

MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

December 3, 2013

The meeting was called to order at 1:00 p.m.

ROLL CALL: Robert (Bob) Vayda/President, Doug Lalim/Building Official, Stephanie Smith, Jason Krebsbach, Leonard Bullinger, & Kim Fettig & Justin Froseth/City Engineering & Planning.

ABSENT: Rick Zander, Steve Nardello/Fire Chief, & Jerome Gangl.

FIRST ORDER OF BUSINESS: Proposal by Jose Gonzalez of Speedy Gonzalez Landscaping & More for two new monumental signs for Circle Diamond Ranch Supply. The signs will be 4-5 ft. high on block pillars at the entrance of the approach with one on each side.

It was indicated that the signs have to be on private property not in the ditch, which is what it looks like in the drawing. Jose stated he would do whatever needs to be done. Doug stated he would need to find the property line and then the signs would have to be on that side. Jose mentioned he will only be doing the pillars and Bob would be in charge of doing the signs. The sign on the east side will be lit, but he wasn't sure if the sign would have lights shining upwards on it or inside of it. Bob will need to come back with that information at a later time. Kim asked what the distance was between the two locations of the signs but Jose was not exactly sure. She told Jose there is a minimum distance which she believed was 150' minimum between two signs on the property. These two signs are monument signs not pylon signs so he may be able to that.

Application was deferred due to lack of information such as measurements of the sign, lettering and materials for the sign, and distances between signs and from property lines. Mr. Gonzalez was asked to come back before MARC again once they have all the information requested in order for the MARC to make a decision on this proposal. Jason also indicated he would need a site plan as well showing exactly where he is putting the signs, the dimensions, and the distance from property lines. Jason also recommended Mr. Gonzalez getting a copy of the sign policy on the City of Mandan website and this would define all the different types of signs and what he would need to do to comply with those regulations.

SECOND ORDER OF BUSINESS: Proposal by Bruce of Indigo Signs for a new pylon sign for the Bayside Convenience Store located at 2701 46th Ave. SE. This is a simple double pole sign on the corner of the property. The sign shall not exceed 32 square feet or 50% so it complies within the sign policy.

Kim made a motion to approve as long all requirements are met.

Leonard seconded.

Upon roll call vote, the motion passes unanimously.

MINUTES: Approval of the minutes from November 5, 2013.

Leonard made a motion to approve.

Kim seconded.

Upon roll call vote, the motion passes unanimously.

OTHER DISCUSSION:

1. Doug requesting input from MARC members regarding Awnings and Sign Ordinance, Section 11. Doug stated Commissioner Frank had some concerns about awnings and what is or isn't allowed. She would like to see more of an open approach. Discussion was made to take some of the specific or restricted wording out of the sign policy so when potential business owners are looking at these requirements it doesn't put them off. For example, maybe we need to strike out the restricted wording in the policy about arched awnings.
2. Doug requesting input on green space requirements. Discussion being made about needing a landscaping ordinance requiring so much square footage per apartment unit for green space so if there is a large complex there would be greater green space. The zoning ordinance would be the place to put a green space and landscaping ordinance.
3. Rachel discussed the four letters of interest received on the two MARC openings and setting up interviews for the next MARC meeting on December 10th. We also need to make a decision that day so the agenda can be prepared for the next City Commission meeting on December 17, 2013. It was decided that Rachel will call all applicants and set up interviews for December 10, 2013 in 10 minute increments for each applicant starting at 1:00 p.m. All other projects on the agenda will need to be scheduled after the last applicant's interview.

There being no further business, the meeting was adjourned at 1:20 p.m.

Approved by:

Date

Transcribed by:

Rachel Hastings/Admin. Assistant