
The Mandan City Commission met in regular session at 5:30 p.m. on March 17, 2015 in the Ed “Bosh” Froehlich Room at City Hall, Mandan, North Dakota. Commissioners present were Van Beek, Tibke, Rohr, Braun, and Laber (present via teleconference call). Department Heads present were Finance Director Welch, Police Chief Bullinger, City Attorney Brown, City Administrator Neubauer, Director of Public Works Wright, Fire Chief Nardello, Business Development & Communications Director Huber, Planning & Engineering Director Froseth, Assessor Shaw, and Building Official Lalim. Absent: Planner Decker.

B. APPROVAL OF AGENDA: Commissioner Tibke moved to approve the Agenda as presented. Commissioner Laber seconded the motion. The motion received unanimous approval of the members present. The motion passed.

C. PUBLIC COMMUNICATIONS: Mayor Van Beek invited anyone to come forward to address items on the Agenda excluding public hearings.

Susan Beehler came forward and stated that she has been a resident of Mandan for over 23 years. She stated that the Beehlers have lived in Morton/Sioux County since coming to this country over 100 years ago and said that she has owned more than one business in Mandan during those 23 years. She said that her parents owned a business in Mandan in the 1980’s. She stated that her reason for coming forward is to address the Commission with regard to the General Policy of the Mandan Growth Fund, under the organizational structure. She indicated that she would like the commission to consider putting in some term limits of those serving on the Board if there isn’t a provision for more diversity on the board. She would like to see a requirement that being a Mandan resident should be criteria in the selection process.

Recently, during the selection process of choosing members for the Mandan Growth Committee, it was brought up the selection process will include businesses from different areas of the city. However, that is not stated in the policy. With the City looking to locate more retail here, she said she would like to see more retail experienced individuals as representatives on the Board. Ms. Beehler noted that currently only men serve on the committee yet there are several women business owners in the community. It would be beneficial to also have more than just service industries represented on the committee, commenting that she believes there is an over representation of accountants, financial and legal services. The Mandan Growth Committee oversees more and more taxpayer money each year but there is no process in place to provide input to the committee by a taxpayer who may be attending the meeting. She believes that a representative from the Mandan Progress Organization or someone who works with local events should be on the Board. The New and Expanding Business Property Tax Exemptions Policy, pursuant to the Century Code has been given authority by the State to use those property tax exemptions for incentives but it is really the Mandan Growth Committee who has influenced these decisions.

The City Commission representatives are elected. However, members of the Mandan Growth Committee are appointed. So as we develop more ways to allocate sales tax

dollars and other taxpayer's funds we need to be mindful of those who have been elected and who have been delegated this power. In looking at the updated Mandan Growth Policy she believes there should be a way of making sure that the City has a diverse representation of business owners and that we find a way for taxpayers to be part of the process. Ms. Beehler felt that more oversight in the management of money should be used for community and business development and that we need inclusive systems not exclusive ones. Mayor Van Beek again invited anyone else interested in addressing items on the Agenda to come forward to speak. Hearing none, this portion of the Public Communications forum was closed.

D. MINUTES:

1. *Consider approval of the following minutes from the Board of City Commission regular meeting held on March 3, 2015 and joint meeting with Mandan Park Board held on March 9, 2015.* Commissioner Tibke moved to approve the minutes as presented. Commissioner Laber seconded the motion. The motion received unanimous approval of the members present. The motion passed.

E. PUBLIC HEARING:

1. *Conduct a public hearing to obtain input regarding the renaming of a portion of 40th Avenue SE to Lakewood Drive SE.* Planning & Engineering Director Froseth provided a brief background that there has been difficulty locating addresses along 40th Avenue Southeast, (south of the Wastewater Treatment Plant), indicating that some of the addresses do not match the address grid. The City Building Official, Engineer, Planner, Fire Chief and Morton County Emergency Management personnel met and determined that the appropriate action would be to change the portion of 40th Avenue Southeast to Lakewood Drive Southeast. That change would benefit people living along Lakewood Drive Southeast since that street is difficult to find. He explained that since there are few developed properties in this portion of 40th Avenue this would be a good time to make the changes as outlined. He stated there were only positive comments received from the homeowners who were in favor of changes proposed.

