

Growth Fund Members:

Chairman,

Tim Spilman

Vice Chairman,

Mark Weide

Jeremy Bauer

Annette Behm-Caldwell

Don Boehm

Jeff Erickson

Rick Horn

Curtis Patzell

Michael J.B. Schaff

Liaisons:

City Commissioner, City of
Mandan

Mike Braun

City Attorney, City of Mandan

Malcolm Brown

City Administrator, City of
Mandan

Jim Neubauer

Chief Building Official, City of
Mandan

Douglas Lalim

Finance Director, City of
Mandan

Greg Welch

Business Development
Director, City of Mandan

Ellen Huber

Bismarck-Mandan
Development Association

Brian Ritter

Nathan Schneider

Lewis & Clark Regional
Development Council

Brent Ekstrom

Mandan Growth Fund

November 13, 2014

Noon

Mandan City Hall

205 Second Avenue NW

Former Morton County Library Room

1. Introductions

Chairman Tim Spilman called the meeting to order at 12:00 p.m. Those members indicated with a were in attendance. Mike Wieland attended as a Storefront Improvement Program applicant. Krista Harju, program coordinator for City Administration and Business Development/Communications was also in attendance.

2. Consider for approval the following minutes:

a) Aug. 28, 2014

Don Boehm moved to approve the minutes as presented. Rick Horn seconded. Motion passed unanimously.

3. Consider Storefront Improvement application for
1000 E Main St (Dairy Queen) by Mike Wieland

Ellen Huber introduced Mike Wieland. Wieland is applying for \$30,000 in matching funds toward a storefront improvement project estimated at \$150,721. The project is also a proposed Renaissance Zone project, as it meets the requirements for each program. The application was approved by the Mandan Architecture Review Commission. Wieland provided information on the project, which will start in the spring of 2015. A window on the front of the building will be replaced with a chimney. The existing stone will remain and new stone will match. The red roof will be removed and replaced by a vertical panel. Metal parapet walls with blue and red accents will frame three sides of the building, and black eye brows with LED lighting will be installed. Wieland said the parking lot has already been resurfaced and 700 square feet of concrete will be repaired in the drive-thru. The exterior fence around the dumpster area will be replaced. Interior renovations include new lights, new ceiling tiles and a case around the cake case. The plans also include the automatic operating doors.

Horn moved to recommend approval of the application for \$30,000 in matching funds to the City Commission.

Weide seconded. The motion passed unanimously. Jeff Erickson abstained, because of his professional relationship with the applicant.

4. Review 2014 expiration of terms for committee members and call for letters of interest
 - a) Jeff Erickson (2nd term) – Financial institutions
 - b) Rick Horn (2nd term)
 - c) Mark Weide (1st term) – Financial institutions
 - d) Annette Behm-Caldwell (3rd term) – Memorial Highway

Four positions are about to expire, including Jeff Erickson, Rick Horn, Mark Weide and Annette Behm-Caldwell. Erickson, Weide and Horn would like to serve on the committee for another term. Behm-Caldwell indicated it is her last term and offered to help find interested applicants. The positions will be publicized through a news release. The Commission has indicated that two terms or six years is enough, and it might be time to give others the opportunity. If no additional letters of interest are received, committee members may request to be re-appointed. Committee members interested in re-appointment will draft letters of interest.

5. Other Business:

Huber provided an update on four storefront improvement projects. The Andra Miller storefront improvement project is nearly complete. The Brea project is close to finalizing. The Larson's Creative Concepts project is underway. Dot Frank is working on lining up contractors for her project.

Huber said she has received five or six inquiries on the Memorial Highway Storefront Improvement Program since it was approved. She expects to see some applications soon. There was an inquiry from the buyer of a property on Twin City Drive. The buyer was disappointed the area was taken out of the boundaries and indicated a desire to see the boundaries broadened.

Brea opened on Sept. 27 and the first of the monthly installments of the approved retail incentive has been issued.

Jim Neubauer gave an update on the financial statement, pointing out loan repayments.

6. Adjourn

Boehm moved to adjourn. Erickson seconded. Motion passed unanimously.