

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

August 23, 2016

The meeting was called to order at 1:00 p.m.

**ROLL CALL:** Miles Mehlhoff/President, Doug Lalim/Building Official, Steve Nardello/Fire Chief, Lee Pierce, Amber Larson, James Jeromchek.

**MEMBERS ABSENT:** Leonard Bullinger/Vice President, Kim Fettig/City Engineer Dept., Katie Wiedrich.

**SPECIAL GUEST:** Commissioner Scott Davis.

**FIRST ORDER OF BUSINESS:** Proposal by Bruce with Indigo Signworks to install a new sign for the Family Wellness Center located at 2700 46 Ave SE. They plan on putting two identical sets of channel lettering on the east and west side of building, along with a monument sign. They haven't determined where the monument sign will be placed due to undetermined access road. All three signs will be illuminated. Doug recommended to landscape around the monument sign. Bruce confirmed they will.

*Steve motioned to approve as presented.*

*Doug seconded.*

*Upon roll call vote, the motion passes unanimously.*

**SECOND ORDER OF BUSINESS:** Proposal by Wayne with Indigo Signworks to install a new signs for Imagine Home Center located at 4718 19 St SE. They are proposing to install signs on three sides of the building. The first one will be illuminated channel lettering placed on the north side of building. The second one will be illuminated and placed above their main entrance. The third one will be non-illuminated and placed on the west side of building.

*Amber motioned to approve as presented.*

*James seconded.*

*Upon roll call vote, the motion passes unanimously.*

**THIRD ORDER OF BUSINESS:** Proposal by Dr. Kent Schwartz along with Haag Signs to install new signs for Schwartz Family Chiropractic located at 301 E Main St.

They plan on placing a 3x8 illuminated sign on the west side of building, along with a 2x14 illuminated sign on the front of the building. There will also be a new illuminated pole sign on an existing pole. They plan to resurface the pole. Amber questioned how many feet above grade the west sign placed. Representative from Haag Signs stated about nine to ten feet. The minimum requirement is eight feet. Doug identified they are not licensed and/or bonded with the city for hanging signs and they will be required to before a permit is issued.

*Amber motioned to approve as presented contingent the west sign meets the eight feet above grade requirements.*

*Lee seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FOURTH ORDER OF BUSINESS:** Proposal by Tory Otto with Patriot Homes to construct a new storage shop for Direct Ag located at 2120 40 Ave SE. Tory indicated the storm water plans haven't been submitted yet, depending on approval for this project. The proposed building is 60x100 and will be used for dry storage. The proposed building will match in materials and colors as the existing building. Doug asked dimensions on the north property line, Tory stated approximately 40 feet, with the storm water easement at 30 feet so the building will be approximately 10 away from the easement. Doug questioned dumpster location; and if there is one on site, it will have to be enclosed. Katie asked if the boulevards are seeded. Lee stated there is a minimum requirement of green space on the property. Tory confirmed they are completed. Doug stated the forty feet on the north side will all be green space and Tory confirmed.

*Amber motioned to approve as presented contingent on storm water plans, meeting all landscaping requirements and screen in dumpster.*

*Lee seconded.*

*Upon roll call vote, the motion passes unanimously.*

Steve left for a prior commitment.

**OTHER BUSINESS:** Doug indicated since the last meeting, there hasn't been much change. The cover page outlines a lot of the changes and the only thing that is up in the air right now is the visibility triangle of the street corners. Wayne from Indigo Signworks is present and is also on the committee with Doug along with Amber. Doug wanted the members of MARC to review the sign ordinance one more time before going before the Planning and Zoning commission Monday night. Doug stated bench signs were also added and to remove all bench signs on public property. Banners, flag signs and streamers

were also added. Doug questioned if we should separate commercial from residential. Lee questioned when would the ordinance take an effect, Doug's thinking January 2017. With much discussion the members approved with the exception of the site triangle.

*Lee motioned to approve as presented contingent on the review of site triangle language.*

*Amber seconded.*

*Upon roll call vote, the motion passes unanimously.*

**MINUTES: Approval of the minutes from August 9, 2016.**

*Lee motioned to approve the minutes.*

*Doug seconded.*

*Upon roll call vote, the motion passes unanimously.*

There being no further business, the meeting was adjourned at 1:51 p.m.

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Approved by:

Date

Transcribed by:

Carolyn Reisenauer/Admin. Specialist