Mayor Van Beek invited anyone to come forward to speak for or against the renaming of a portion of 40th Avenue SE to Lakewood Drive SE. A second announcement was made to come forward, hearing none; this portion of the public hearing was closed.

F. BIDS:

1. *Consider awarding concrete crushing project to Kraemer Trucking & Excavating, Inc.* Director of Public Works Wright stated that bids were opened on February 26, 2015, for the crushing of concrete and asphalt at the Landfill. Two bids were received and Kraemer Trucking & Excavating, Cold Springs, Minnesota was the low bidder at \$5.99/Ton for concrete and \$3.99/Ton for the asphalt with a \$4,000 mobilization. The anticipated tonnage at the landfill should be cleaned up within the budget. He recommended awarding the bid to Kraemer Trucking not to exceed the \$100,000 budget.

Commissioner Rohr moved to approve awarding the bid for the concrete crushing project to Kraemer Trucking & Excavating, Inc. not to exceed \$100,000. Commissioner Braun

seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

2. *Consider the award of bids for Municipal Sidewalk Improvement Project 2015-04 and approving the Resolution approving the contract and contractor's bond.* Planning & Engineering Director Froseth stated that bids were opened on March 10, 2015, for Municipal Sidewalk Improvement Project which would include “remove and replace” projects within the City Right of Way. There was one bid received in the amount of \$45,039.50 of which compares to the engineer's estimate of \$42,382.50 which is 6.3% over the engineer's estimate which is within reason. He recommended awarding the bid to Four Square Concrete, LLC in the amount of \$45,039.50, the low and only bidder.

Commissioner Braun moved to approve awarding the bid for the Municipal Sidewalk Improvement Project 2015-04 to Four Square Concrete, LLC in the amount of \$45,039.50 and approve the Resolution approving the contract and contractor's bond. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

3. *Consider the award of bids for the 2015 Water Main Replacement Project.* Director of Public Works Wright explained this is a preempt to a proposed street improvement project scheduled for later this year that has to do with a water main replacement project in the northeast part of Mandan, (north of Main Street and South of Third Street Northeast, west of Mandan Avenue and East of 4th Street Northeast). The project has been divided into five areas with approximately 3 blocks of water main in each area. Eight bids were received and Taylor Excavating and Underground was the low bidder who subsequently withdrew their bid because it was extremely lower than the rest of the bids. Cofell's Plumbing Heating is the low bidder for all 5 areas. Bids were also opened for the materials for the Water Main Replacement Project with the Low bid for that coming from Dakota Supply Group. The 2015 Water Main Replacement budget is approximately \$400,000. The recommendation is to award Cofell's Plumbing Heating with Areas of A, B, and E (4 separate units in E alone) for a total equipment and labor cost of approximately \$228,978 and award Dakota Supply Group with the same areas for a total materials cost of approximately \$64,081.14. He explained the plan is to do C and D next year and the water main would continue to be added as needed to the west within future plans. Director Wright stated he was comfortable with the plans outlined.

Commissioner Braun moved to approve awarding Cofell's Plumbing Heating with Areas of A, B, and E for a total equipment and labor cost of approximately \$228,978 and award Dakota Supply Group with the same areas for a total materials cost of approximately \$64,081.14. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

