment to the Association of Counties, 70% of those funds will be used to pay for Mandan's share of the new Communications Center fees. A satisfactory agreement has been reached with Morton County about use of equipment. Chief Nardello recommended accepting the MOU with Morton County as presented.

Commissioner Laber stated that MOU's are important. She inquired if City Attorney Brown agrees with the contents of the MOU. Attorney Brown replied that he has reviewed and approved of the MOU with Morton County. Commissioner Tibke stated she confirmed that City Administrator Neubauer is in agreement with the MOU.

Commissioner Laber stated that at No. 7 of the MOU it states "The County may provide the City, at the City's request and the County's acceptance, mapping services at the cost of \$50 per hour and those services include but are not limited to providing ArcGIS data sets to be utilized with the City's CAD system and mapping systems." She inquired if this is a short term agreement in order to make the conversion correct or is this something that is long term sharing of these data sets? Chief Nardello stated that in discussing this with Morton County, the majority of the work is done. This is for any developments that come up where we change the street name or as we get newer developments or new

streets. This is something the City can probably take over in the future and provide the services for ourselves rather than contract with the County. He does not anticipate any issues since it is for any changes or new additions. Director Froseth confirmed that in regards to new roads, mapping would be done as they are built which would be a more efficient process.

Chief Nardello stated that the existing communications equipment will stay with Morton County to allow for operations of the Combined Communication Center and for electronic communications. It is older equipment and it will cost more to move the equipment rather than purchase new. However there is one piece of equipment that will be moved over to Bismarck.

Commissioner Braun moved to approve the Memorandum of Understanding (MOU) between the City of Mandan and Morton County as it relates to separation and dissolution of the Morton County Communications Center. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

J. RESOLUTIONS AND ORDINANCES:

1. *Consider revisions to Engineering and Planning fees.* Planning & Engineering Director Froseth stated that as part of the budget process, a review of the Engineering and Planning fees is reviewed as to what it costs to administer each category of service. City staff is also requested to compare these fees with nearby entities namely Morton County and the City of Bismarck. Commissioner Laber recommended collecting fees in an amount appropriate for the cost of services similar to those of other local entities. She requested consideration be given to set the fee for Vacation of ROW from \$400 to \$500.

Commissioner Laber moved to approve the revisions to Engineering and Planning fees excepting the Vacation of ROW in which case she would recommend a \$500 fee. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Braun: Yes; Commissioner Laber: Yes; Commissioner Van Beek: Yes. The motion passed.

2. *First consideration of Ordinance No. 1226 amending Sec. 24-11-2 of the Mandan Code of Ordinances related to driving while license suspended or revoked.* Planner Decker stated that the NDCC authorizes the City of Mandan to adopt an ordinance to allow the Municipal Judge to take and have destroyed license plates for residents who have been violating the Code but it requires an Ordinance amendment of which one sentence was added to allow for authorization as the Century Code requires. This revision was requested by the City Judge so the authorization is in place for enforcement purposes.

Commissioner Tibke moved to approve the First consideration of Ordinance No. 1226 amending Sec. 24-11-2 of the Mandan Code of Ordinances related to driving while license suspended or revoked. Commissioner Rohr seconded the motion. Roll call vote:

Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Braun: Yes;
Commissioner Laber: Yes; Commissioner Van Beek: Yes. The motion passed.

3. *First consideration of Ordinance No. 1227 amending and reenacting Chapters 115 and 117 and creating and enacting Chapter 119 of the Mandan Code of Ordinances related to potable water, sanitary sewer, wastewater, storm water and solid waste.*
Planner Decker stated he has worked with Finance Director Welch on this matter. The Bond Counsel had reviewed the changes that have occurred when we updated the Code. They requested some adjustments to the language because of outstanding bonds created under the old Code language.

Commissioner Laber moved to approve the First consideration of Ordinance No. 1227 amending and reenacting Chapters 115 and 117 and creating and enacting Chapter 119 of the Mandan Code of Ordinances related to potable water, sanitary sewer, wastewater, storm water and solid waste. Commissioner Braun seconded the motion. Roll call vote:

Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Braun: Yes;
Commissioner Laber: Yes; Commissioner Van Beek: Yes. The motion passed.

K. OTHER BUSINESS:

1. *Joint Meeting between the Mandan City Commission and the Mandan Park Board.* Mayor Van Beek provided a summary of this meeting indicating that Planning and Engineering Director Froseth will give an update of City projects and Cole Higlin the Director of the Mandan Park District will give an update on the Park District projects.

Commissioner Laber stated that since the Park Board is a separately funded and separately elected Board and the City Commission Board is also separate and these Boards do not always communicate on all projects, it is the desire of the City Commission to meet with the Park Board on a regular basis and discuss the projects either Board is working on so that all the land uses come together that makes sense for all the citizens. This is the first time for a meeting like this between the two Boards. The Park Board members are in the audience; however, she explained that is not the intent to have the Park Board report to the City Commission. She recommended this meeting occur every 6 months.

Commissioner Tibke stated that in the future the plan will be to have a City Commission Working Session and then a presentation of what came out of the Working Session. For example, the discussion and report that was presented in regards to Hub City Funds.

