

The Mandan City Commission met in special session at 5:30 p.m. on June 26, 2012 in the Ed “Bosh” Froehlich Room at City Hall, Mandan, North Dakota. Newly elected Mayor Van Beek was sworn into office prior to the Commission meeting. Commissioners present were Van Beek, Tibke, Frank, and Rohr. Department Heads present were Police Chief Bullinger, City Attorney Brown, City Administrator Neubauer, Director of Public Works Wright, Fire Chief Nardello, Business Development and Communications Director Huber, and Engineering Project Manager Bechtel. Absent: Finance Director Welch, City Assessor Barta, and Commissioner Braun.

**CONSENT AGENDA:**

1. *Consider approval of authorized check signers.* Commissioner Rohr moved to approve Arlyn Van Beek as Board President and Jim Neubauer as City Administrator as authorized check signers for the City of Mandan. Commissioner Tibke seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Frank: Yes; Commissioner Braun: Absent; Commissioner Van Beek: Yes. The motion passed.

**NEW BUSINESS:**

1. *Consider commissioner portfolio and committee assignments.* Commissioner Van Beek reviewed the current portfolio and committee assignments. Discussion was held on the various portfolios and committee assignments.

Commissioner Tibke moved to approve the proposed changes to the commissioner portfolios and committee assignments. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Tibke: Yes; Commissioner Frank: Yes; Commissioner Braun: Absent; Commissioner Rohr: Yes; Commissioner Van Beek: Yes. The motion passed.

<b><u>Portfolio</u></b>	<b><u>June 26, 2012</u></b>
Cemetery	Braun, Mike
Health Inspection	Braun, Mike
Mandan Parking Authority	Rohr, Dennis
Business Development	Braun, Mike
Fire	Van Beek, Arlyn
Public Buildings	Frank, Dot
Police	Van Beek, Arlyn
Mandan Public Library	Tibke, Sandy
Assessing	Frank, Dot
Building Inspection	Frank, Dot
Municipal Court	Frank, Dot
Planning & Zoning	Frank, Dot
Engineering	Rohr, Dennis
Water and Sewer Treatment	Rohr, Dennis
Streets forestry	Rohr, Dennis
Waterline & Sewerline Maintenance	Rohr, Dennis
Solid Waste Utility	Rohr, Dennis
Street Light Utility	Rohr, Dennis

<b><u>Portfolio</u></b>	<b><u>June 26, 2012</u></b>
Finance	Tibke, Sandy
Mandan Airport Authority	Tibke, Sandy
<b><u>Committee Assignments</u></b>	
Renaissance Zone	Braun, Mike
Dakota Media Access	Frank, Dot
Combined Law Enforcement Committee	Van Beek, Arlyn Braun, Mike
Mandan Event Center Committee	n/a
Mandan Growth Fund	Braun, Mike
Mandan Planning & Zoning Commission	Van Beek, Arlyn
Mandan Supplemental Environmental Projects Trust	Helbling, Tim
Mayor's Committee on Employment of People with Disabilities	Neubauer, Jim
Metropolitan Planning Organization	Van Beek, Arlyn
Visitor's Committee	Van Beek, Arlyn
Library Board	Tibke, Sandy
Community Center Advisory Board	n/a
Morton County Planning & Zoning	Rohr, Dennis Frank, Dot
Parking Authority	Rohr, Dennis
Budget/Finance Committee	Tibke, Sandy
Airport Authority	Tibke, Sandy

*Selection of a Vice President.* Commissioner Van Beek requested a motion for selection of a Vice President for the Board of City Commissioners. Commissioner Rohr asked for clarification from City Attorney Brown as to whether this position was appointed by the Mayor or through a motion from the Board? Attorney Brown indicated that it was a motion through the commission. Commissioner Tibke indicated she was interested in continuing in that roll. Commissioner Rohr motioned to approve Commissioner Tibke as Vice President of the Board. Commissioner Frank seconded the motion. Roll call vote: Commissioner Frank: Yes; Commissioner Braun: Absent, Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Van Beek: Yes. The motion passed.

There being no further actions to come before the Board of City Commissioners, Commissioner Rohr moved to adjourn the meeting at 5:42 p.m. Commissioner Frank seconded the motion. The motion received unanimous approval of the members present.

/s/ James Neubauer  
James Neubauer,  
City Administrator

/s/ Arlyn Van Beek  
Arlyn Van Beek,  
President, Board of City  
Commissioners