

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

April 14, 2015

The meeting was called to order at 1:00 p.m.

**ROLL CALL:** Miles Mehlhoff/President, Robert (Bob) Vayda/Vice President, Doug Lalim/Building Official, Steve Nardello/Fire Chief, Kim Fettig/City Engineer Dept., Leonard Bullinger, Katie Wiedrich, Jena Nolte.

### **MEMBERS ABSENT:**

**FIRST ORDER OF BUSINESS:** Proposal by Jerry with Ace African Market to install a new sign located at 500 W Main St. The sign will be made by Haag Signs and will be installed by the owner. The sign will be non-illuminated and will be placed on the building.

*Leonard motioned to approve as presented.*

*Jena seconded.*

*Upon roll call vote, the motion passes unanimously.*

**SECOND ORDER OF BUSINESS:** Proposal by Sign Pro to replace a sign for American Welding & Gas located at 2230 Memorial Highway. There wasn't a representative from Sign Pro, so the members decided to discuss the project.

*Steve motioned to approve as presented.*

*Leonard seconded.*

*Upon roll call vote, the motion passes unanimously.*

**THIRD ORDER OF BUSINESS:** Proposal by Scott with Mann Signs to install a new pole sign for Red Trail Elementary School located at 4801 37 Ave NW. The sign will be illuminated. The 4x10 top cabinets will be double sided and the bottom will be a one sided electronic message center.

*Leonard motioned to approve as presented.*

*Kim seconded.*

*Upon roll call vote, the motion passes unanimously.*

**FOURTH ORDER OF BUSINESS:** Proposal by Melissa Erhart to construct a 12x31 cold storage building for Extended Life Home Care located at 109 Collins Ave. The colors they plan to use will be a light brown to match the existing building. Melissa indicated the proposed building will be 18 inches away from the side property line. Doug stated they need to be 10 feet away from each building and from side property line. Kim stated the engineer department will need storm water plans.

*Leonard motioned to approve as presented contingent on storm water plans and to be 10 feet away from both buildings.*

*Doug seconded.*

*Upon roll call vote, the motion passed by majority vote of 6-2 with Jena Nolte & Miles Mehlhoff dissenting.*

**FIFTH ORDER OF BUSINESS:** Proposal by Justin with H&R Construction to construct an addition onto Kupper Subaru located at 805 E Main St. The proposed addition will be 6,006 square feet and will be used for the service drive and shop addition. The colors of the building will be a slate gray and a silver to match the existing building. Kim stated the engineer office will need storm water plans.

*Steve motioned to approve as presented contingent on storm water plans.*

*Leonard seconded.*

*Upon roll call vote, the motion passes unanimously.*

**SIXTH ORDER OF BUSINESS:** Proposal by Brett with KLJ along with Joel and Kevin with JLG Architects and Cole Higlin, director with Mandan Parks to construct a multi-purpose building along with a playground for the Mandan Parks District located at 100 14 St. NE. The proposed building will be 1,408 square feet and the universal playground will be 13,000 square feet. The colors of the building will be a combination of grey and white with a metal roof. Leonard mentioned what there landscaping plans were and Cole stated they plan to landscape in the spring. Doug indicated they also will need to screen the existing dumpster on site.

*Kim motioned to approve as presented contingent on screening the dumpster.*

*Bob seconded.*

*Upon roll call vote, the motion passes unanimously.*

**SEVENTH ORDER OF BUSINESS:** Proposal by Jerry Miller and Jerry Kist with Kist Livestock to construct a 50x120 heated shop for Kist Livestock located at 1715 40 Ave SE. The proposed building will be placed in the northwest corner. Leonard mentioned they will need some type of wainscoting on the building. Doug indicated they will need to be 10 feet from the property line. Kim stated her office will need storm water plans. They are uncertain of the building colors. They are planning on a neutral color like gray. Miles mentioned when the marc members approved the sign, the sign company was supposed to put some type of landscaping at the base of the sign to protect it and prevent someone from driving under it. Kim mentioned the engineer's office will need storm water plans.

*Leonard motioned to approve as presented contingent on the colors of the building, storm water plans, dumpster needs to be screened in, wainscoting on the building, & landscaping around the sign.*

*Doug seconded.*

*Upon roll call vote, the motion passes unanimously.*

**EIGHTH ORDER OF BUSINESS:** Proposal by Display Industries to install signs for the Comfort Inn & Suites located at 1516 27 St NW. They plan on two wall mount signs and a pole sign by the entrance. There was no representative for the project.

*Kim motioned to approve as presented.*

*Leonard seconded.*

*Upon roll call vote, the motion passes unanimously.*

**OTHER BUSINESS:** Leonard stated there is a new sign that was installed without the MARC approval. The property is located at 2812 Memorial Hwy.

**MINUTES: Approval of the minutes from March 24, 2015**

*Kim motioned to approve the minutes.*

*Jena seconded.*

*Upon roll call vote, the motion passes unanimously.*

There being no further business, the meeting was adjourned at 1:48 p.m.

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Approved by:

Date

Transcribed by:

Carolyn Reisenauer/Admin. Specialist