G. CONSENT AGENDA

1. *Consider approval of monthly bills.* MONTANA-DAKOTA UTILITIES - 22,867.47; ADVANCED ENGINEERING SVC - 22,005.16; BIS MAN DEVELOPMENT ASSO - 105.00; BIS-MAN CONVTN & VISITOR - 155.50; BOB'S CUSTOM SERVICES - 1,190.00; ETHANOL PRODUCTS - 1,614.45; GREAT PLAINS SECURITY SY - 1,985.00; HAWKINS INC - 880.00; HERSCH FLOOR COVERING - 2,619.60; KENDALL/NOLA - 37.95; LIGHT AND SIREN - 2,873.01; MORTON COUNTY AUDITOR - 2,368.74; ND WATER & POLLTN CONTRO - 40.00; NELSON LEASING INC DBA - 85,300.00; PRESORT PLUS - 2,362.90; RINI/EVELYN - 200.00; ROUGH RIDER INDUSTRIES - 1,760.45; TOMAN ENGINEERING CO - 12,836.95; FORT DEARBORN LIFE - 1,231.99; MORTON COUNTY AUDITOR - 6,729.59; MONTANA-DAKOTA UTILITIES - 34,163.19; QUALITY FLOW SYSTEMS INC - 57,510.00; AT & T - 812.59; BALABAN LAW OFFICE - 1,500.00; COMPANION LIFE - 10.00; DAKOTA MEDIA ACCESS - 8,055.00; FORT DEARBORN LIFE - 1,574.00; GLASS/THOMAS J. - 1,500.00; KELSCH KELSCH RUFF & KRA - 4,000.00; ND PERS - 99,851.70; WELLS FARGO COMMERCIAL C - 131,137.14; POST BOARD - 45.00; ADVANCED ENGINEERING SVC - 28,891.57; AUCH/DAVID J. - 0.00; BIS MAN DEVELOPMENT ASSO - 35.00; BIS-MDN TRANSIT BOARD - 31,747.79; BOB'S CUSTOM SERVICES - 3,430.00; CBI BUSINESS SERVICES - 7,267.04; CENTRAL DAKOTA FORENSIC - 80.00; COMPUTER PROFESS UNLIMIT - 89.00; CROWLEY FLECK PLLP - 4,500.00; CUSTER DISTRICT HEALTH U - 1,075.00; D & F TELEPHONE - 48.50; DAKOTA WEST CONTRACTING - 6,750.00; DOUGHERTY & COMPANY LLC - 9,500.00; DR. BOYD ADDY - 50.00; FETZER ELECTRIC, LLC - 942.22; FRIED'S FLOORING INC - 6,530.00; HAWKINS INC - 6,071.88; HDR ENGINEERING, INC - 498.55; HUB INTERNATIONAL OF ND - 585.00; INFORMATION TECHNOLOGY D - 1,392.41; INTERGOVERNMENTAL SHOP - 8,750.91; JLG ARCHITECTS - 7,500.00; KOSTELECKY/EVE - 500.00; MANDAN AIRPORT AUTHORITY - 63,495.70; MANDAN MUNICIPAL COURT - 2,638.15; MANDAN PARK BOARD - 500.00; MILLER/CASEY - 1,638.33; MISSOURI WEST WATER SYST - 67.12; MORTON COUNTY AUDITOR - 8,131.28; MORTON COUNTY RECORDER - 13.00; MORTON COUNTY SHERIFF - 27.68; MORTON MANDAN PUBLIC LIB - 129,432.51; MY GOV, LLC - 700.00; ND ASSOC OF ASSNG OFFCRS - 30.00; ND CHIEFS ASSOCIATION - 70.00; ND PLANNING ASSOCIATION - 50.00; ND STATE DEPT OF HEALTH - 320.00; OLYMPIC SALES, INC. - 47,800.00; ONE CALL CONCEPT INC - 59.40; POST BOARD - 25.00; PRESORT PLUS - 1,684.17; RAILROAD MANAGEMENT CO I - 562.75; RAZOR TRACKING - 400.00; SCHLOSSER EXCAVATING INC - 5,400.75; SPRING CREST DRAPERY - 650.00; STARION BOND SERVICES - 5,616,738.19; STURN/MARGARET - 200.00; WEHRI/RADEANNA - 300.00.
2. *Consider partnering with City of Bismarck for Housing Demand Analysis with Hanna:Keelan.*
3. *Consider request from Finance Department to approve Expenditure Budget amendments for Fiscal Year 2014 and Expenditure Budget transfers from Fiscal Year 2014 to Fiscal Year 2015.*

