

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

February 16, 2010

**ROLL CALL:** Rick Zander/President, Leonard Bullinger/Vice President, Geris Hopfauf, Joe Lukach, Robert (Bob) Vayda, Steve Nardello/Fire Chief and Kim Fettig/City Engineering.

**MEMBERS ABSENT:** Jason Krebsbach and Richard Barta/Building Official.

**GUESTS:**

The meeting was called to order at 1:00 p.m.

**FIRST ORDER OF BUSINESS:** Proposal by Bruce Dintelman, Indigo Signworks and Cole Higlin, Mandan Park District to move the existing pole sign from the Community Center location to the Raging Rivers location at 2600 46 Ave SE.

Jason joins the meeting at 1:05 p.m.

The existing sign will be moved as is and placed on a new foundation. The location will be on the east side of the property, near the pump house because there is an existing conduit line running there for power. Mr. Dintelman also stated that the pole itself will be larger for future expansion and/or future signage added to the pole.

Geris questioned the highway location and Mr. Dintelman stated that they had visited with the Department of Transportation (DOT) and they would not be required to follow State guidelines since the sign is actually placed on private property and not DOT property. Leonard questioned the hold time. It was noted that as long as they follow the 7/10 rule for hold time and/or switching announcements, they were meeting all requirements.

Bob questioned the current location. Would anything be replacing the current site? Joe Lukach, board member and employee of the Mandan Public School system, stated that they already have a school sign and don't need another one, so at this time, no, there is no proposed replacement.

*Steve made a motion to approve as presented.*

*Kim seconded.*

*Upon roll call vote, motion passes unanimously.*

**SECOND ORDER OF BUSINESS:** Proposal by Carol Sundberg, Sign Pro and Jennifer Schmidt, owner of Express Yourself Salon & Spa to remove and replace the face of an existing projection sign at 318 W Main St.

Carol stated that they simply wish to remove and replace the face. Geris noted that according to what was submitted, it would be a non-conforming sign and since they were updating, they would have to follow current guidelines. Ms. Sundberg stated that they were aware of that and had a “back-up” plan if this proposal would not be approved. They would simply enlarge the proposed face and install it as a wall mount sign.

It was noted that the old framework and supports would have to be removed prior to the wall mount sign being put in place. Geris questioned the materials. Ms. Sundberg stated that it would be a maintenance free aluminum material with a plastic edging for a finished appearance; the background color is almond and not white; the sign will be non-illuminated; and will be centered over the entrance.

*Steve made a motion to approve as presented.*

*Geris seconded.*

Mary asked them to clarify the motion.

*Steve made a motion to approve the alternate proposal to remove the existing projection sign and hardware and to install a wall mount sign.*

*Geris again seconded.*

*Upon roll call vote, motion passes unanimously.*

**MINUTES:** Approve the minutes from the February 9<sup>th</sup> meeting.

*Joe made a motion to approve as presented.*

*Leonard seconded.*

*Upon vote, motion passes unanimously.*

Mary was asked about James Sullivan on Main St. and his empty windows. She noted that Richard had sent a letter to Mr. Sullivan; Mr. Sullivan stopped in the office and indicated he intends to replace the windows this spring, so he is requesting to be allowed to leave them for just a little longer. Richard had instructed him to make his request in writing. That request was received earlier today. Geris asked how much longer. Mary read his request and noted that it did not have a deadline.

*Steve made a motion to have the windows replaced no later than May 30<sup>th</sup> or have them meet the current requirements for being empty.*

*Leonard seconded.*

*Upon vote, motion passes unanimously.*

Mary stated that she would forward this information to Richard and Mr. Sullivan.

Bruce Dintelman and Cole Higlin approached the commission with a question. Would it be permissible to hang banners from the supports of the water slides for sponsors such as Cloverdale in say a six month increment? Leonard stated that banners are only permissible for 30 days. Jason questioned the rotation of said banners.

Steve leaves the meeting at 1:33 p.m.

After further discussion it was determined that they could not hang banners for other entities to face out or away from the Raging Rivers' property or on the slide structure at all because these would then be considered an off-premise sign. However, if they wanted to hang banners inside the complex for interior advertising only, they would be allowed to do that.

There being no further business, the meeting was adjourned at 1:36 p.m.

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Approved by:

Date

Transcribed by:

Mary Olsen/Admin. Specialist