

FINAL PLAT CHECKLIST (21 to 40 lots)

Submittal:

1. Two standard full size prints (24" x 36").
2. PDF emailed to nmoser@cityofmandan.com.
3. Completed application (*must be signed by property owners*).
4. Title opinion.
5. Stormwater management plan.
6. Application fee \$400.00 (cash, check, money order, MasterCard or Visa debit or credit).

Information on plat:

1. Drawn at a scale of 1" = 100" or less.
2. Numerical/graphical scale with north arrow.
3. Legal description by metes and bounds or subdivision per Morton County requirements.
4. All dimensions shown to the nearest hundredth of a foot and second of bearing.
5. Title block showing subdivision name; section, township and range; and location within City or Extraterritorial Zone.
6. Line width varied with heaviest lines used for boundary of subdivision and lot lines less heavy.
7. All utility and access easements shown with dashed lines and labeled with use and width.
8. Abutting property within 100' shown with dashed lines and labeled with lots, blocks and subdivisions.
9. All highways, streets, alleys, public grounds, out lots or fractional lots within or adjoining the subdivision properly labeled and dimensioned.
10. Waterline with elevation for any river, stream, creek, lake or pond that forms a subdivision boundary.
11. FEMA designated 1% probability flood elevations.
12. Blocks and lots within the subdivision are to be number sequentially.
13. Show all found and proposed monuments.
14. Monument location data.
15. Table listing the square footage and percentage of total subdivision area for all blocks, lots, streets and public lands.
16. Notarized certification by owner.
17. Certification by registered surveyor.
18. Certification by County in the form required by the Morton County auditor that all taxes have been paid.
19. Approval by County in the form required by the Morton County auditor.
20. Signature blocks for Planning & Zoning Commission, City Engineer and City Commission.

Submittal after approval by City Commission:

1. Mylar with signatures of owner and surveyor.
2. Ten (10) paper copies (24" x 36").
3. AutoCAD and PDF file emailed to nmoser@cityofmandan.com.