4. *Consider request from Building Inspection Department to approve Expenditure Budget transfer from Fiscal Year 2014 to Fiscal Year 2015.*
5. *Consider request from Business Development and Communications Department to approve Expenditure Budget transfers from Fiscal Year 2014 to Fiscal Year 2015.*
6. *Consider designating May 3 – 10, 2015 as National Music Week in the City of Mandan.*
7. *Consider request from Fire Department to approve Expenditure Budget transfers from Fiscal Year 2014 to Fiscal Year 2015.*
8. *Consider charitable raffle permit for Dean Leingang Family Charity Fund Raiser at the Silver Dollar Bar - April 12, 2015.*
9. *Consider Sunday Openings for the Silver Dollar Bar – April 12, 2015 (Leingang Fund Raiser), & June 7, 2015.*
10. *Consider change order G-1 to the Mandan Water Treatment Plant Phase II Optimization project.*
11. *Consider request from Water Treatment Plant to approve Expenditure Budget transfers from Fiscal Year 2014 to Fiscal Year 2015.*
12. *Consider request from Planning and Zoning Department, and Engineering Department to approve Expenditure Budget transfers from Fiscal Year 2014 to Fiscal Year 2015.*
13. *Consider Cost Participation and Maintenance Agreement with the NDDOT for Main Street Sidewalk Ramp Improvements project.*
14. *Consider Cost Participation and Maintenance Agreement with the NDDOT for traffic sign improvements along Memorial Highway through Mandan.*
15. *Consider request from Public Works Department to approve Expenditure Budget transfers from Fiscal Year 2014 to Fiscal Year 2015.*
16. *Consider request from Police Department to approve Expenditure Budget transfers from Fiscal Year 2014 to Fiscal Year 2015.*
17. *Consider proclaiming September 29, 2015 as Mandan Day Without Violence.*
18. *Consider naming Veteran' Conference Room in City Hall.*
19. *Consider Longfellow Park maintenance agreement.*

Commissioner Laber moved to approve the Consent Agenda items 1 through 19 as presented. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

H. OLD BUSINESS:

1. *Verbal report from Commissioner Laber regarding police hybrid pension plan discussions.* Commissioner Laber reported that she has met several times with representatives from the Police Department, Human Resources, and the Finance Department to review and discuss a variety of hybrid plans. During the meeting on March 3, 2015, the PD Department representative stated that he took a poll of all of the police officers that he had contact with along with the police chief and he reported that they are only looking at the ND PERS plan and are not interested in a hybrid plan. Given that feedback, the group decided that the mission of the group was completed and disbanded.

Mayor Van Beek thanked Commissioner Laber for the update and the Commission will move forward with this matter.

I. NEW BUSINESS:

1. *Airport Award.* Chris Brown and Marc Taylor from the Airport Authority were present for this discussion. Jim Lawler, Airport Manager, came forward and mentioned that the past chairman nominated the Mandan Airport for the Airport of the Year Award. That award is given out to one GA Class Airport and one Carrier Class Airport. Mandan Airport was selected based on meeting the criteria requirements. There were 80 airports nominated. Mayor Van Beek extended Congratulations to the Airport Authority Board on the Award.

2. *Consider Mandan Growth Fund Committee recommendations: (i) Updates to MGF general policy guidelines; (ii) Approval of an application for interest buy-down by Pletan Properties, LLC/Action Motor Sports, Inc.*

(i) Updates to MGF general policy guidelines: Business Development & Communications Director Huber stated that Commissioner Laber requested the Mandan Growth Fund review its policy guidelines to assure they were in harmony with what has been approved and established. The MGF Committee reviewed the guidelines at a March 5, 2015 meeting and discussed revisions that would better serve today's definition of economic development by addressing retaining and expanding jobs in addition to creating new jobs. She explained that one of the purposes of economic development is one of improving the quality of life within the general purpose statement. The proposed changes also note the establishment of the retail & restaurant incentive program that was approved in 2009 and there was a recommendation to delete language indicating that funds would not be used for retail activity. There have been substantial changes in the retail sector over the last ten years. The general application form will be updated to better fit these to address more of the economic benefits to the community beyond jobs and this will be a project for a future meeting. The MGF Committee recommendations approval of the proposed changes as provided.

Director Huber addressed items mentioned by Susan Beehler regarding putting limits on years of service. There has been a policy adopted in the last year or two that when a term is vacant, that information be publicized to encourage applications from anybody that may be interested in an open position. Those changes have been completed and were considered under the recent appointments to the MGF Committee. She pointed out that qualifications of being a Mandan resident and/or represent a business located in Mandan do already exist in the requirements. Director Huber further explained that the amount set aside annually for the Mandan Growth Fund is \$250,000. Sales tax dollars are being put to use in other areas such as 50% of it being set aside to reduce property taxes, the buy-down of the utility rate for rate stabilization and contributions to street, sewer and water project debt reductions. The amount going into the Growth Fund remains stable and rolls over for use in future years. The Growth Fund Committee is a recommending body and the City Commission has the final decision on all policies and projects that are brought forward.

