
The Mandan City Commission met in regular session at 5:30 p.m. on February 3, 2015 in the Ed “Bosh” Froehlich Room at City Hall, Mandan, North Dakota. Commissioners present were Van Beek, Rohr, Laber and Braun. Department Heads present were Finance Director Welch, Police Chief Bullinger, City Attorney Brown, City Administrator Neubauer, Director of Public Works Wright, Business Development & Communications Director Huber, Planning & Engineering Director Froseth, Planner Decker, Assessor Shaw, and Building Official Lalim. Absent: Commissioner Tibke, Fire Chief Nardello.

B. APPROVAL OF AGENDA: Commissioner Braun motioned to approve the Agenda as presented. Commissioner Laber seconded the motion. The motion received unanimous approval of the members present. The motion passed.

C. PUBLIC COMMUNICATIONS: Mayor Van Beek invited anyone to come forward to address items on the Agenda excluding public hearings. Hearing none, this portion of the Public Communications forum was closed.

D. MINUTES:

1. *Consider approval of the following minutes from the Board of City Commission regular meeting held on January 20, 2015.* Commissioner Rohr moved to approve the minutes as presented. Commissioner Laber seconded the motion. The motion received unanimous approval of the members present. The motion passed.

E. PUBLIC HEARING:

F. BIDS:

G. CONSENT AGENDA

1. *Consider approving Special Assessment corrections on Street Improvement District 161 (Diane’s).*

2. *Consider proclaiming May 16, 2015 National Kids to Parks Day in Mandan.*

3. *Consider the following games of chance: (i) Poker Benefit for Prairie Rose Newman at Powerhouse Bar & Grill on May 16, 2015. (ii) United Way – Backpack Program at Starion Financial Bank from Feb. 11, 2015 – Feb. 13, 2015.*

4. *Consider the approval of plans and specifications, Engineer’s Report and authorize the call for bids for the 2015 Municipal Sidewalk Improvement Project 2015-04.*

5. *Consider Resolution for the Appointment of Applicant Agent for the Hazard Mitigation Grant Program. (Emergency Generator).*

Commissioner Laber moved to approve the Consent Agenda as presented. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

H. OLD BUSINESS:

I. NEW BUSINESS:

1. *Presentation of Long Range Transportation Plan (LRTP) and Resolution adopting such. (Resolution No. 3).* Steve Saunders, Metropolitan Planning Organization (MPO), presented the 2015 – 2040 Long Range Transportation Plan. He stated this is a document that requires updating every five (5) years by the federal government and the MPO partners have done that. It is now in the process of getting the various jurisdictional boards' approval. This is important because no federally funded project can receive funds unless it is in this document in either its inception or amendment. Jason Carbee who is the Principle Author and Project Manager for the project was present via telephone and Rick Stoppelmoor is here to present in person. Rick Stoppelmoor, Project Principle for HDR Engineering provided an introduction to the Long Range Transportation Plan (LRTP) for 2040. He stated that the LRTP identifies the transportation needs that have been brought forward by public input and it also serves as a guideline for the City's investments.

This project was started by a robust campaign in which traditional and up-to-date techniques have been utilized to stay engaged with the public. Public hearings have been held and some of the uniqueness of this project was the introduction of a web-based Public Outreach Program with an interactive map with a live-feed that captured more feedback from the public. This plan is based on federal highway dollars, not the oil impact money. This is from the normal funding sources for the transportation network. The comment period ran from mid-November to mid-December. The plan was reviewed by Federal Highways and the North Dakota Department of Transportation. Based on their review they had some suggestions so the plan was revised slightly to modify the short term improvement projects. A broad-range roadway plan was developed with focus on Mandan and the areas outlined. The reconstruction of Memorial Highway through the industrial section of Mandan was included in the plans. Transit plans were also discussed with a main concern about how to get more ridership. This was presented to the Mandan Planning Commission last week and they recommended the LRTP be adopted.

Commissioner Laber moved to approve the Long Range Transportation Plan (LRTP) and Resolution adopting such as presented. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

2. *Consider recommendations for Renaissance Zone Committee appointments.* Business Development & Communications Director Huber stated there are three openings on the Renaissance Zone Committee. One position is for an unexpired term ending in 2015 to represent the real estate sector. A letter of interest was received from Pat Vannett from Alliance Real Estate. The Renaissance Zone Committee recommends appointing Pat Vannett to the unexpired term. The other positions for 2015-2017 includes one representing the Mandan Progress Organization. Two letters of interest were received for that position. One was from Bruce Strinden who has served in that

position since the zone was created in 2005, and the other from Todd Humphrey. The MPO Board of Directors voted in December to recommend the reappointment of Bruce Strinden to that position and encouraged Todd Humphrey to consider other openings and future opportunities to serve on the committee. The Renaissance Zone Committee endorsed that recommendation. The remaining position was for the community-at-large position. Rob Knoll, who has served on the committee in that position since the zone was established in 2005, was the only letter of interest received. The Renaissance Zone Committee endorsed that recommendation.

