

Committee Members:

Chairperson

Huettl, Damian; Citizen
Term, 2013-2016

Vice Chairperson

Leingang, Laurie; Citizen
Term, 2013-2016

Mousel, Thomas; Citizen
Term, 2013-2015

Sager, Lori; Citizen
Term, 2013-2014

Steffenhagen, Jason; Citizen
Term, 2013-2015

Garman, Cole Citizen;
Youth Commission
Term, 2013-2014

Neubauer, Jim;
Administration

Lalim, Doug; Assessing &
Building Inspection

Huber, Ellen; Business
Development &
Communications

Johnson, Keith; Custer
Health

Nardello, Steve; Fire

Froseth, Justin; Planning &
Engineering

Mills, Dave; Police

Bullinger, Dennis; Police

Wright, Jeff; Public Works

Mandan Community Beautification Committee

Thursday, June 12, 2014

7:30 a.m.

Mandan City Hall

205 Second Avenue NW

Mandan, ND

Minutes

A. Roll Call:

1. Roll call of committee members.

Chairman Huettl called the meeting to order. Those members indicated by were in attendance.

B. Minutes:

1. Consider approval of May 22, 2014 minutes.

Laurie Leingang moved to approve the minutes with the correction, Steve Nardello seconded. Motion carried unanimously.

C. Old Business:

1. Review Minot Landscaping Ordinance

Justin F provided a review of Minot's landscaping ordinance.

- *Mandan site plans now do not designate green space. Would be beneficial if ours did.*
- *Good to have city wide ordinance*
- *Minot or Bismarck do not have a percent of green space for residential yard or time to be done.*
- *Green space should be for both commercial and residential including multifamily.*
- *Mandan Code of Ordinances (MCO) Chapter 14 indicates all areas except patio must be covered in vegetation. Chapter 21 indicates permanent vegetation installed as soon as practical*
- *We should have a more specific time frame for vegetation and sidewalk installation.*
- *Minnetonka MN has language 240 days or by July 15 from occupancy.*
- *Possible time frame, 365 days from certificate of occupancy or July 15, may ask for extension.*
- *Consensus is that there is need to define green space and a time frame.*
- *Need further discussion on what would be appropriate for*

commercial properties.

- *Consensus was in favor of what Bob D had put together including deadlines. Justin and Bob will bring back to next meeting.*
- *Justin will take a more comprehensive look and he and Bob will look into what amendments we can make to the code to move this forward.*

2. Review examples of minimal standards for residential yard cover – Justin F.
Justin will look for definition of green space.

3. Property Maintenance Code — Discuss possible amendments to Mandan Code of Ordinances related to property maintenance and nuisances.

i. Review Animal Sanitation MCO § 17-05-15, Dennis B
Chief Bullinger updated the committee on the allowable disposal of pets. Currently you can bury pets in your yard. We may need to add language related to disposal in an appropriate manner as to not create a nuisance.

ii. Begin with MCO § 17-05-18 from Overland Park, KS example

4. Report on Community Clean Up Day
Information regarding clean up day has been publicized. There has been a good line of communication between Amy R. Schmidt and city staff regarding coordination.

5. Discuss Voting Members and Quorum

Laurie Leingang moved that City/Custer Health staff that serve on the committee are considered voting members along with members at large and a quorum will consist of 50% of the voting members. Jason Steffenhagen seconded the motion. Motion passes unanimously.

Damian Huettl moved to include the Business Development & Communications Director as a voting member of the committee. Laurie Leingang seconded the motion. Motion carried unanimously. (The memo to the City Commission that reestablished this committee had inadvertently excluded this inclusion)

6. Report on citizen committee member contact

Lori Sager does not wish to continue on the committee, however, indicated she would be willing to work on specific projects if the committee gets to that point. Mr. Mousel has not responded to any contacts, a letter will be sent to him via snail mail and ask his intentions.

~~7. Report on Community Clean Up Day~~

D. New Business:

1. Review changes suggested to MCO §17-05-08 through § 17-05-14.

2. Discuss possible support of funding a Memorial Highway Storefront & Landscaping Improvement Program

3. Discussion possible Code Enforcement Officer

Discussion has occurred within the committee regarding support of the city creating a position of “code enforcement officer”. Doug indicated his experience in Williston was there was plenty of work for a position of this nature and it would best be a uniformed individual. Staff consensus is to fund position out of Police Dept.; target date is January 1, 2015.

Laurie Leingang moved to support the creation of a “code enforcement officer” position within the city of Mandan. Keith Johnson seconded the motion. Motion passed unanimously.

E. Other Business:

Items not addressed in the minutes were not discussed due to time constraints.

F. Agenda for July 10, 2014 Meeting

G. Future Meetings: (2nd Thursday of Month, 7:30 a.m. – 9:00 a.m.)

1. Thursday, July 10, 2014
2. Thursday, August 14, 2014

H. Adjourn

Dennis Bullinger moved to adjourn the meeting, seconded by Doug Lalim. Meeting adjourned at 9:07 a.m.