

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

April 3, 2012

The meeting was called to order at 1:00 p.m.

**ROLL CALL:** Leonard Bullinger/President, Joe Lukach/Vice President, Robert (Bob) Vayda, Richard Barta/Building Official, Steve Nardello/Fire Chief and Kim Fettig/City Engineering

**MEMBERS ABSENT:** Jason Krebsbach, Jerome Gangl and Rick Zander

**GUESTS:** Ellen Huber, Mandan Development Director

**FIRST ORDER OF BUSINESS:** Preliminary proposal by Reed Klatznug, Mandan Park District/Raging Rivers Manager, to consider a new type of signage to be placed on the frame of the water slide structure at 2600 46 Ave SE.

Mr. Klatznug started the discussion with the material of the sign. It is known as Ad-Mesh. It is a canvas type material with holes on the entire face and then the logo is painted or silk screened onto the canvas. He presented pictures of it being used at the Olympics in Salt Lake City and he showed other locations and sizes. Richard has received the information regarding wind loads from the manufacturer and it would meet code requirements. Mr. Klatznug indicated the Salt Lake City sign was up for 8 years-365 days, before it needed updating. He feels it is very cost effective and durable. He would like to place it on the tower or the main frame of the water slides where it would be visible and currently, they are looking at advertising for Farmer Union Insurance. The size would be approximately 13' x 20' and is held up with grommets located every foot or they use "zip-ties" for easier removal.

Discussion followed regarding billboard and off-premise advertising requirements. Kim noted that the policy states 75% to the Park District and 25% to the sponsor and the design they are presenting today would not meet this requirement.

The general consensus of the committee is that they don't mind the sign or the material, but the percentage would need to be addressed. Mr. Klatznug was told to come back when he had some alternatives for design.

Ellen joins the meeting at 1:25 p.m.

**SECOND ORDER OF BUSINESS:** Proposal by Troy Hatzenbihler, Tested Equipment, to install new face panels in an existing pylon at 2726 Memorial Hwy SE.

Mr. Hatzenbihler presented a picture showing the existing pylon. It currently has two spaces available for signage and there is no way anyone could drive under the sign due to

a retaining wall and the parking/concrete blocks. He is requesting to place a sign on the upper tier only. It was noted that if allowed to do this, it would be well above the ten foot requirement.

The sign will have a reflective background with black lettering and his logo design.

*Kim made a motion to approve as presented.*

*Joe seconded.*

Discussion then turned towards a second sign. Troy asked if he could place a wall mount sign for his other business, Mobile Soda and Sandblasting. Richard questioned placing it on the pylon and create a directory sign like other businesses. Troy stated he could possibly move the bottom tier up; have a smaller sign made; and then should be able to meet the ten foot clearance.

*Kim rescinded her motion.*

*Steve made a motion to approve both signs on the pylon with the condition that the ten foot clearance be met.*

*Kim seconded.*

*Upon roll call vote, the motion passes unanimously.*

Steve asked if Auto Image, by the old Eddies Club, had come in for a sign. Richard stated that he had dropped off a permit application.

**THIRD ORDER OF BUSINESS:** Discussion regarding “remove and replace” of the face panels only and if they would need to come before this commission or let Richard have the authority to decide if they could simply apply for a permit.

Richard suggested that they don’t change the policy, but place in effect that they vote on this from year to year, in case they would decide to rescind this decision at a later date. It was also noted that the businesses who apply for a permit and skip this step, be placed on the agenda so this commission knows who has been permitted.

*Kim made a motion to give the authority to Richard and/or the Building Inspections Department, to allow the “remove and replace” of panels only and bypass this commission; at the first meeting of each year, they vote as to whether or not to keep this procedure; and to list permit applicants on the agenda.*

*Steve seconded.*

*Upon roll call vote, the motion passes unanimously.*

Next, discussion regarding the tattoo sign at the Golden Comb location of 118 E Main St. Ms. Haibeck has requested her final inspection so she can obtain funding. Richard has not yet allowed a Certificate of Occupancy because the sign is still undecided. It was noted that the other members have driven by and the general consensus is that there is no other/better location, so it will be allowed to remain where it is. However, if they move it again, they must come back with a new proposal and obtain another permit.

*Richard made a motion to approve the current location.*

*Bob seconded.*

*Upon roll call vote, the motion passes unanimously.*

**MINUTES:** Approve the minutes from the March 27<sup>th</sup> meeting.

*Joe made a motion to approve as presented.*

*Richard seconded.*

*Upon vote, the motion passes unanimously.*

Next, a list of places with new signs that have not come before this commission:

- Koch's Tack Supply
- Auto Image
- L & J Motors

Last, Ellen noted that there is a broken window at 320 W Main St that should be addressed.

There being no further business, the meeting was adjourned at 2:03 p.m.

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Approved by:

Date

Transcribed by:

Mary Fahlsing/Admin. Specialist