

MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

December 11, 2012

The meeting was called to order at 1:00 p.m.

ROLL CALL: Leonard Bullinger/President, Robert (Bob) Vayda, Steve Nardello/Fire Chief, Jerome Gangl, Jason Krebsbach & Kim Fettig/City Engineering.

MEMBERS ABSENT: Richard Zander, Richard Barta.

1. **FIRST ORDER OF BUSINESS:** Proposal by Tom Bauer & Bob from Buffalo Concrete/Do-Mor for two new wall mount signs at 2311 3rd St. S.E. They indicated they had put up two signs and were not aware of the sign ordinance or having to come before MARC. Bismarck Signs & Wonders put up the sign. This is not in the gateway. There is no lighting shining on the signs. They do have lighting by the door entrance for security. The signs are white aluminum with vinyl lettering. Signs were expensive, approximately \$5,000. We may need to send a letter out to Bismarck Signs and Wonders regarding our sign policy.

Kim motioned to approve.

Jerome seconded.

Roll call vote, motioned passed anonymously.

OTHER BUSINESS: We will be researching when the sign policy went into effect. Will also look into when Huntington Books started leasing the business from City of Mandan. Kim stated she will talk with Greg in Finance to find that out. Steve, Richard, and Kim will plan to talk to Jim Neubauer, Administrator, to see what type of enforcement or legal action can be taken when businesses/individuals don't comply with our sign policy. We discussed sending out warning letters giving them a certain amount of time to comply.

DISCUSSION: Rachel asked if the recommended applicant for MARC would need to be at the City of Mandan Commission. Members stated that she did not but wanted letters to be sent out to all applicants right away.

MINUTES: Approval of December 4, 2012 meeting minutes.

Bob motioned to approve the minutes.

Jerome seconded.

Upon roll call vote, the motion passes unanimously

There being no further business, the meeting was adjourned at 2:00 p.m.

Approved by:

Date

Transcribed by:

Rachel Hastings/Admin. Assistant