Commissioner Tibke moved to approve the revisions to the Mandan Growth Fund Committee recommendations to the General Policy Guidelines as presented.

Commissioner Laber seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

(ii) Approval of an application for interest buy-down by Pletan Properties, LLC/Action Motor Sports, Inc. Business Development & Communications Director Huber stated that this project is a major expansion project by Action Motor Sports, Inc., a long-time Mandan business. They have recently built a retail and warehouse building on a 3.9 acre parcel located at 1400 Action Drive Southeast, off Memorial Highway between Circle Diamond Ranch and the new Cenex Store. They anticipate the expansion will add 7 new full-time positions in the next couple of years with sales increasing from services and the sales of ATV's, snowmobiles, side by sides, dirt and street bikes and scooters. She explained that they have applied for a BND Flex PACE interest buy-down loan that requires a local match. They are seeking the maximum buy-down amount of \$153,846. She explained that the BND will provide 65% or \$100,000 of the amount with the local community required to provide 35% or \$53,846. The buy-down is on a principal amount of \$2,287,017. The total project financing is estimated at \$3,165,700. Director Huber stated the next item for discussion on the Agenda will speak to administration of the loan being serviced through the Lewis and Clark Regional Development Council. She noted that this project will be at full property tax because the business is not a primary sector wherein the BND Flex PACE interest buy-down plan is available for projects around the state such as this.

Commissioner Braun moved to approve the application for interest buy-down by Pletan Properties, LLC/Action Motor Sports, Inc. with a local match of \$53,846 to be structured as a loan with the term and rate as recommended. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

3. *Consider agreement for administration of loan associated with Bank of North Dakota Flex PACE interest buy-down.* Business Development & Communications Director Huber stated that for the administration and servicing of the loan there is a proposed agreement with the Lewis and Clark Regional Development Council (LCRDC) for those services. They would charge 1% origination fee and all hard costs associated with closing the loan and an additional 1% fee per annum for the outstanding principal to the borrower. The City would retain any interest for a rate above 1%. There is no prepayment penalty. The agreement sets forth the structure for that loan administration and servicing and it is recommended to approve that agreement.

Commissioner Rohr moved to approve the contract with the Lewis and Clark Regional Development Council for administration and collection services for a loan to Pletan Properties. Commissioner Braun seconded the motion. Roll call vote: Commissioner

Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

4. *Presentation by Mike Manstrom, Dougherty & Company LLC, regarding the sale of \$4,525,000 Refunding Improvement Bonds of 2015, Series A. (See Resolutions #2).* Mike Manstrom of Dougherty & Company, LLC stated that the bonds were refinanced at a lower interest rate and the City will benefit from the savings. The City did reaffirm its Moody's A-1 rating and Moody's speaks highly of Mandan noting that it has a strong regional economy marked by low unemployment rates, growing valuations, and healthy residential and commercial building activity and conservative management of City Funds. Steve Vogelpohl has provided the form of Resolution Awarding Sale for the bond series. If the Resolution is approved, the City will save \$386,285.42. The maturities remain the same. Finance Director Welch stated that what the City does with the savings and interest is passed on to the respective property owners that have improvement districts that represent this refinance issue.

5. *Consider Community Beautification Committee (CBC) recommendation for appointee.* City Administrator Neubauer stated that the Community Beautification Committee recently advertised for an open position on the committee. He indicated that there were two individuals that submitted letters of interest. Both individuals were invited to the committee meeting when the applications for appointment were considered. The CBC voted unanimously to recommend the appointment of Brian Dehnert to fulfill the remaining term of a member who resigned with a term ending in December 2015.

Commissioner Rohr moved to approve the appointment of Brian Dehnert to the Community Beautification Committee for an unexpired term ending in December 2015. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

6. *Consider issuing Request for Proposals for Trash Hauling Contract and possible recycling option.* Director of Public Works Wright stated that on March 12, 2015, Waste Management of ND provided a notice to terminate the existing 10- year solid waste hauling contract through June 30, 2015. He presented the following two options for a new proposal for hauling solid wastes:

(Option #1) The City should solicit proposals for hauling solid waste in hopes of getting multiple bids. With a possible change in trash hauling, it was suggested the City consider offering a single sort curb side recycling program. Three different bids will be sought.

