

Committee Members:

Chairperson

Huettl, Damian; Citizen

Vice Chairperson

Leingang, Laurie; Citizen

Mousel, Thomas; Citizen

Sager, Lori; Citizen

Steffenhagen, Jason; Citizen

Garman, Cole Citizen;
Youth Commission

Neubauer, Jim;
Administration

Lalim, Doug; Assessing &
Building Inspection

Huber, Ellen; Business
Development &
Communications

Johnson, Keith; Custer
Health

Nardello, Steve; Fire

Froseth, Justin; Planning &
Engineering

Mills, Dave; Police

Bullinger, Dennis; Police

Wright, Jeff; Public Works

Mandan Community Beautification Committee

Thursday, February 13, 2014

7:30 a.m.

Mandan City Hall

205 Second Avenue NW

Mandan, ND

Minutes

A. Roll Call:

1. Roll call of committee members and liaisons
Members in attendance are indicated by a .

B. Minutes:

1. Consider approval of January 28, 2014 minutes.
Ms. Leingang motioned to approve the minutes subject to correcting the word "exiting" to "existing" in item D1(i). Dennis Bullinger seconded the motion which passed unanimously.

C. Old Business:

1. Property Maintenance Code

- i. Discuss possible amendments to Mandan Code of Ordinances related to property maintenance and nuisances.

Keith Johnson asked if a potential property maintenance code would be different in the gateway district or would be the same in all places. Consensus is that it would be the same throughout the city.

Discussion was had regarding an appropriate percentage of exterior building disrepair throughout code to designate as a violation (? 20%, ? 30%, ? 40%); this is yet to be determined. Further discussion should be held regarding a timeline for repairs to bring property into compliance. Laurie suggested that timelines may differ throughout code based on extremity of violation (example: more time given to strip and paint versus time to replace a window). Section 17-05-11 Windows and

Doors; item D. Change as: "When existing approved window panes, doors, or other external openings are externally covered for security reasons, such as bars and shutters, the material used shall be painted or treated the same color as the trim or structure." At the next meeting discussion would begin with Section 17-05-12.

Note: From November 26, 2013 Meeting – (1)Remove Section 17-05-10 Trim (2) Section 17-05-09 Exterior Wall Surface, 1st sentence; Change as: "Exterior wall surfaces including screened-off areas, doors, ~~and~~ windows, and trim....."

2. Update on website sections: Property maintenance and nuisances information and "Report a Concern" online report form. – Ellen Huber

Concern was expressed about ordinances related to unleashed pets and if it was appropriate to have that option on the “report a concern” as it is indicated that a response would be made within 48 hours and pets would more typically be an immediate concern.

Concern was also expressed about the 4,000 lb. weight limit on vehicles, as most pickups are over 4,000 lbs. Justin and Jeff will look into the weight limits and bring back additional information to the March meeting.

3. Update on citizen committee member, Lori Sager’s availability to attend meetings. – Jim Neubauer
Jim spoke with Ms. Sager regarding the changed meeting times. Thursday’s will work for her. She expressed her preference to not work on ordinances, but more interested in projects such as improving entrances to Mandan and also recognition of entities that have taken steps to improve the looks of their property. She indicated she would be attending today’s meeting.

D. New Business:

1. Update on green space ordinance

Bob Decker and Doug Lalim are looking at this as part of a rewrite to Title 21 of the Municipal Code. The Gateway and Memorial Highway Districts have some green space requirement, such as a minimum of a 10 foot wide strip when space is available. There are no green space requirements in other areas. Bob Decker is looking at this item and thinks a tie to the zoning would be more appropriate than to corridors. Laurie asked if this was likened to other communities and Justin is familiar with Minot and using their ordinance as reference. Minot is still discussing whether a 5% or 10% of the lot size as green, and 15% in multifamily zoning are appropriate. Doug indicated the Architectural Review Commission (MARC) reviews all gateway and corridors and if there is a need for more enhancements. Ms. Leingang questioned the follow-up process, and whether or not MARC enhancement requirements are being monitored/enforced. Doug and Bob are working on a green space ordinance and will update the committee at the March Meeting. Jim suggested inviting Bob to attend the next meeting. There was some input given that certain sections of Title 21 could be changed now to seek approval by the City Commission, timely for the upcoming building season, rather than waiting for the overall Title 21 rewrite. Mr. Nardello suggested that any changes should be effective for the next building season as would assume many projects are already planned for this construction season. Justin and Bob Decker will review their workloads and come up with a timeframe whereby any suggested green space ordinances would be brought before this committee for input prior to going to MARC, Planning & Zoning and City Commission. Ellen will forward website links and current Title 21 Code information to the committee prior to the next meeting.

2. Terms of committee members

Consensus of the committee is that three year terms are appropriate for the community at large members. Initial terms need to be staggered in order to provide an orderly transition of members. Laurie and Damian will serve three year terms; names will be drawn to determine the two year terms and one year terms.

E. Other Business:

F. Agenda for March 13, 2014 Meeting

G. Future Meetings: (2nd Thursday of Month, 7:30 a.m. – 9:00 a.m.)

1. Thursday, March 13, 2014
2. Thursday, April 10, 2014
3. Thursday, May 8, 2014

H. Adjourn