

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

April 26, 2016

The meeting was called to order at 1:00 p.m.

**ROLL CALL:** Leonard Bullinger/Vice President, Doug Lalim/Building Official, Kim Fettig/City Engineer Dept., Katie Wiedrich, Lee Pierce, Amber Larson, James Jeromchek.

**MEMBERS ABSENT:** Miles Mehlhoff/President, Steve Nardello/Fire Chief.

**FIRST ORDER OF BUSINESS:** Proposal by Brad with Indigo Signworks to install a new sign for Dakota Promotions located at 105 3 Ave NW. Brad stated the sign will be an aluminum wall mount sign. Kim and Leonard both agree that signs in the core area shouldn't be white in color.

*Katie motioned to approve as presented.*

*Doug seconded.*

*Upon roll call vote, the motion passed by majority vote of 5-2 with Kim Fettig and Leonard Bullinger dissenting.*

**SECOND ORDER OF BUSINESS:** Proposal by Derek with Indigo Signworks to install sign for Eco Touch Auto Spa located at 4101 21 St. SE unit 15. The size of the sign will be 24"x48", wall mount non-illuminated. Amber asked how high the sign was from the ground. Derek determined around 7 ½ feet. The policy is a minimum of 8 feet.

*Amber motioned to approve as presented contingent on 8 feet clearance from the ground.*

*James seconded.*

*Upon roll call vote, the motion passes unanimously.*

**THIRD ORDER OF BUSINESS:** Proposal by Sean to install two new signs for Double H Automotive located at 2726 Memorial Hwy SE. The sign size will be 4x8 and will be placed on an existing metal pole. The sign will be double sided. The sign will be wood with vinyl lettering. The colors will be blue and black.

*Doug motioned to approve as presented.*

*Kim seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FOURTH ORDER OF BUSINESS:** Proposal by Austin Morris and Ben Mellon with Enclave Development to construct Three 54 unit apartment buildings located at 3601 21 St. SE. The first phase will be the one closest to the new lake. The colors they plan on using will be a Bronze, Sage and Northwood. They plan on using steel siding along with a stone accent. Leonard pointed out the dumpster will be screened in with a vinyl fence. Kim stated the storm water plans have been approved. Kim questioned the apron dimension; Austin stated they are 30 feet wide, Kim stated they require a 4 foot flare on each side also. Kim also identified there are no dimensions on the sidewalks and there are requirements they will have to follow. Doug stated that beings Steve the Fire Chief isn't present that there are some requirements on fire hydrants and fire turn-around; Ben confirmed there are a few of them on the premises. Doug indicated the ordinance states the required parking is 2 parking spots per unit and 1 parking spot per efficiency apartment. There are 6 efficiency apartments in each building and 48 regular apartments, so the requirement would be 102 parking spot per building, in which 50 percent are required to be outside parking.

*Kim motioned to approve as presented contingent on meeting all fire department requirements and providing enough parking spots.*

*Katie seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FIFTH ORDER OF BUSINESS:** Proposal by Katie with River City Roofing to install a new sign for River City Roofing located at 2318 Memorial Hwy SE. They plan on either a 4x6 pole sign or a 4x8 flat wall mount sign. The sign will be white with black lettering. Doug stated the pole sign will have to be a minimum of 10' high from the ground and in 10 feet from the property line. Doug stated the wall mount sign cannot go above the roof line.

*Katie motioned to approve as present the wall mount sign and/or pole sign if it meets the required setbacks.*

*James seconded.*

*Upon roll call vote, the motion passes unanimously.*

**SIXTH ORDER OF BUSINESS:** Doug discussed the new Sign Ordinance and changes. The committee reviewed the ordinance section by section and below is a few changes:

- Section 105-1-15 section I #1 c will be removed all together.
- Section 105-1-15 section K #1 c each business may have one wall sign or unless otherwise approved by MARC.
- Section 105-1-15 section L #5 arched awnings that are curved in section shall be approved by MARC in the downtown commercial area.
- Section 105-1-15 section N #1 added the total number of bench signs located in any district shall be limited and approved by MARC.
- Section 105-1-15 section V #5 the support post must be made of a non-flammable material or as otherwise approved by MARC.

**MINUTES: Approval of the minutes from April 12, 2016.**

*Lee motioned to approve the minutes.*

*Kim seconded.*

*Upon roll call vote, the motion passes unanimously.*

There being no further business, the meeting was adjourned at 2:36 p.m.

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Approved by:

Date

Transcribed by:

Carolyn Reisenauer/Admin. Specialist