(Option #2) The City would do its own solid waste hauling to Bismarck. This would require an action by the Bismarck City Commission. Director Wright outlined the fiscal impacts of the options: Option 1 with the proposed increase of hauling costs and using last year's tonnage, there would be an increase in costs of \$131,000 considering the costs of hauling solid waste. Option 2 would see an increased cost of \$41,000 if we were to go with that plan.

In summary, Option 2 appears the City would be into this project more so than proceeding with the hauling option than putting it out for bids. He recommended that staff be allowed to prepare the proposal that would include the amount of savings if recycling were a consideration and move forward with getting bids.

Paul Kalibabky, Public Sector Services with Waste Management came forward and commented that single sort recycling is done across the state and is very easy. Paper, plastics, aluminum, cans and cardboard are put in one container and that simplifies the process.

Commissioner Laber moved to allow staff to move forward to obtain bid proposals for a solid waste hauling and single sort recycling options. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

7. *Consider Extension of a 2-Year Property Tax Exemption for New or Expanding Businesses for Zueger Properties, Goldstar Properties, Verity Homes.* City Assessor Shaw reviewed with the Board a request to extend the already approved 2-year property tax exemption for new or expanding businesses that is to expire June 4, 2015, as the 30-unit apartment building was to be completed within the 2-year timeframe or the exemption would become invalid. The Building Permit was taken out on 10/15/13 and if not completed by 6/4/15 they will lose the exemption that had been granted. All the forms are provided in the packets. The Assessing Office is recommending approval of this request due to the fact that they obtained their permit within four months of the approval and they only requested 30 days, meaning that they need to have their Certificate of Occupancy by 7/4/15 or they will lose the exemption.

Arthur Goldammer representing Dakota Bridgeview Properties came forward to answer questions on this project. He stated they acquired this project from another developer and part of the original purchase was contingent on the property tax exemption. When that was granted they began working on structural drawings. He stated the reason for the delay from the approval date to October 15, had to do with the original developer's not meeting fire code or being ADA compliant that had to be resolved before another permit could be issue. The building permit plans were straightened out by 10/15/13. However, soil borings required additional geo-tech strengthening and by the time that was resolved, the weather was not suitable for construction. Construction did not start until April 2014 when weather conditions improved. However, shortage of manpower required for the project then became a problem throughout the season. Thus the explanation for the request for the 30-day extension.

Commissioner Tibke moved to approve the 30-day extension from June 4, 2015 to July 4, 2015, for the 2-year property tax exemption for New or Expanding Businesses for Zueger Properties, Goldstar Properties, Verity Homes. Commissioner Laber seconded the motion. Roll call vote: Commissioner Rohr: Abstained; Commissioner Tibke: Yes;

Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes.
The motion passed.

8. *Discuss Police Chief search and selection process.* Commissioner Rohr has suggested that he serve in a principal position in the initial phases of the screening and testing of candidates and Mayor Van Beek voiced interest in the selection process as portfolio holder. Commissioner Rohr and Mayor Van Beek would work with City Administration and Human Resources and the full City Commission will be involved with the interviews and final selection. A timeline of events of the necessary steps in the process was reviewed with November 1, 2015 slated as the formal First Day on the Job for the newly appointed Police Chief.

Commissioner Tibke motioned to approve that Mayor Van Beek and Commissioner Rohr coordinate the initial search and selection process required for a new Police Chief. Commissioner Laber seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

J. RESOLUTIONS AND ORDINANCES:

1. *First consideration of Ordinance 1198 changing the name of a portion of 40th Avenue SE.* Commissioner Tibke moved to approve the First consideration of Ordinance 1198 changing the name of a portion of 40th Avenue SE. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

2. *Consider Resolution Awarding Sale of \$4,525,000 Refunding Improvement Bonds of 2015, Series A.* Commissioner Braun moved to approve the Resolution Awarding Sale of \$4,525,000 Refunding Improvement Bonds of 2015 Series A. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

K. OTHER BUSINESS:

There being no further actions to come before the Board of City Commissioners, Commissioner Tibke moved to adjourn the meeting at 6:43 p.m. Commissioner Rohr seconded the motion. The motion received unanimous approval of the members present. The motion passed.

/s/ James Neubauer
James Neubauer,
City Administrator

/s/ Arlyn Van Beek
Arlyn Van Beek,
President, Board of City
Commissioners