

GENERAL REVIEW COMMISSION MINUTES

December 13, 2011

The meeting was called to order at 1:00 p.m.

ROLL CALL: Leonard Bullinger/President, Joe Lukach/Vice President, Robert (Bob) Vayda, Jerome Gangl, Steve Nardello/Fire Chief and Kim Fettig/City Engineering.

MEMBERS ABSENT: Jason Krebsbach, Rick Zander and Richard Barta/Building Official.

GUESTS:

FIRST ORDER OF BUSINESS: Proposal by Mark Taylor, Northern Plains Equipment, to install a new wall mount sign and a pylon sign at 2933 Twin City Dr SE.

Mr. Taylor indicated that they are required by various suppliers to meet their specifications for advertising their product and he is here to ask permission to add to his existing signage. He stated that when they updated their street in 1978, they moved his driveway and now in order to meet current MARC guidelines for multiple poles, he would lose parking and one driveway, which they cannot lose for vehicle/truck access.

Richard joins the meeting at 1:02 p.m.

Mr. Taylor is proposing to install a new pole sign (8øX 16ø) at 50 feet in height, lower the existing CASE sign to approximately 30 feet and dress up the pole. He is also requesting to place a new wall mount sign on the front of the existing building (33ø x 62ø7ø).

It was noted that the distance between the two pole signs would be approximately 70 to 75 feet, but again, Mr. Taylor does not wish to move a driveway.

Kim made a motion to approve as presented with the recommended distance between two pole signs being waived due to Mr. Taylor's driveway and parking situation.

Steve seconded.

Joe asked if this motion included the wall mount sign and Kim indicated yes.

Upon roll call vote, the motion passes unanimously.

SECOND ORDER OF BUSINESS: Proposal by Scott Bina, Mann Signs to remove and replace a wall mount sign for Century Link, F/K/A Qwest, at 211 3 Ave NW and to remove and replace a monument sign at 1101 16 St NE.

is asking to be allowed to remove the existing letters
panel sign (3øx 8ø) with graphics that will cover all
the existing signage holes.

Steve made a motion to approve as presented.

Richard seconded.

Upon roll call vote, the motion passes unanimously.

Regarding 1101 16 St NE: They are requesting the lettering on the existing monument
base be removed and replace them with a graphics panel (4 x 12).

Kim made a motion to approve as presented.

Jerome seconded.

Upon roll call vote, the motion passes unanimously.

THIRD ORDER OF BUSINESS: Re-appearance by Brad Feldman, Indigo
Signworks, for Leingang Chiropractic and Wellness at 307 1 St NE.

Previously, this signage had been approved with a dark background. The owner has now
changed her mind and would like a white background. The main wordage and/or graphics
become lost in the darker background.

Jerome made a motion to approve as presented.

Richard seconded.

Upon roll call vote, the motion passes unanimously.

FOURTH ORDER OF BUSINESS: Re-appearance by Brad Feldman, Indigo
Signworks, for High Plains Apache at 1701 Eastside Ct SE.

Previously, this project was tabled due to no plot plan to review. Mr. Feldman was
instructed to return with a complete proposal indicating pylon signage location and
location of placement of the wall mount sign on the building. According to the
documentation supplied today, the pylon sign would meet all setback and sight triangle
requirements and the wall mount sign will be placed above the main entrance and window
area.

Kim made a motion to approve as presented.

Jerome seconded.

es unanimously.

FIFTH ORDER OF BUSINESS: Re-appearance by Julie Haibeck, Golden Comb, for approval of storefront improvement project materials at 118 E Main St.

Julie started the discussion with the comment that she didn't realize her contractor had ordered enough material to complete the entire front of the building. It is not a true brick and the pieces are different sizes and shapes. This means they can either cover the whole thing or do the sides and across the bottom like O'Riellys. The exact location of the placement is questioned and Julie responds that they can go across the bottom (below the window approximately 3') and up the sides or they can cover the entire area up to the awning all the way across the front. Richard asked for a material sample and Julie did not have one along. Steve asked if it was the real split faced stone and Bob asked if it was plastic. Julie stated that yes, it's a plastic material (not certain of kind) but it's made for outdoors. Leonard stated that O'Riellys has real stone. Julie added that she didn't say she would do just like that; that she would do something like that. Jerome asked what portion she would like to do. Julie responded with "nothing". She'd like to leave it as is, but she would prefer to do down the two sides and across the front under the window.

Steve noted there was further discussion after she left the meeting last week regarding the materials from real to plastic. Ellen added, from her notes, "either follow the original proposal or use a cultured stone or similar product". Julie again stated that what she is proposing now is a type of plastic outdoor material. Kim added that she has no problem with the coverage area(s), but without seeing a material sample, she can't make a decision. And no matter what is approved, the front flowers and butterfly would have to be covered. Julie answered that she would.

Steve asked how long the plastic material would last and got no definite answer. That's why he made the motion for following the original proposal (cultured stone) or a similar product. Bob stated that Jason had recommended panels to create "shadows" and/or depth. Ellen added that Jason was opposed to covering up the brick and was adamant about keeping it original.

Leonard read from Ordinance 1013:

Building Materials. All walls visible from the street shall be primarily faced with brick, stone, architectural or pre-cast concrete, EFIS, stucco, or an equivalent or better. The use of plain surface concrete or block shall be prohibited (i.e. the surface must be dimensional

Julie stated that this product will outlast stucco by a long shot, but they would allow that material. She also added that she will bring in a sample and more information regarding the product. Kim and Steve agree that the coverage area is ok, but would require more than plastic.

gn that had not come before this commission. It was
will be removed within 30 days.

Kim made a motion to approve the covering of the brick from the awning down with cultured materials. This includes the covering of the graphics and are all contingent upon the approval of material.

Richard seconded.

Upon roll call vote, the motion passes unanimously.

SIXTH ORDER OF BUSINESS: Leonard announced that the re-instatements of both he and Jason were granted approval by the City Commission meeting on December 6th.

Joe made a motion to approve the re-instatement of both commission members for another three year term commencing as of January 1, 2012.

Richard seconded.

Upon roll call vote, the motion passes unanimously.

SEVENTH ORDER OF BUSINESS: Cancellation of the December 27th meeting. Leonard stated that some members have already noted they will not be in attendance for this meeting due to the holiday season. Due to the possible lack of quorum, would they prefer to cancel now.

Jerome made a motion to cancel the December 27th meeting.

Bob seconded.

Upon roll call vote, the motion passes unanimously.

EIGHTH ORDER OF BUSINESS: Election of officers.

Bob made a motion to keep Leonard as president.

Joe seconded.

Discussion then followed regarding the terms.

Joe removed his second. This deletes the motion.

Bob made a motion to keep the officers as is. (Leonard would remain as President and Joe would remain as Vice President.



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Upon roll call vote, the motion passes unanimously.

MINUTES: None at this time.

There being no further business, the meeting was adjourned at 1:50 p.m.

Approved by:

Date

Transcribed by:

Mary Fahlsing/Admin. Specialist