Planning and Engineering Director Froseth stated that he will present the City subdivisions via a power point map indicating the new developments in order of most likely to least:

- (i) *Lakewood 8th
- (ii) *Lakewood 9th
- (iii) *Meadowlands @ Memorial Highway and Main Street to Third Street

**Projects that have approved the 3-way agreement for water and sewer through commission but not a Street Improvement District (SID).*

(iv) West Hills 4th

(v) 16th Street Extension through park property. Approval has been given to start the bid work on this project. On 11/24/15 the Building Committee will work on the site plan and present it to the Park District on 12/4/15. This project may not start until the end of 2017. Cole Higlin suggested getting this project on the 5-year strategic plan for rehabilitation and DOT for funding. One of the concerns with this site is the sanitary sewer costs that are a problem for all the lots in this area. Director Froseth stated that another concern is the extension of the sanitary sewer. They would propose to put in the 8” water main that would have to be upgraded to a 21-inch pipe to the corner of Old Red Trail and Collins while the construction is occurring in the area.

(vi) Plainview Heights 15th. This is in the extreme NW area of Mandan. Director Froseth said there have already been meetings held with the developer of this property.

(vii) Keidel’s South Heart 4th Addition. The developers have indicated they would like to move forward with this project in 2016. This is an extension of West Hills 3rd. There are two pressure valves that are a challenge in this project and the project may include the installation of a pressure valve.

(viii) Plainview Heights 15th Addition in the Ft. Lincoln area. There were discussions in early 2015 about revitalizing this project. However, there has been little activity in this area since that time.

Director Froseth stated that these projects will be SID’s in 2016. The others are developments that are expected to be active next year. The Old Red Trail reconstruction project is expected to begin in the Spring of 2016 and completed in the Fall of 2016.

Director Froseth stated that he has only one other possible project in 2016 located in Keidel’s South Heart Terrace 3rd Addition. The developer may want to move forward with Terrace 4th following that. There are no definite plans for this project at this time.

Comments regarding the above projects outlined by Director Froseth:

> Cole Higlin referred to the construction project by Prairie West Golf course noting that the Park District Attorney has been working with the developer of the properties in order to make sure there is aesthetic consistency throughout the development of the properties. In other words, that the fences be constructed in like manner to avoid having mixtures of wood with chain links, etc.

> Cole Higlin inquired as to long range planning, in the Plainview Heights 15th Addition, how will it be possible to get the drainage, sanitary sewer, water lines in this area since it is not buildable area? It is a beautiful area for a trail to connect over the top of it to the development and the school. There is a great opportunity to develop this area but what are the resources for grants or things of that nature to develop this area for recreational use and possibly homes in that area sometime into the future.

Commissioner Laber inquired as to the location of the storm water management plan for that subdivision? Director Froseth stated he is not clear where that is at in this area, assuming it is to the north of the area. It was recommended that the Planning and Zoning Committee look at this area when the time comes to plat the area and that the City's Master Plan and the Park and Rec's Master Plan be combined to make sure the walkable areas are considered. Director Froseth stated that he has already presented a Storm Water Master Plan that will offer the opportunity to take a closer look at this area and consider the recommendations presented. Planner Decker stated that the Land Uses and Transportation Plan has a recreational component in its plan so it has already been identified in a broad brush approach for the recreational opportunity in this area.

Cole Higlin came forward and stated that November 24th is the date the Building Committee will meet and after that meeting the Park District will bring forward the plan for the Park/School Site. He said that work has started on the Family Wellness Center that will be located south of Raging Rivers. Construction for building the structure is expected to get started over the upcoming winter months.

With regard to the Slide the City event, Mr. Higlin extended a thank you to Kelly Churchill for her leadership in this community event and he also thanked everyone who was involved in making it a success. In other Parks and Recs news, he said that the Recreation Department was awarded the 2017 ASA Softball Tournament so there will be two large softball events scheduled that year in the City.

For the 2016 capital projects, Mr. Higlin noted:

- ~ Millennium Trail Rehabilitation Project – A \$250,000 grant has been received for this project that is expected to start in the spring of 2016.

- ~ SW Mandan for future green space

- ~ Installing iStrike (lightening warning) weather application at

- @ Raging Rivers

- @ Both Golf Courses

- @ Ball Diamonds

- @ DCP/Soccer Complex

Planning for the future:

- ~ April 2016 – April 2019 Strategic Planning that will include Strategic Planning Committee and Visionary Committee; Employees, Park Board and Stakeholders Input; Appropriate goals and vision.

- ~ Plan for employee succession, development and Mandan Park District annual updates will include employee orientation; employee retirement gearing up for employees shifting roles; appropriate succession plans for employees.

Commissioner Laber recommended re-visiting the process of when developers come in with large scale development and right now they do not have a land set-aside requirement. They just pay Park and Recs a certain amount of money. She would like to look at the land set-aside in that the developer needs to help the community to have a better experience in our community. Because they will need to help the City create those spaces such as walking trails that are important for all residents of all ages to utilize.

Mayor Van Beek extended everyone a thank you for participating in this portion of the meeting and said that this item will be back on the Agenda in six months to cover any new or pending items at that time.

There being no further actions to come before the Board of City Commissioners, Commissioner Tibke moved to adjourn the meeting at 6:15 p.m. Commissioner Laber seconded the motion. The motion received unanimous approval of the members present. The motion passed.

/s/ James Neubauer

James Neubauer,
City Administrator

/s/ Arlyn Van Beek

Arlyn Van Beek,
President, Board of City
Commissioners