

**Committee Members:**

**Chairperson**

Huettl, Damian; Citizen  
Term, 2013-2016

**Vice Chairperson**

Leingang, Laurie; Citizen  
Term, 2013-2016

Mousel, Thomas; Citizen  
Term, 2013 -

Sager, Lori; Citizen  
Term, 2013 -

Steffenhagen, Jason; Citizen  
Term, 2013 -

Garman, Cole Citizen;  
Youth Commission  
Term, 2013 - 2014

Neubauer, Jim;  
Administration

Lalim, Doug; Assessing &  
Building Inspection

Huber, Ellen; Business  
Development &  
Communications

Johnson, Keith; Custer  
Health

Nardello, Steve; Fire

Froseth, Justin; Planning &  
Engineering

Mills, Dave; Police

Bullinger, Dennis; Police

Wright, Jeff; Public Works

**Mandan Community Beautification Committee**

**Thursday, March 13, 2014**

**7:30 a.m.**

**Mandan City Hall**

**205 Second Avenue NW**

**Mandan, ND**

**Minutes**

**A. Roll Call:**

1. Roll call of committee members and liaisons  
*Members in attendance are indicated by a .*

*City Planner Bob Decker was also in attendance.*

**B. Minutes:**

1. Consider approval of January February 13, 2014  
minutes.

*Keith Johnson motioned to approve the minutes. Steve Nardello  
seconded the motion which passed unanimously.*

**C. Old Business:**

1. Property Maintenance Code

- i. Discuss possible amendments to Mandan Code of Ordinances related to property maintenance and nuisances. Begin with Section 17-05-12 of Overland Park, KS, example.

*Discussion resumed from the last meeting at Section 17-05-12  
(page 7)*

- *17-05-12 Roofing and Guttering... leave as written with further discussion on the "percent" left for further discussion*
- *17-05-13 Attached Structures – Second sentence - strike "evidence of excessive wear" and add "or rotten" following "loose."*
- *17-05-14 Fences - amend language to remove "breaks and structural members" Change "Areas that are leaning, buckling, sagging or deteriorating ..." to "Areas that are damaged ...", remove "given a water resistant coating if necessary" and replace with "refinished"*

*Begin at 17-05-16 Animal Sanitation at the next meeting*

**D. New Business:**

1. Update on possible landscaping ordinance

*Bob Decker conveyed his background in the planning area and experiences with landscaping ordinances. Ideas discussed were:*

- *May be beneficial to deal with certain areas of town each year*
- *Landscaping close to roadways must take into consideration trees in sidewalks, underground utilities etc.*
- *Not one size fits all*

- *Minot has some examples the committee could draw from such as not just one type of vegetation but a desire to vary the look.*
- *May tie landscaping requirements to zoning*
- *Consider requirements when residential property is converted to commercial.*
- *Title 21 (zoning) could identify the areas that need attention.*
- *Suggestion to blend landscaping ordinances into Title 21.*
- *Should a landscaping requirement be a percentage of lot size?*
- *Justin and Bob will put together some thoughts for the next meeting.*
- *Keeping any ordinance simple with clear options is important*
- *The process for violations would be similar to other zoning violations. This is currently under review with Building Inspection.*
- *Property owners should have any information upfront.*
- *Developers should have an obligation to provide notification to buyers.*
- *If we have an ordinance and are having issues with enforcement, then we have an obligation to amend the ordinance and educate the public on any changes.*

*Discussion also took place regarding when driveway aprons and sidewalks must be installed as the city is no longer hiring a contractor and in turn special assessing this work. Justin indicated a reasonable time period would be one year.*

*Justin and Bob will also look for a definition of “yard” or examples from other cities of requirements for residential property ground cover as we are seeing many new homes go for a period of time prior to the establishment of grass or other landscaping. Definitions of appropriate ground cover or vegetation need to be considered to avoid weeds.*

## 2. Terms of committee members

*Staggered 3 year terms would be most beneficial for this committee. This being the first year of the committee it was determined the Chairperson and Vice Chair positions would be three year terms, representation from the Youth Commission would be a one year term (as the member may be going away to college next year) and a drawing was held for the remaining citizen at large positions. Names were drawn and Mr. Mousel and Mr. Steffenhagen were drawn for the two year terms and Ms. Sager was drawn for the remaining one year term. Future agendas will indicate the terms.*

3. Update on current weight limit requirements for roadways, Jeff Wright & Justin Froseth. *North Dakota Dept of Transportation sets limits and road restrictions. City has not enforced limits as relies on ND DOT to do so. Mandan Municipal Code 20-14-23 has a 4,000 pound limit on residential streets which may need to be amended as most passenger trucks may exceed that limit. This topic is most likely outside the scope of this committee and staff will address it through City Attorney Brown.*

## E. Other Business:

### F. Agenda for April 10, 2014 Meeting

- *Continue on with discussion relative to Title 17 starting at 17-05-16*
- *Attendance expectations of committee members*

G. Future Meetings: (2<sup>nd</sup> Thursday of Month, 7:30 a.m. – 9:00 a.m.)

1. Thursday, April 10, 2014
2. Thursday, May 8, 2014
3. Thursday, June 12, 2014

H. Adjourn