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The Mandan City Commission met in a working session at 7:00 p.m. on April 16, 2013 in the former Morton County Library Room at City Hall, 205 2<sup>nd</sup> Ave NW, Mandan, ND. Commissioners present were Van Beek, Braun, and Rohr. City Department Heads present were Director of Public Works Wright, Fire Chief Nardello, Water Treatment Plant Superintendent Friesz, Engineering Project Manager Fettig, Morton Mandan Public Library Director Steckler, Finance Director Welch, City Administrator Neubauer, Business Development and Communications Director Huber, and Police Chief Bullinger. Also in attendance was Richard Ott, formerly of the N.D. School Boards Association. Absent: Commissioner Tibke and Commissioner Frank.

NEW BUSINESS:

1. *Boardmanship Training with Richard Ott.* Topics included: Give confidence to constituency, Time is not our friend, Origin(s), Status of Law/Your Policies, Endurance, Misuse of Parliamentary Procedure, Key Actors, Role of Chair, Parliamentarian, Member's Responsibilities, Planning the Meeting, Open Meetings/Open Records, Agenda, Procedure, Motion(s), Debate, Ending Debate, Voting, Minutes, Jones/Call to Order, Questions.

ADJOURN

There being no further actions to come before the Board Commissioner Rohr moved and Commissioner Braun seconded to adjourn at 7:58 p.m. The motion received unanimous approval of the Board members present and the meeting adjourned.

/s/ James Neubauer

James Neubauer,  
City Administrator

/s/ Arlyn Van Beek

Arlyn Van Beek  
President, Board of City  
Commissioners