

**APPLICATION FOR PROPERTY TAX INCENTIVES  
FOR NEW OR EXPANDING BUSINESSES**

**City of Mandan Supplemental Application — Adopted Dec. 18, 2012**

Name of project operator \_\_\_\_\_

Address of project \_\_\_\_\_

*Based on the City of Mandan's commercial property tax exemption policy and guidelines (see separate document), please indicate the level of exemption being sought.*

**Level of Exemption**

- Tier 1 — 100% exemption for 2 years
- Tier 2 — 100% exemption years 1-2, 75% year 3, 50% year 4, and 25% year 5
- Tier 3 — 100% exemption for 5 years

*Please indicate all significant public benefits to be provided by the subject project. These are the factors that should serve as the basis for your request. Please check all that apply and please be sure that you provide justification for each claimed benefit through information provided in the "Application for Property Tax Incentives For New and Expanding Businesses" and through this supplemental form. Attach additional sheets and information as needed. If a question is not applicable to the subject project, please indicate such with an "n/a" in the blank.*

**Public Benefits**

- Creation and retention of job opportunities within the community (factors to be considered include numbers of jobs, average wages and benefits)
- Increased local use taxes (sales, hotel and restaurant, or occupancy)
- Filling a gap in the community or region's retail market profile (based on Nielsen Claritas or other published market data)
- Diversification of economic base
- Ability of the project to attract people from other communities (typically for destination purchases for services)
- Synergies with existing businesses in the community (Examples: enhancing an industry sector important to the local economy, filling a gap in the supply chain for a core industry or business sector, providing a product or service needed by other businesses in the region)
- Growth potential of company and industry and potential spin-off benefits
- Adding value to local resources
- Making use of an underutilized asset (either facilities or land)

**Project Development**

Please describe the overall impact of the expansion, relocation, additional location or new business on the City of Mandan and the surrounding economic base. Please note any necessary investment beyond the building in site or infrastructure improvements.

Current assessed land value per square foot: \_\_\_\_\_

Cost of land (if purchased as part of this project) per square foot: \_\_\_\_\_

Estimated added land value (per square foot): \_\_\_\_\_

Estimated annual end-of-the year inventory: \_\_\_\_\_

Sites being considered: \_\_\_\_\_

Is this business relocating from another North Dakota site? \_\_\_\_\_

If yes ...

Where is the business relocating from? \_\_\_\_\_

Please explain the reason for the relocation including details of any expansion in square footage, employment, products or service offerings: \_\_\_\_\_

\_\_\_\_\_

**Employment**

Total number of permanent employees in full-time equivalents: \_\_\_\_\_

Total number of permanent employees estimated to live within 50 miles of proposed site: \_\_\_\_\_

Hourly wage range by key positions or categories of positions \_\_\_\_\_

Please describe the benefits offered to employees (retirement, health insurance, dental, etc.) and the eligibility requirements for participation. Indicate value of benefits on an hourly basis.

\_\_\_\_\_

\_\_\_\_\_

**Impact on Local Use Taxes**

Estimated value of annual purchases for project location \_\_\_\_\_

Percentage of purchases for project location subject to local sales or use tax \_\_\_\_\_

Estimated value of annual sales to be generated from project location \_\_\_\_\_

Percentage of sales subject to local sales or use tax \_\_\_\_\_

**Market Context (for retail-oriented businesses only)**

General retail category (check category that best applies)

- Motor Vehicle & Parts Dealers
- Furniture & Home Furnishing Stores
- Electronics & Appliance Stores
- Building Materials & Garden Equipment
- Food and Beverage Stores
- Health & Personal Care Stores
- Gas Stations
- Clothing & Accessories
- Sporting Goods, Hobby, Book, Music Stores
- General Merchandise Stores
- Foodservice and Drinking Places
- Miscellaneous (please indicate) \_\_\_\_\_

Please use Nielsen Claritas, ESRI or Buxton market analyses as references for the following:

Estimated consumer expenditures in city or county \_\_\_\_\_

Estimated retail sales in city of county \_\_\_\_\_

Estimated surplus or gap \_\_\_\_\_

**Importance of Incentive (use a separate sheet as needed)**

Please describe why an incentive is necessary for the success of this project and how the improvements will benefit the property at the conclusion of the abatement.

**Future Expansion Plans (use a separate sheet as needed)**

Please describe any plans for future expansion beyond the initial development. Describe investments and employment associated with those plans on a year-to-year basis.

I \_\_\_\_\_ do hereby certify that the answers to the questions above and all of the information contained in this application, including attachments hereto, are true and correct to the best of my knowledge and belief and that no relevant fact pertaining to the ownership or operation of the project has been omitted.

I further agree that I have read the requirement for installation of an automatic door per Mandan Municipal Code 111-2-9 if the building project that is subject of this application is approved for a property tax exemption and if the building is used for a purpose described in the following sections of 105-4-2 of the Mandan Municipal Code: Retail Group A; Retail Group B; Service Group A; Office Bank Group; Commercial Recreation Group; Health Medical Group and Education Group.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date