

## MANDAN ARCHITECTURAL REVIEW COMMISSION MINUTES

September 7, 2010

**ROLL CALL:** Leonard Bullinger/Vice President, Jason Krebsbach, Joe Lukach, Robert (Bob) Vayda, Steve Nardello/Fire Chief and Kim Fettig/City Engineering.

**MEMBERS ABSENT:** Rick Zander/President, Geris Hopfauf and Richard Barta/Building Official.

The meeting was called to order at 1:00 p.m.

**FIRST ORDER OF BUSINESS:** Proposal by Mary Ellen Nelson, Petro Serve USA, F/K/A Stamart, to remove and replace signage with the new logo at 1300 E Main St.

Ms. Nelson started the discussion with a review of the proposal submitted to the committee members. Basically they are replacing the faces of the pylon signs; removing the Stamart logo from the face of the building; replacing the canopy face; and replacing pump skirts. She noted that the canopy exterior will now be blue instead of orange.

Leonard stated that the holes from removing signage would need to be filled and Ms. Nelson stated that she made note of that to pass along to the installer.

Jason stated that in the past they had requested that no additional signage (advertising for cigarettes, beverages and etc.) be placed on the vertical poles. Ms. Nelson stated that as the new district manager, she was more than willing to work with this committee.

*Kim made motion to approve as presented.*

*Jason seconded.*

*Upon roll call vote, the motion passes unanimously.*

**MINUTES:** Approve the minutes from the August 31<sup>st</sup> meeting.

*Kim made a motion to approve as presented.*

*Jason seconded.*

*Upon vote, the motion passes unanimously.*

Bob questioned the Lakewood Condos project from an earlier meeting. Had there been any additional discussion concerning the side by side units? Leonard stated that Mary would visit with Richard on this matter, but nothing had been done as of yet.

Steve stated that Ellen had brought up a new sign without a permit. A new tattoo sign has been installed by Central Market. Steve stated he is getting frustrated that signs are still going up without permits and then people like today, come in and try to conform to the rules. What is the use of a policy if there is no enforcement? Jason commented that this has been brought up before. Bob stated that he sees them as an advisory only; there is no teeth (for enforcement). Steve and Leonard both stated there is teeth, but there is no enforcement. Capital Equipment is a good example. That sign is constructed of a piece of plywood on two fence posts. Bob asked if they could take a vote and tell Richard that certain items need to be addressed. Make it a more forceful thing and not a please would you..... Jason stated that in the past Richard had stated that they don't have the people to do the inspection part of this and more or less indicated it isn't a priority and in order to make it a priority, they need some type of movement from the commission. Steve stated that they needed to discuss this further with Richard at the next meeting. But in defense, Steve stated, for example, he had never noticed the tattoo sign, so signs do get missed. Joe asked if there was any type of letter writing policies for notices of violation and Jason indicated that Richard's office has sent out letters previously. Bob asked how many times have we talked about the Cloverdale sign and it's still there.

Steve again stated that it needs to be discussed with Richard. Jason stated that due to frustration, this needs to be addressed. Action needs to be taken.

Leonard stated that Mary needs to put this item on the agenda for the next meeting as well as the tattoo sign, the Cloverdale sign, the Capital Equipment sign, the Huntington Book Store and also a banner at the Main St Pawn that has been up for quite a while.

Jason questioned if the temporary/portable signs are being registered and if Richard's office is able to track them.

There being no further business, the meeting was adjourned at 1:15 p.m.

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Approved by:

Date

Transcribed by:  
Mary Olsen/Admin. Specialist