Commissioner Rohr moved to approved the appointments to the Renaissance Zone Committee: Pat Vannett representing the real estate sector for an unexpired term ending in 2015 or until filled; Bruce Strinden representing the Mandan Progress Organization for the term 2015-2017 or until filled; and Rob Knoll representing the community-at-large for the term 2015-2017 or until filled. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

3. *Consider advertisement of Request For Proposal (RFP) for Old Red Trail reconstruction project.* Planning & Engineering Director Froseth stated that the section of Old Red Trail between Highland Road and 47th Avenue NW is in poor shape and is becoming insufficient to handle the volumes of traffic due to the new development in that area. This section was considered inadequate by the Condition Assessment Study done in 2012. The NDDOT has approved through the TIP program to reconstruct that area in 2016. The project is eligible for 80% federal funding as administered through the NDDOT and must go through the bidding process that requires plans and specifications under their guidelines. In order to assure proper procedures are followed the engineering department is requesting hiring a consultant firm to design the projects.

Commissioner Laber moved to approve the Request For Proposal (RFP) for the Old Red Trail reconstruction project. Commissioner Braun seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

J. RESOLUTIONS AND ORDINANCES:

1. *Second Consideration and final passage of Ordinance 1197 modifying the requirements for sidewalks and driveway aprons.* Commissioner Rohr commented that this ordinance provides a better understanding of requirements for property owners and is a matter that has been under review for quite some time.

Commissioner Rohr moved to approve the Second Consideration and final passage of Ordinance 1197 modifying the requirements for sidewalks and driveway aprons. Commissioner Laber seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

2. *Second Consideration and final passage of Ordinance 1199, An Ordinance to Amend and Re-enact Chapter 4-07 of the Mandan Code of Ordinances Relating to Sick Leave.* Commissioner Laber moved to approve the Second Consideration and final passage of Ordinance 1199, An Ordinance to Amend and Re-enact Chapter 4-07 of the Mandan Code of Ordinances Relating to Sick Leave. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

3. *Resolution to adopt the Long Range Transportation Plan.* Commissioner Laber moved to approve the Resolution to adopt the Long Range Transportation Plan. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

K. OTHER BUSINESS:

1. *Consider support of Senate Bill 2329 relating to the size of a Renaissance Zone.* Business Development & Communications Director Huber stated that when the Mandan Renaissance Zone Committee met on January 28, 2015, they reviewed SB2329 that would allow cities to expand the Renaissance Zone from a base of 23 blocks to 34 blocks. Language remains allowing cities with a population greater than 5,000 to add an additional block for each additional 5,000 population. In 2007 legislation allowed for a 3-block expansion and for that reason Mandan's Renaissance Zone is now 28 blocks. This bill would allow Mandan to expand its Renaissance Zone. Mandan has had 29 buildings participate in the program with investments/commitments totaling almost \$17 million for properties initially valued at \$3.7 million. Most projects have been commercial projects. There has been only one single-family project.

This is an opportunity to expand the program which could then be offered to additional property owners who would apply for a 5-year 100% property tax exemption on the value of commercial or residential buildings. The Renaissance Committee recommends active support of the bill and their request is to authorize Business Development & Communications Director Huber to testify at hearings about the bill on Mandan's behalf. The initial hearing on the bill is this Thursday, (Feb. 5th), before the Senate Political Subdivision Committee.

Commissioner Laber moved to support passage of SB2329 and to authorize Business Development and Communications Director Huber to testify at hearings about the bill on Mandan's behalf. Commissioner Rohr seconded the motion. Roll call vote: Commissioner Rohr: Yes; Commissioner Tibke: Yes; Commissioner Laber: Yes; Commissioner Braun: Yes; Commissioner Van Beek: Yes. The motion passed.

There being no further actions to come before the Board of City Commissioners, Commissioner Laber moved to adjourn the meeting at 5:57 p.m. Commissioner Braun seconded the motion. The motion received unanimous approval of the members present. The motion passed.

/s/ James Neubauer
James Neubauer,
City Administrator

/s/ Arlyn Van Beek
Arlyn Van Beek,
President, Board of City
Commissioners