

**MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES**

January 12, 2016

The meeting was called to order at 1:00 p.m.

**ROLL CALL:** Leonard Bullinger Vice President, Doug Lalim/Building Official, Kim Fettig/City Engineer Dept., Steve Nardello/Fire Chief, Katie Wiedrich, Lee Pierce, James Jeromchek.

**MEMBERS ABSENT:** Amber Larson, Miles Mehlhoff/President.

**SPECIAL GUEST:** Ellen Huber.

**Election of Officers for President and Vice President of MARC.**

*Doug nominated Miles Mehlhoff for president.*

*Katie seconded.*

*Upon roll call vote, the motion passes unanimously.*

*Kim nominated Leonard Bullinger for Vice President.*

*Doug seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FIRST ORDER OF BUSINESS:** Proposal by Bryce Erhart with Extend Life Home Care to install a new sign located at 109 Collins Ave. Bryce plans on installing a new 16x16 sign and relocating an existing sign on the south side of the building. Leonard stated he thought the policy doesn't allow two signs on one side of the building. Doug indicated the new proposed sign ordinance states the sign can't be over 20% of the building. The members recommended to have just the new sign on the south side of the building and to install the existing sign on the back side of the building facing west.

*Kim motioned to approve as presented.*

*Katie seconded.*

*Upon roll call vote, the motion passes unanimously.*

**SECOND ORDER OF BUSINESS:** Proposal by Steve Nagel with 180 Family Chiropractic to install two new sign located at 2008 Twin City Dr SE. Steve would like to add another sign that is not on his property. Steve has a verbal agreement with the owner to add a sign (adjacent of his property) to the existing pole. There are two options for the side of the building. The first option is a 4x8 sign and the other option is a 6x14 sign. Both signs will be illuminated. Steve also would like to install a new sign on an existing pole out front. With much discussion the members asked Steve to come back to the MARC with a new design of what the sign (the sign on his neighbor's property) will look like.

*Kim motioned to approve as presented for the replacement of the pole sign in the front of the building and the larger sign for the side of the building.*

*Steve seconded.*

*Upon roll call vote, the motion passes unanimously.*

**THIRD ORDER OF BUSINESS:** Proposal by Tobias Marman Construction to renovate an existing building located at 3420 Memorial Hwy SE. Tobias is bringing a new plan back to the MARC. The members were concerned about the color and quantity of color to the exterior building, and also a new landscaping plan for around the building. With this new plan (option 2), the green color would be tamed down to about 19% on the building. They plan on planting perennials and shrubs all alongside the building. As far as the dumpster, they plan on using smaller garbage cans and will store them inside.

*Steve motioned to approve as presented for option 2.*

*Katie seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FOURTH ORDER OF BUSINESS:** Proposal by Lyndsey Bartsch to propose a new landscaping plan for Event Motorway located at 4018 Memorial Hwy SE. Lyndsey addressed concerns about the renovation of Memorial Highway and that he didn't want to do something permanent until the renovation is completed. Lyndsey proposed temporary potted plants to dress up the front of the building. Lyndsey stated once Memorial Highway is completed he would like to display something at the corner of 40<sup>th</sup>. There are concerns with property lines on 40<sup>th</sup> and Lyndsey asked if they can wait until the street lights are in. Leonard stated to hold off on the landscaping plans along with the new signage (at the corner of 40<sup>th</sup>) until the temporary street lights are in. With much discussion the members decided to table this with a new plan at a later date.

*Steve motioned to table till the temporary lights are in place.*

*Kim seconded.*

*Upon roll call vote, the motion passes unanimously.*

**OTHER DISCUSSION:** Ellen inquired if someone from the MARC to assist with visitor way-finding sign project. The proposed make-up included a representative of the MARC committee. The project will ultimately need to come before MARC, but this would be for some input prior to presentation of a more final concept. The representative would likely be asked for some e-mail input and perhaps to attend a couple meetings. Miles earlier (from an email) had volunteered if no one else wanted to.

**MINUTES: Approval of the minutes from December 22, 2015.**

*Kim motioned to approve the minutes.*

*Lee seconded.*

*Upon roll call vote, the motion passes unanimously.*

There being no further business, the meeting was adjourned at 1:52 p.m.

---

Approved by:

Date

Transcribed by:

Carolyn Reisenauer/Admin. Specialist