

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

June 4, 2013

The meeting was called to order at 1:00 p.m.

**ROLL CALL:** Robert (Bob) Vayda/President, Steph Smith, Doug Lalim/City Assessor & Building Official, Leonard Bullinger, & Kim Fettig/City Engineering.

**MEMBERS ABSENT:** Steve Nardello/Fire Chief, Jerome Gangl, Jason Krebsbach, Rick Zander.

**FIRST ORDER OF BUSINESS:** Proposal by Pack and Ship North Dakota, LLC, DBA Safe Ship for new signage (roof mounted channel sign) located at 3801 Memorial Highway, Suite A. The sign company is Haag Sign. No one was here to represent this proposal; however, based on the information provided with the application, it was determined the information was sufficient enough to approve.

*Leonard motioned to approve as presented as long as there is no changes and it doesn't protrude over the top of the peak of the roof.*

*Kim seconded.*

*Upon roll call vote, the motion passes unanimously.*

**SECOND ORDER OF BUSINESS:** Proposal by Indigo Signworks to remove and replace signs for Wells Fargo Bank located at 111 2<sup>nd</sup> Ave. NW. They got a whole new logo and all the signs will be changed. They are going from red and black to just red. There will be lettering on just the side of 1<sup>st</sup> Street #03 & #04. It looks like they are getting rid of all the boxes and doing more of the individual letters. These appear to be all illuminated. The holes from the existing sign that will be taken down will be silicone so water doesn't get in there. E-09 shows they are taking out a sign and putting in a "Do not enter" sign. They are replacing signs and not adding any. They are taking down the old and putting up the new look.

*Leonard motioned to approve as presented.*

*Steph seconded.*

*Upon roll call vote, the motion passes unanimously.*

**THIRD ORDER OF BUSINESS:** Proposal by Indigo Signworks to install new wall mount and pylon signs for Wal-Mart located at 1000 Old Red Trail. It is the wall mount signs they typically have at the Wal-Mart. It also has the pole sign as well. The pole sign is 60' in height.

*Kim motioned to approve as presented.*

*Leonard seconded.*

*Upon roll call vote, the motion passes unanimously.*

**MINUTES:** Approval of minutes from May 28, 2013.

*Steph motioned to approve.*

*Leonard seconded.*

*Upon roll call vote, the motion passes unanimously.*

**OTHER DISCUSSION:** It was also brought to our attention that a new sign was put up without coming before MARC for approval. The sign has “Stone Creations” on it. This is located on the east end of Memorial Highway. Rachel will notify them they need to come before MARC for approval of sign.

MARC discussed adding to the sign application that someone who submits application for a sign needs to have someone present at the MARC meeting in case there are questions. Maybe we could have something on the application form stating a representative required. Committee members wanted Rachel to ask City Attorney Malcolm Brown whether we can just add that to our sign application or if we have to have that go before the City Commission. Rachel will check on that and put it on the agenda for next time.

**OLD BUSINESS:** Bob asked Doug about two businesses that have signs that were in violation that is with the City Attorney and wanted to know if it was going to trial. Last Doug had heard was the District Attorney was handing it over to the Municipal Attorney. Bob stated that was about three weeks ago. Doug has no update on it at this time.

There being no further business, the meeting was adjourned at 1:30 p.m.

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Approved by:

Date

Transcribed by:  
Rachel Hastings/Admin. Assistant