

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

July 26, 2016

The meeting was called to order at 1:00 p.m.

**ROLL CALL:** Miles Mehlhoff/President, Leonard Bullinger/Vice President, Doug Lalim/Building Official, Kim Fettig/City Engineer Dept., Steve Nardello/Fire Chief, Katie Wiedrich, Lee Pierce, Amber Larson, James Jeromchek.

**MEMBERS ABSENT:**

**SPECIAL GUEST:** Ellen Huber.

**FIRST ORDER OF BUSINESS:** Agenda number 1 has been removed due to prior approval.

**SECOND ORDER OF BUSINESS:** Proposal by Holly & Brandon with HB Properties to install a new sign for Dakota Crop Insurance located at 122 E Main St. Holly would like to place this single pole sign at the corner of Main and 1<sup>st</sup> ST NE. The sign would be 4'x11' and 17' high. Holly would still have a 10'x10' planter box (filled with small plants and rocks) around the base of the sign and still following the 5'x5' site triangle requirements. The sign will encroach over the sidewalk no more than 3 feet. With much discussion, the members agreed no sign shall encroach into public right-a-way.

*Kim motioned to approve as presented contingent on meeting the city right-a-way requirements.*

*Leonard seconded.*

*Upon roll call vote, the motion passes unanimously.*

**THIRD ORDER OF BUSINESS:** Proposal by Jesse Clooten & Jon Youness with Eagle Ridge Development to construct a 47 unit apartment building located 920 Cascade Way NW. This will be the final phase. The exterior colors of the buildings will match the two existing apartments which will be an earthy tone brown color with a brick accent. The dumpster will be enclosed. Doug point out that 8<sup>th</sup> Avenue will need to be in place. Jon stated they are dealing with the city engineers office. Doug also mentioned he will need FEMA flood plain approval. Steve stated he will need a temporary turnaround for the Fire Department. Doug stated the City Planning department requires 50% of required parking on site would have to be exterior parking.

*Leonard motioned to approve as presented contingent on fire department turnaround and the exterior parking requirements.*

*Katie seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FOURTH ORDER OF BUSINESS:** Proposal by Dave Reis with Professional Contractors Inc. to construct a 30x60 cold storage building for BSC located at 1831 Twin City Drive SE. The proposed building will match the existing building in colors and materials. Leonard questioned if they were using wall packs for lighting, and Dave confirmed. Leonard asked if there was going to be enough parking, and Doug confirmed they will be utilizing the back side of building and will have enough parking spots.

*Doug motioned to approve as presented.*

*Leonard seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FIFTH ORDER OF BUSINESS:** Proposal by Force Contracting to repair a leaking roof for the Masonic Center located at 1705 Sunset Drive NW. No one was here to represent the project. With much discussion the members agreed they will need to see samples of colors and materials. The project is on hold until they present the MARC with more information.

**SIXTH ORDER OF BUSINESS:** Proposal by Scott Berger Construction to remove a lean on the west side of building located at 301 E Main St. No one was here to represent the project. Doug stated the lean had to be removed due to the foundation being bad. Now the plan is to create more parking on the west side, along with a 5x25 planter for green space. They plan on wrapping the block around the west side and adding three new windows. Ellen stated this project qualifies for the store front improvement. Leonard asked dumpster location, Doug confirmed location behind building and will be screened in. The members discussed the 5x25 planter and recommended 5 types of trees or shrubs.

*Kim motioned to approve the changes as presented and also on adding 5 plants/bushes to the 25' area planter.*

*Katie seconded.*

*Upon roll call vote, the motion passes unanimously.*

**OTHER BUSINESS:** Doug indicated he is still working on a subcommittee for the sign ordinance. Kim commented that she decided to join them on discussions.

**MINUTES: Approval of the minutes from July 12, 2016.**

*Leonard motioned to approve the minutes.*

*Katie seconded.*

*Upon roll call vote, the motion passes unanimously.*

There being no further business, the meeting was adjourned at 1:47 p.m.

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Approved by:

Date

Transcribed by:

Carolyn Reisenauer/Admin. Specialist